

**High School Growth Mitigation Planning Committee
(HSGMPC)**

Wednesday, January 16, 2019

HSGMPC Meeting #5

Everett Public School Community Resource Center

Port Gardner Room B

6:00 pm – 8:00 pm

Meeting Minutes

The following list represents all the High School Mitigation Planning Committee Members. The list is comprised of community members, parents, students, Everett Public Schools Administrators. Everett Public Schools Support Staff assist the committee as needed. Highlighted names were in attendance.

Planning Committee Facilitator

Jim Dugan (253.278.8105)

Email Address

jdugan@parametrix.com

HS Growth Mitigation Planning Committee Members

Parent, Student & Community Members

Christa Bicket

Savannah Bishop

William Chiang

Jeff Colon

Alisha Crawley-Davis

Emily Dagg

Melanie Hannasch

Nicole Henry

Jen Hirman

Andrea Ide

Meggan Jacks

Harrison Jenkins

Ethel McNeal

Sandra Mejia

Jeff Melnick

Jennifer Neeleman

Joshua Platte

Heber Redd

Jeff Russell

Dylan Spires

Nichole Stevenson-Bonilla

Brooke Yule

Everett Public Schools Administrators

Kevin Allen

Linda Butler

Mitch Entler
Eric Jennings
Dave Peters
Laura Phillips
Michelle Waddel
Cathy Woods

Everett Public Schools Support

Larry Fleckenstein
Mike Gunn
Darcy Walker
Chuck Booth
Gerard Holzman
Peter Scott
Dana Riley Black
John Pike

Overview

The High School Growth Mitigation Planning Committee was established in response to a resolution from the EPS Board to develop a plan to temporarily mitigate the effects of high school growth. The committee is to represent the entire district and make decisions while considering all points of view. They will use a data driven process in a team work environment to evaluate and analyze potential solutions. The Committee is to develop a recommendation as a team that best reflects the guiding principles and submit the recommendation to the Superintendent for consideration in March 2019.

The committee is made up of 30 members including community members representing the district's three comprehensive high schools and five middle schools, and principals or assistant principals from each high school and middle school.

The committee will be facilitated by Mr. Jim Dugan from Parametrix, Inc. Additionally, the committee is supported by the following EPS departments and individuals:

Facilities and Planning: Mike Gunn, Darcy Walker, Gerard Holzman, Chuck Booth
Curriculum, Assessment & Special Programs: Peter Scott, Dana Riley-Black, Catherine Matthews
Teaching & Learning: Larry Fleckenstein
Business Services: Jeff Moore, Ruth Floyd
Transportation: John Pike, Nancy Brown
Learning and IT Services: Pete Dronzek, Senja Yakoleff, LauriBeth Hull
Communications: Kathy Reeves, Diane Bradford, Linda Carbajal

The Committee is expected to work over the next five months. The Committee meetings are held on Wednesday evenings between 6:00 PM and 8:00 PM. High School Growth Mitigation Committee Meetings (HSGMCM) that are complete are noted in yellow below. Future Committee meetings are noted in green below.

<u>Meeting</u>	<u>Date</u>	<u>Location</u>
HSGMCM #1	October 24, 2018	Everett Public Schools Community Resource Center
HSGMCM #2	November 7, 2018	Everett Public Schools Community Resource Center
HSGMCM #3	November 14, 2018	Everett Public Schools Community Resource Center
HSGMCM #4	December 12, 2018	Everett Public Schools Community Resource Center
HSGMCM #5	January 16, 2019	Everett Public Schools Community Resource Center
HSGMCM #6	February 13, 2019	Everett Public Schools Community Resource Center
HSGMCM #7	February 27, 2019	Everett Public Schools Community Resource Center
HSGMCM #8	March 6, 2019	Everett Public Schools Community Resource Center

In addition to the HSGMCM meetings described above, Everett Public Schools is planning two Community Forums which will be held at all three high schools. Dates are tentatively scheduled as follows:

