

Everett School Employee Benefit Trust
Agenda
Wednesday, September 19, 2018
Community Resource Center
Monte Cristo Room (NOTE ROOM CHANGE)
4:00 p.m.

1. Call to Order

2. Adoption of Agenda

3. Approval of Minutes from the June 13, 2018 Meeting

4. Consultant Report – Sean White

- Proposed plan renewals and rates for upcoming fiscal year

5. Wellness Program Update – Shelly Henderson

- Monthly report

6. Financials – Darla Vanduren

(Darla not attending)

7. Trust Audit Update – Darla Vanduren

- Review draft auditor's report and financial statement
(Darla not attending)

8. Upcoming October Agenda Items

- ✓ Finalize upcoming fiscal year plans and rates with consultant (Sean)
- ✓ Approve annual budget (Trustees)
- ✓ Open enrollment materials are prepared/finalized by the Benefits Department (Randi)
- ✓ Approval of audit by independent auditor (Darla)

9. Other

- ✓ Trust portfolio information update from Becker Capital 20180730

10. Adjournment

Next Meeting

To be determined Special Trust Meeting: October 3, 2018 – 4:00 p.m.

Regular Trust Meeting: October 17, 2018 – 4:00 p.m.

CRC – Port Gardner Room B