



Capital Bond Planning Committee

Monday, January 7, 2019, 6-7:30 pm
Community Resource Center – Port Gardner B

MEETING MINUTES

The following list represents all the Capital Bond Planning Committee Members. The list is comprised of community members, parents, students, and Everett Public Schools Administrators. Everett Public Schools Support Staff assist the committee as needed. Highlighted names were in attendance.

Planning Committee Facilitator

Jim Dugan (253.278.8105)

Email Address

jdugan@parametrix.com

Capital Bond Planning Committee Members

Parent, Student & Community Members

Robert Allen
Jayne Armfield
David Atkins
April Berg
Jennifer Black
Jose Borunda
Michael Finch
Ed Glazer
Eric Gold
Shelly Henderson
Danielle Irwin
Liz Jamieson
Scott Jenkins
Nina Jones
Amber Ortega
Patrick Pierce
Kristen Rasmussen
Angela Sievers
Angela Steck
Justin Tidwell
Christine Vo
Jason Webb
Richard White
Jennifer Willows
Hans Wold

Student

Chelsea Guillen

Everett Public Schools Administrators

Zac Crane

Kristin Dickert

Tina Farias
Stefani Koetje
Kelly McClellan
Shaun Monaghan
Michael Takayoshi
Jeanne Willard

Everett Public Schools Support

Larry Fleckenstein
Mike Gunn
Darcy Walker
Chuck Booth
Gerard Holzman

Overview

The Capital Bond Planning Committee was established in response to a resolution from the EPS Board to develop a recommendation for the Superintendent by June 15, 2019 describing the scope and size of a capital bond proposal to be placed before district voters. The Board anticipates the bond proposal will be placed on the April 2020 special election ballot.

The committee is made up of 32 members including community members representing the district's three comprehensive high schools, and principals or assistant principals from various district schools.

The committee will be facilitated by Mr. Jim Dugan from Parametrix, Inc. Additionally, the committee is supported by the following EPS departments and individuals:

Facilities and Planning: Mike Gunn, Darcy Walker, Gerard Holzman, Chuck Booth
Curriculum, Assessment & Special Programs: Peter Scott, Dana Riley-Black
Teaching & Learning: Larry Fleckenstein
Finance and Business Services: Jeff Moore, Ruth Floyd
Learning and IT Services: Brian Beckley, Ken Toyn
Communications: Kathy Reeves, Diane Bradford, Linda Carbajal

The Committee is expected to work over the next seven months. The Committee meetings are held monthly on Monday evenings between 6:00 PM and 8:00 PM. Capital Bond Planning Committee Meetings (CBPCM) that are complete are noted in **yellow** below. Future Committee meetings are noted in **green** below.

<u>Meeting</u>	<u>Date</u>	<u>Location</u>
CBPCM #1	November 19, 2018	Everett Public Schools Community Resource Center
CBPCM #2	December 17, 2018	Everett Public Schools Community Resource Center
CBPCM #2	January 7, 2019	Everett Public Schools Community Resource Center
CBPCM #3	February 4, 2019	Everett Public Schools Community Resource Center
CBPCM #4	March 18, 2019	Everett Public Schools Community Resource Center
CBPCM #5	April 15, 2019	Everett Public Schools Community Resource Center
CBPCM #6	May 6, 2019	Everett Public Schools Community Resource Center
CBPCM #7	June 10, 2019	Everett Public Schools Community Resource Center

The committees work is only to recommend. The Superintendent followed by the Board of Directors will make all final decisions regarding bond proposals.

Capital Bond Planning Committee – Guiding Principles

The Committee’s guiding principals were part of the Board’s Resolution No. 1187 which established the Committee. The Committee is to carefully consider the following in arriving at its recommendation:

1. **Community Input:** Consider in some manner the key themes raised by the community over the last several months as well as community input and feedback on the proposed Committee recommendations.
2. **Enrollment:** Consider the need for new classrooms and property to house current and future students, particularly at the high school and elementary school levels in the south end of the district.
3. **Aging Facilities:** Consider the need to modernize schools based on age as well as condition, and the need to replace or upgrade building systems such as HVAC, roofing, flooring, plumbing and electrical.
4. **Educational Programs:** Consider the need to upgrade existing buildings to accommodate new or enhanced educational programs such as science, technology, engineering, and math.
5. **Safety and Security:** Consider the need to improve safety and security in district facilities to better protect staff and students, especially at Cascade High School and Everett High School.
6. **Technology:** Consider the need to provide new, enhanced, and replacement technology infrastructure and equipment for instruction and support operations.
7. **Property Taxes:** Consider the variables affecting future tax rates, the difficulties in predicting future tax rates, and the sensitivity the community has to increasing tax rates.