<u>Meeting</u>	<u>Date</u>	<u>Location</u>
Community Forum	November 27, 2018; 6-7:30pm	Jackson High School Cafeteria
Community Forum	November 28, 2018; 6-7:30pm	Cascade High School Cafeteria
Community Forum	November 29, 2018; 6-7:30pm	Everett High School Cafeteria
Community Forum	February 6, 2019, 6-7:30pm	Gateway Middle School
Community Forum	February 7, 2019, 6-7:30pm	Cascade High School

The first Community Forum will share the Committee work to date, the challenges and complexities of the work and the goals. The Community Forums will capture any/all feedback for further consideration. Subsequent Community Forums will share the direction and final recommendations under consideration by the Committee.

The committees work is only to recommend. The Superintendent followed by the Board of Directors will make all final decisions regarding revisions to high school enrollment boundaries.

High School Growth Mitigation Planning Committee – Guiding Principles

High School Growth Mitigation Planning Committee Guiding Principles Everett Public Schools

The Everett Public Schools Capital Facilities Advisory Committee developed and ranked the following High School Growth Mitigation Planning Committee Guiding Principles. The guiding principles come from the Everett School District 2016-2021 Capital Facilities Plan.

REQUIRED GUIDING PRINCIPLES

1. ***CARE:*** *The potential impacts, both positive and negative, of any boundary change shall be carefully considered.*
2. ***INCLUSION:*** *Appropriate opportunities for input from affected parties should be provided prior to making boundary changes.*
3. ***SOLUTIONS:*** *Boundary changes should be made in the context of long term solutions, short term solutions not addressing long term issues should be avoided.*
4. ***PREPARATION:*** *Boundary changes should be approved with enough lead time to allow families to plan and prepare for implementation of the changes.*
5. ***NEIGHBORHOODS:*** *Students should be able to attend schools located within close proximity to their own neighborhood, and if possible, all students living in a neighborhood should attend the same schools.*
6. ***BARRIERS:*** *Natural or manmade barriers to safe and efficient transportation routes should be taken into consideration, including pedestrian and vehicular transportation.*
7. ***INEQUITY:*** *Boundary changes should be made only after considering where inequities might lie in current boundaries and potential boundary changes; changes that create new or perpetuate existing inequities should be avoided.*
8. ***CONTINUITY:*** *Consideration should be given to maintaining consistent elementary school to middle school to high school feeder patterns – where possible.*
9. ***EFFICIENCY:*** *Transportation routes should be as efficient and reliable as possible while minimizing the amount of time a student spends in transit to and from school.*

High School Growth Mitigation Planning Committee – Origination Info

Below, for easy reference, are copies of the Board Motion and Board Resolution directing the formation of this committee.

Board motion approved on July 3, 2018

“The board of directors directs the superintendent to bring a proposal to the August 28, 2018 board meeting for its approval defining a committee process, guiding principles, participants, and timeline to develop a plan to temporarily mitigate the effects of high school growth. The committee is to recommend revisions to high school enrollment boundaries beginning fall 2020 to reduce enrollment at Jackson HS; and complimentary and practical program changes, portable classrooms, and minor schedule changes.”

Board resolution approved on Aug. 28, 2018

- Establish a High School Growth Mitigation Planning Committee to develop a recommendation to the superintendent by March 31, 2019 that is responsive to the board’s **July 3, 2018 motion**.
- Changes to high school boundaries are to go into effect in fall 2020, although changes to portables, programs or schedules may take longer to implement.
- The committee is to carefully consider the **guiding principles** developed for this process in its recommendation.
- The committee is to consider in some manner the **key themes raised by the community** over the last several months in its recommendation.
- The superintendent will bring recommendation to the board, accompanied by his advice as to adoption, amendment and adoption, or rejection.

