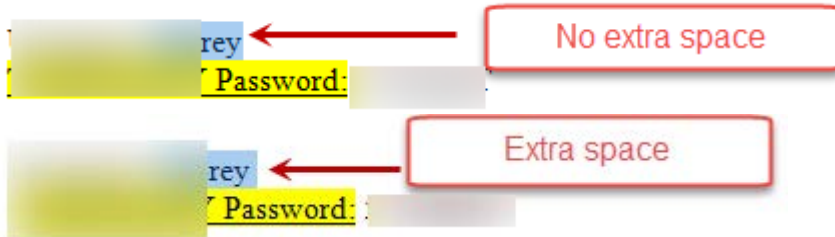


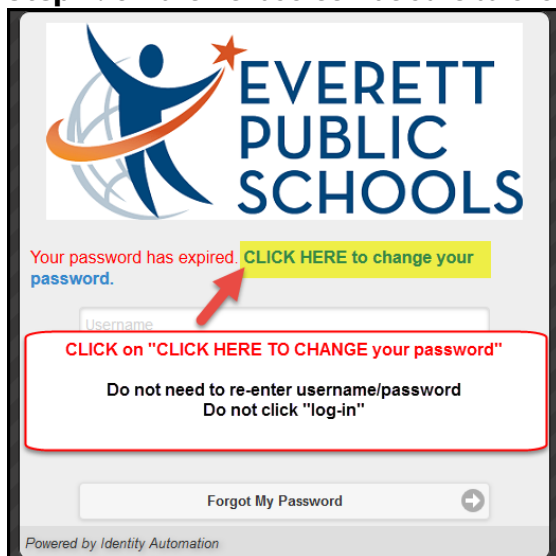
Resetting your temporary password:

Upon receiving your new login and temporary password in an email from LMS you will need to login and change your password. Below are directions to reset/change your password.

Step 1: Upon logging in at <https://arms.everett.k12.wa.us> enter your username/temporary password and click "login". Username/password are space and case sensitive.
(If you copy/paste be sure there are NO EXTRA spaces.)



Step 2: On the next screen be sure to click on **"CLICK HERE TO CHANGE YOUR PASSWORD"**





Step 3: Expired Password Update page

Follow the directions for creating a new password. You will need to enter your new password twice to verify it matches. Click **"next"** when finished.

The screenshot shows the "Expired Password Update" page. At the top, it says "Expired Password Update". Below that is the "RAPIDIDENTITY" logo. Underneath is the "Everett School District LMS User Password Policy" with the following requirements:

- At least 8 characters
- Not easily guessed
- Different from your other online accounts

There are two password input fields. The first is labeled "New Password" and the second is labeled "Verify New Password". Both fields have a red arrow pointing to the left, indicating the password requirements. Below the second field is a "Next" button with a right-pointing arrow. At the bottom left, it says "Powered by Identity Automation".

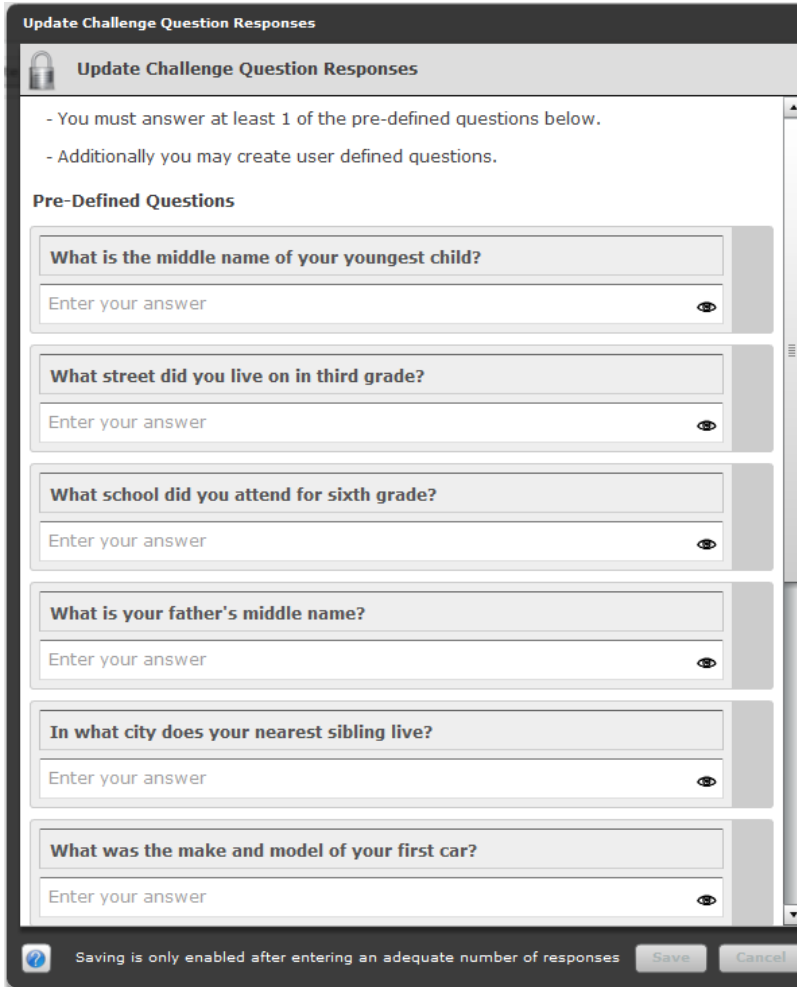
Step 4: Select Close.

The screenshot shows a confirmation message: "Password was changed successfully. Close this window to continue." Below the message is a "Close" button with a right-pointing arrow. At the bottom left, it says "Powered by Identity Automation".

You will now need to login again using your new password to setup your security questions. The password login is case and space sensitive. Log in to <https://arms.everett.k12.wa.us>

The screenshot shows the login page for Everett Public Schools. It features the school's logo at the top left. Below the logo are two input fields: "Username" and "Password". Below the "Password" field is a "Login" button with a right-pointing arrow. At the bottom, there is a "Forgot My Password" button with a right-pointing arrow. At the bottom left, it says "Powered by Identity Automation".

Step 5: Setup your security questions. You need to set up a minimum of one security question. You can also create your own if you don't find one you like. Click **"save"** when finished setting your security questions.



Update Challenge Question Responses

Update Challenge Question Responses

- You must answer at least 1 of the pre-defined questions below.
- Additionally you may create user defined questions.

Pre-Defined Questions

What is the middle name of your youngest child?
Enter your answer

What street did you live on in third grade?
Enter your answer

What school did you attend for sixth grade?
Enter your answer

What is your father's middle name?
Enter your answer

In what city does your nearest sibling live?
Enter your answer

What was the make and model of your first car?
Enter your answer

Saving is only enabled after entering an adequate number of responses Save Cancel

Upon completion of Challenge Question Responses and changing password – logout (upper right hand corner). Close tab or window.

Check student information online: <https://lms.everettsd.org/>