CBPC Meeting #2 Agenda

Welcome

Agenda Overview

Previously Distributed Documents

- Facility Condition Assessments
- Bond and Levy Cycle 1990-2023
- 48 Year Modernization Cycle
- Q&A

Documents Distributed Tonight

- School Boundary Maps
- School Capacities
- 2018 Capital Bond Package
- HS and MS Enrollment Projections
- Q&A

Documents to Be Provided on or before January 25, 2019

Committee Work Session: 2018 Capital Bond Package

- *Document Overview*
- *Small Group Review and Discussion*

High School Growth Mitigation Planning Committee Update

Committee Work Session Reporting: 2018 Capital Bond Package

Question for the Committee: New HS or not?

Next Meeting: February 4, 2019

Homework: Review documents available on January 25, 2019

Welcome

Mr. Jim Dugan thanked the committee members for their participation. He noted that some committee members were attending for the first time. He reviewed the committee charter, which is to formulate a recommendation for the Superintendent and the school board on the next District bond issue. The committee is to consider the condition of current facilities, growing enrollment demands, and program needs.

Mr. Dugan instructed the group that tonight would be the first working session where the committee would break into small work groups and begin discussing and evaluating the information provided, and to start working toward a recommendation.

Agenda Overview:

Dr. Gerard Holzman covered some housekeeping items including distribution of committee information and meeting minutes. All information distributed to, and for the committee, will be available on the committee's page on the district website at the following link:

<https://www.everettsd.org/page/28844>

Dr. Holzman reviewed the list of documents distributed so far and the documents being distributed tonight. He also informed the committee members that additional reference materials will be available on the website by January 25, 2019. He asked that the members review all the information before the next committee meeting in February.

High School Growth Mitigation Planning Committee update:

Mr. Dugan shared the progress of the HSGMPC with the committee. He stated that the work to date was a growing consensus toward moving 300-400 students from Cascade HS to Everett HS, and 300-400 students from Jackson HS to Cascade HS. HSGMPC recommendation is due in mid-March.

The HSGMPC is hosting two more public forums:

February 6, 2019 Gateway Middle School, 6pm-7:30pm

February 7, 2019 Cascade High School, 6pm- 7:30pm

Committee members are encouraged to attend and hear public comments.

Committee Work Session:

Mr. Dugan instructed the committee to break into small groups and begin discussing the information that has been distributed. He asked them to make a list of additional questions and information they might need to continue their work. The work session lasted approximately 40 minutes and then each table reported to the larger group.

Table 1:

- Why are high schools built to a certain capacity? Why 1500 students? Can this be modified?
- Reviewed packaging of the bond: what is the difference between \$330M vs \$380M?
- Should we expand the properties we have or continue to buy properties?
- Cost benefits of expansions should be analyzed.

Table 2:

- Should there be only one proposal?
- Maybe it would be more effective to have two bonds instead of one?
- Maybe the new high school should be on its own bond?
- Critical to convince voters there is a high need for a new high school.
- Feel there is a disconnect among voters between STEM needs and facility needs
- Interested to know the marketing that goes into trying to pass a bond. What are the rules? What is the approach?
- It is important to celebrate the work of previous bonds, so taxpayers can see their dollars at work.

Table 3:

- Discussed athletic field needs around the district
- Discussed program needs
- Discussed many of the same questions already mentioned

Table 4:

- Discussed many of the same questions already mentioned
- Important to educate voters that 60% is needed to pass a bond and that 40% of registered voters need to participate in the vote.
- Voter education is the key.

Table 5:

- Important to prioritize
- Need to trim/consolidate the ask
- Make sure the bond is very transparent regarding what it contains
- Explore ways to get more buy-in from more user groups: sports, community, neighborhood.
- Focus on benefits our facilities provide beyond the educational function

Table 6:

- Our district feels like three different school districts. We need to message that we are all one Everett.

Mr. Dugan concluded the report out by reminding the committee that the mission is technical. The committee's work is to prioritize what should be included in a bond and how much the bond ask should be.

He then asked for an informal show of hands on whether, based on what the committee members know now, a new high school will be included in the bond. Just over half the committee raised their hands.

Homework

Mr. Dugan reminded the committee to review the documents that have been distributed to date.

Next Meeting

February 4, 2019, CRC, 6:00-7:30pm

Notes are as transcribed via live attendance at meeting by Nicole Brown, Parametrix, Inc. Please forward any corrections, additions or deletions by 2/4/2019 to gholzman@everettsd.org . If no comments or corrections are received, these will become the official meeting record.