HSGMP Committee Meeting #5 Agenda

Welcome and Thank You

- *Welcome tonight*
- *Agenda Overview*
- *Goal: Committee planning direction for CF #2 on Feb 6 and 7*

New Documents Tonight

- *Student count in each designated map area by grade*
- *Online feedback received to date*
- *“The Farm” forecasted student data*

Refresher: Board Approved Motion

- *“The committee is to recommend revisions to high school enrollment boundaries beginning fall 2020 to reduce enrollment at Jackson HS: and complimentary and practical program changes, portable classrooms, and minor schedule changes.”*
- *JHS: Capacity – 1,807; Current enrollment – 2,209; Over capacity - 402*

Committee Work Session: Mapwork

- *Remember all feedback received to date*
- *Remember the Board approved motion and guiding principles*
- *Refer to and use your data*
- *Write your assumptions, reasons and questions clearly on your map*
- *Group presentations*

Next Meetings:

- *Community forum #2*
February 6, 2019: Gateway MS cafeteria; 6:00-7:30 PM
February 7, 2019: Cascade HS cafeteria: 6:00-7:30 PM
- *HSGMPC Meeting #6*
February 13, 2019; 6:00-8:00PM, Community Resource Ctr-Port Gardner A
- *HSGMPC Meeting #7*
February 27, 2019; 6:00-8:00PM, Community Resource Ctr-Port Garner A

Homework: On line comments - Read

Closing Comments

Welcome

Mr. Jim Dugan welcomed the committee members back and thanked them for their continuing commitment to the process. He reviewed the agenda for the evening.

Mr. Dugan also noted that this is the committee’s final meeting before the next community forum which will be held at the beginning of February. He stated that the evening’s goal was to establish a direction to share with the community at the forums.

New Documents Tonight

Dr. Gerard Holzman explained the new data documents that were available to the committee on each work table. New documents included the student counts in each designated map area by

grade, a copy of the online feedback since the publication of the last committee work maps, as well as, forecasted student data for the new development known as “The Farm”.

Dr. Holzman said district staff do their best to monitor new developments and work that information into the enrollment projections. Chuck Booth, a member of the EPS Facilities and Planning Department, is a valuable resource for this information and is present at today’s meeting.

Refresher: Board Approved Motion

Mr. Dugan reminded the committee of specific language included in the Board Approved Motion directing the formation of the committee.

“The committee is to recommend revisions to high school enrollment boundaries beginning fall 2020 to reduce enrollment at Jackson HS: and complimentary and practical program changes, portable classrooms, and minor schedule changes.”

Mr. Dugan asked the committee to note that the language in the motion charges the committee to recommend revisions to the high school boundaries to reduce enrollment at Jackson HS. He asked if anyone on the committee had any questions. Following are the questions and answers:

Q: What are our guidelines for the work after the “and” in the Board’s direction?

A: Mr. Dugan said the first step is to do the heavy lifting and formulate a boundary recommendation. After that is done, the committee will fill in with recommendations that help make everything work, for example: new portables, new bus routes, etc. He reminded the group that Jackson HS is 402 students over capacity right now and maybe part of the “and” is to mitigate that. He said this is an iterative process and the best way to approach it is to step through it.

Q: Can someone explain to us the source for the new zone data that is provided this evening?

A: Dr. Holzman said the data came from transportation and contained data based on bus routes and walking neighborhoods broken into groups of 40-50 students. Using last month’s area maps, the chart provides the number of current students separated by 4th through 9th grades in each small area listing the high school graduation year for each grade group.

Committee Work Session

Mr. Dugan introduced the night’s work. He reviewed the work materials available on the table. The new maps included pictures of the maps from the last work session, information from previous handouts for enrollment and capacity, highlights of areas identified by 2 or more tables in the last meeting, and some new data provided by a committee member on travel times.

Mr. Dugan thanked the tables for detailing their thought processes on the maps last time and asked them to do the same this meeting. Please detail concerns, logic, reasoning, and questions right on the map. This will help when analyzing the output and preparing for the forums. The committee owns this outcome, so all considerations are valid. The following is the report out by table group as transcribed and supplemented by the draft maps collected from each table.

Table 1:

- Mapwork was close to the map that was presented at the beginning of the work session, minor modifications.
- Concerned about adding travel time
- Focused on keeping middle school students together in high school
- Would like to explore doing a staggered schedule to keep Juniors/Seniors at their current school
- Concerned about income diversity

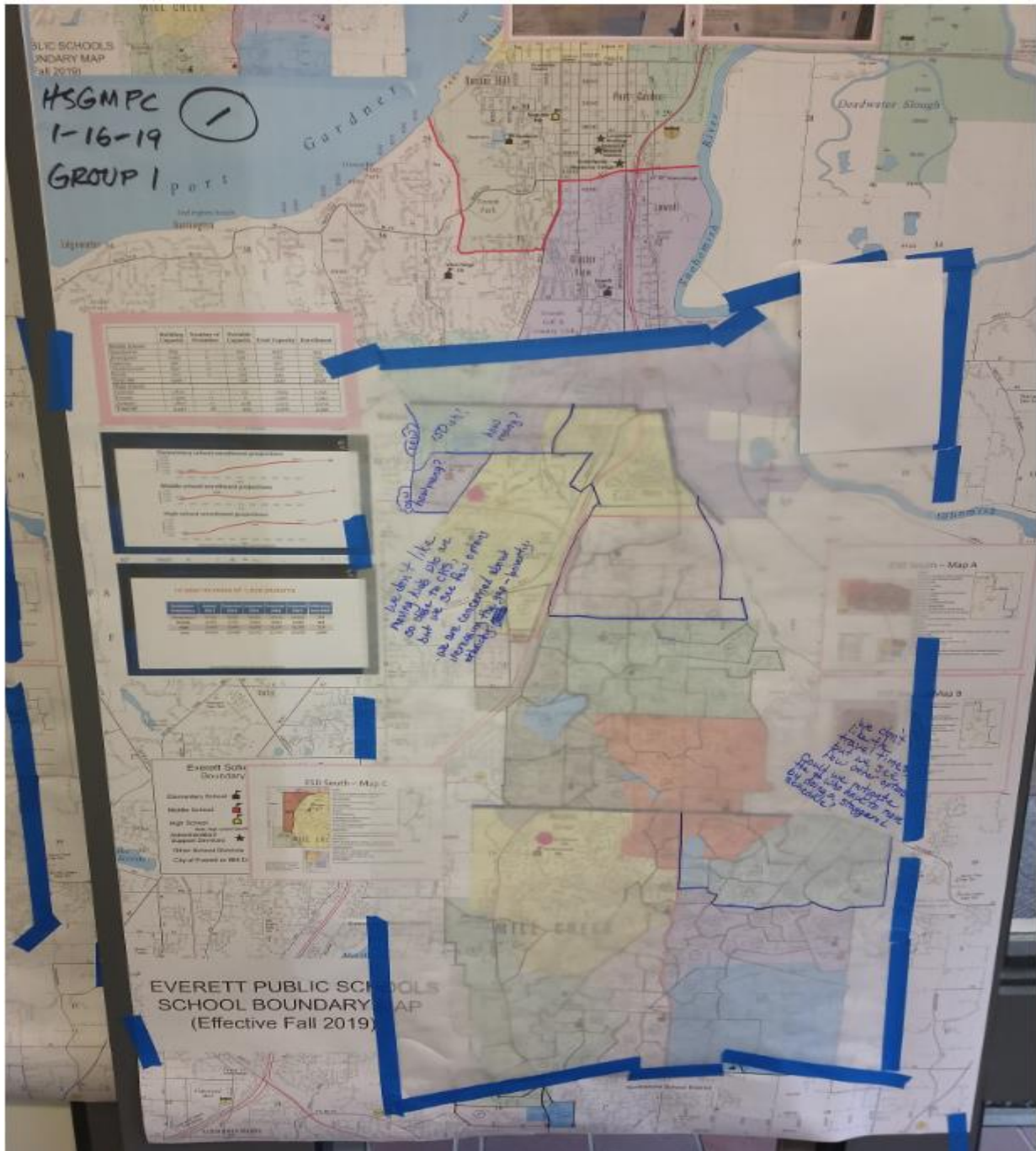


Table 2:

- Recommend a middle school boundary adjustment to help with the high school boundary consistency
- Feel it is more important to keep middle schools consistent than elementary schools
- Recommend all of Silver Firs ES and all of Penny Creek ES to Cascade HS
- All of Jefferson out of Cascade HS and to Everett HS
- Recommend Juniors/Seniors remain at their current school during the transition. Add portables to accommodate that

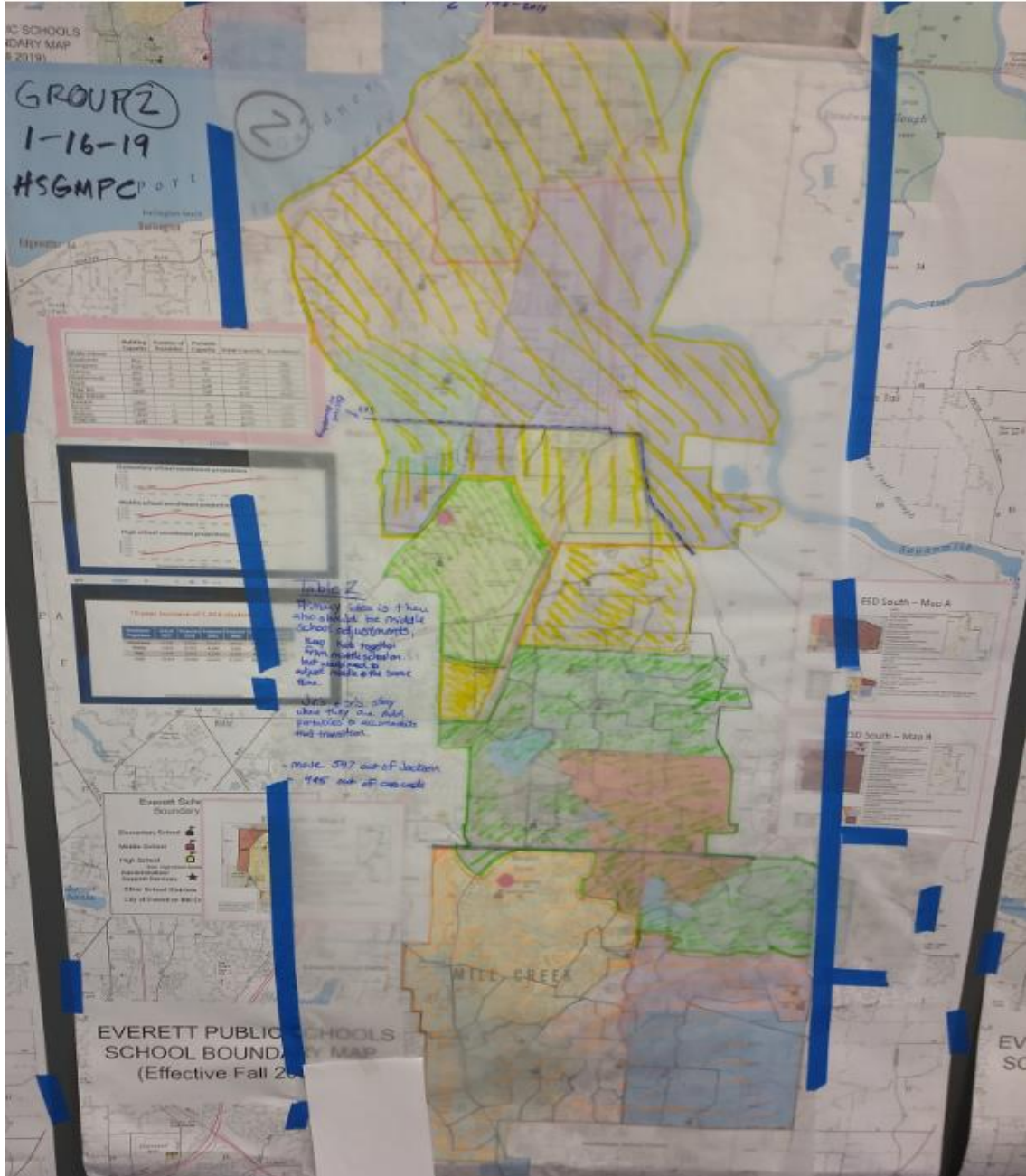


Table 3:

- Proposed map is similar to the map on the table at the beginning of the work session
- Recommend keeping Silver Firs ES together
- Added a section to proposed transfer from Cascade HS to Everett HS which would keep Madison ES together.
- Focused on keeping neighborhoods together

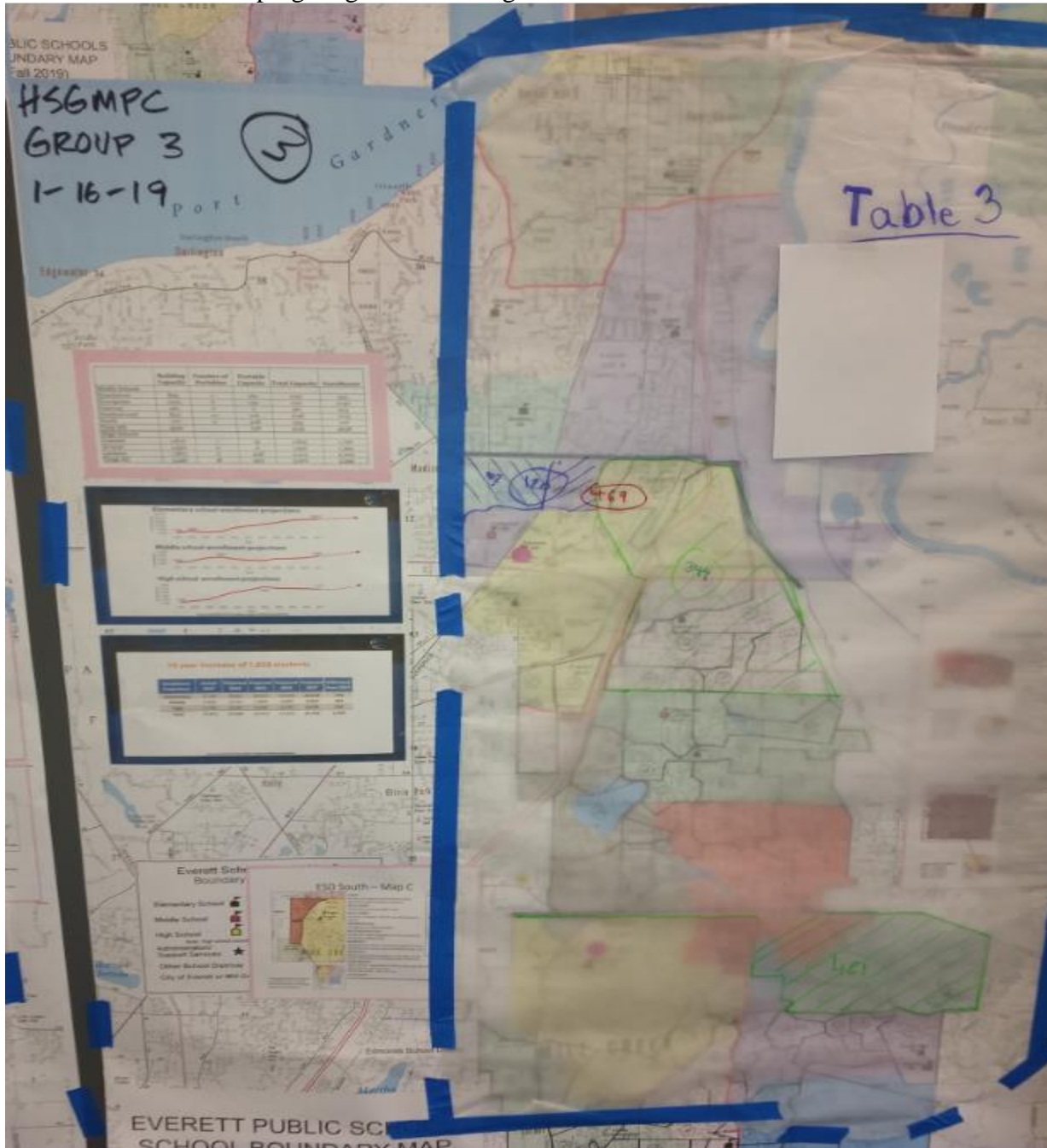
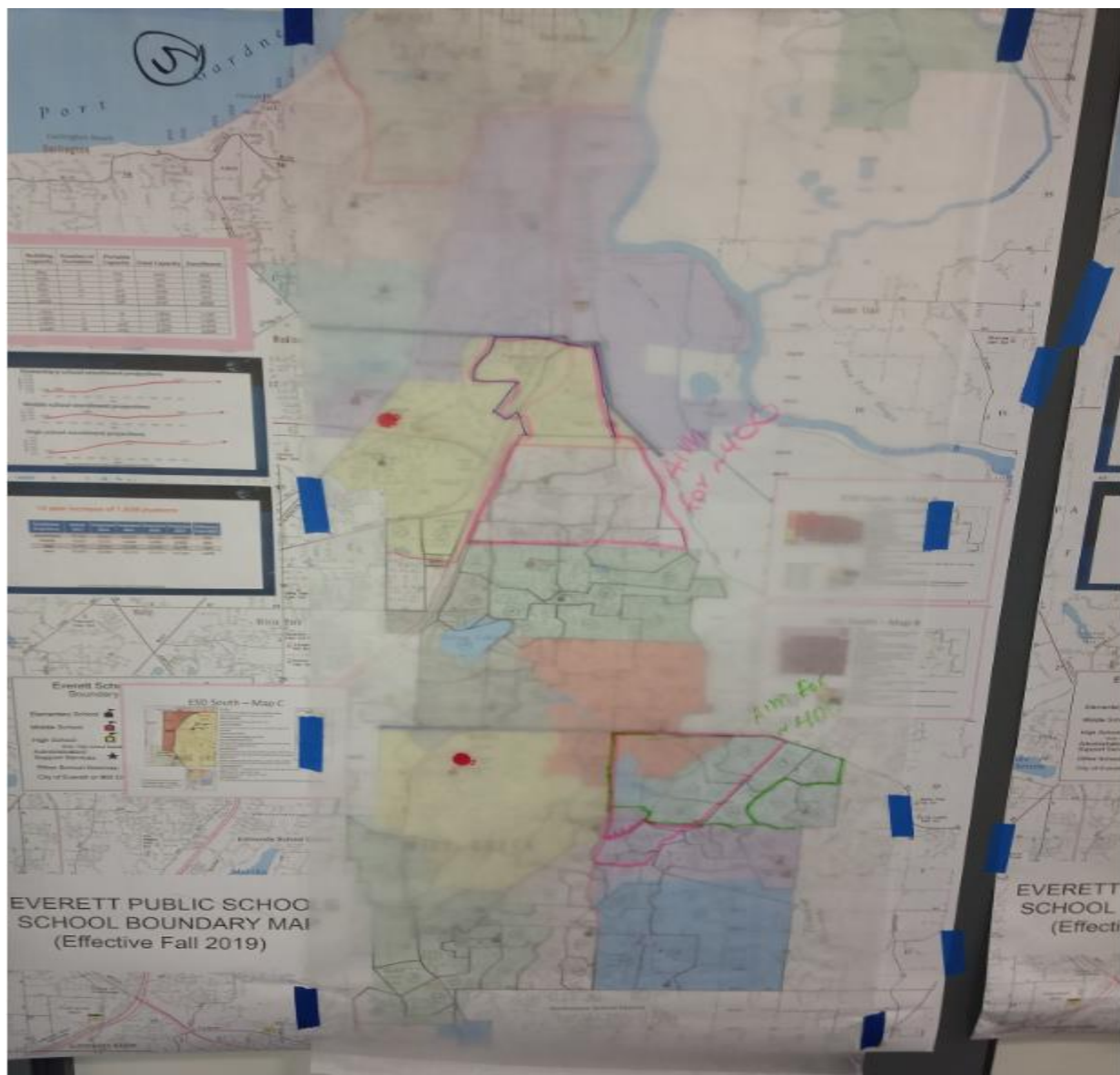


Table 5:

- Discussed why they weren't moving some areas and were moving others
- Discussed if Heatherwood and Gateway MS should be split when going to high school
- Felt that splitting Heatherwood MS got very complicated
- When reviewing the map, realized that the west side of 35th can get to Jackson by using neighborhood streets so did not feel it made sense to move this group
- Avoided areas that were in a walk zone, focused on areas that already have bus service
- The west side of Bothell Everett Hwy are currently walkers. Concerned about moving them because of socio-economic implications
- Can Everett HS handle an additional 400 students? This could be a big shock for that school.



Common Themes:

Mr. Dugan asked the committee to identify the common themes they heard.

- Need to move students in the Penny Creek area to Cascade but there are table differences on the Penny Creek area west of 35th.
- More agreement on Cascade moves to Everett HS from the central area of district map.
- Some tables mention a need to look at middle school boundaries.

Next Steps:

Mr. Dugan stated for the next step, he will analyze the maps and run the student numbers based on the common theme scenarios. He will compile and focus the work in preparation for the community forums. He asked the committee if they supported showing a single recommendation or two. The committee voted to show two. They also asked Mr. Dugan to be more general if he could, and to show options for neighborhoods that might be impacted in case adjustments need to be made later. The committee felt this could increase public engagement. They felt the presentation of multiple ideas ties well with the committee charter and shows a range of considerations. After a committee member asked if information on how any proposed boundary changes impact the socioeconomic balance within the high schools would be provided, Mr. Dugan asked for a show of hands if this would be useful to the committee. A majority of hands were raised. Dr. Holzman made reference to the district's elementary schools' low income percentage, from the OSPI website, that was provided as a resource last week to members as a start to help determine this.

Homework

Please read all the online comments that are being collected. Dr. Holzman will forward these to committee members weekly through February 25.

Closing Comments

If you can come to the February forums to help gather public comments or just to listen, please do. The greatest respect we can show those effected by this change is to listen to them and then tell them the truth. This will help us gather information and formulate our final recommendations. We plan to publish two maps at the forums.

Dr. Holzman said the forums will be held in the Cascade High School cafeteria and at Gateway Middle School cafeteria. We will not be using Jackson High School for forums this round because JHS does not have any large space available to use during the time period designated for forums.

Mr. Dugan thanked everyone again for continuing to attend. Committee members being here consistently makes the work very valuable.

HSCMPC #5 questions for consideration at next meeting

Q: Can we get free reduced lunch data to see how our proposed changes might affect that percentage at each school?

Q: Can transportation support having students going to two different schools at the same bus stop to keep juniors and seniors at their school?

Q: Can we get a summary of options that have been discussed before and as alternative solutions to the boundary change?

Q: Everett HS got a grant for Tech/STEM, what is the timing on that?

Notes are as transcribed via live attendance at meeting by Nicole Brown, Parametrix, Inc. Please forward any corrections, additions or deletions by 1/25/2019 to nbrown@parametrix.com and gholzman@everettsd.org. If no comments or corrections are received, these will become the official meeting record.