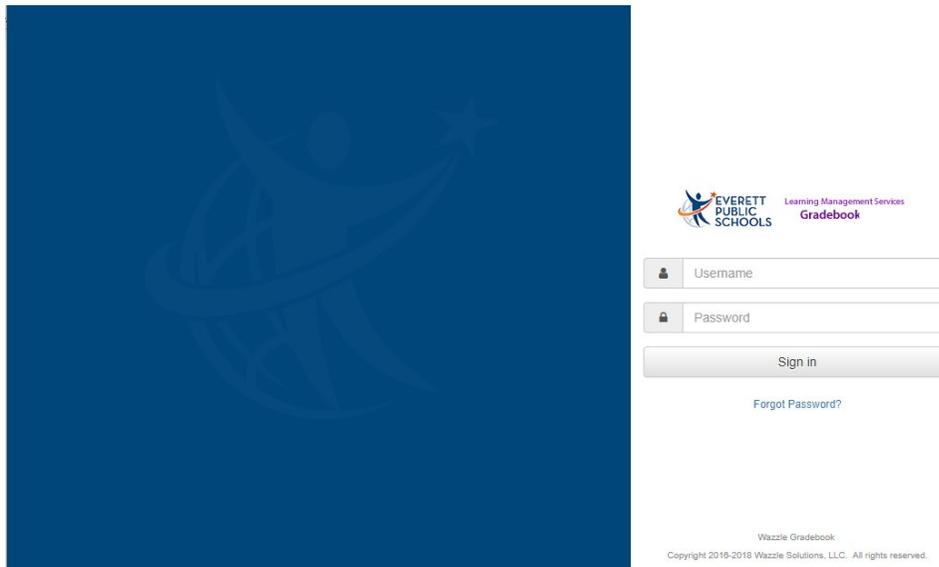


**2018-19 Gradebook Update:** The gradebook update took place Tuesday February 19. The update includes both system and features upgrades for teachers, students, parents and office staff designed to enhance user experience.

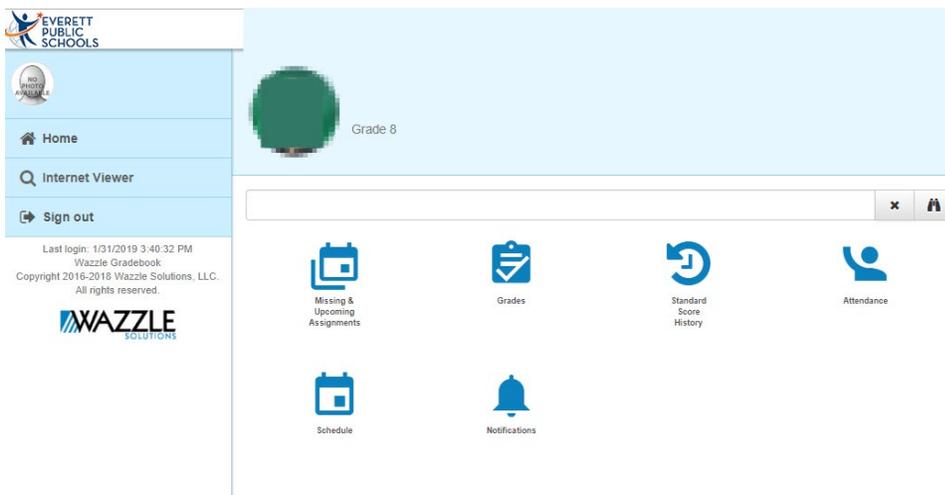
**For all users**

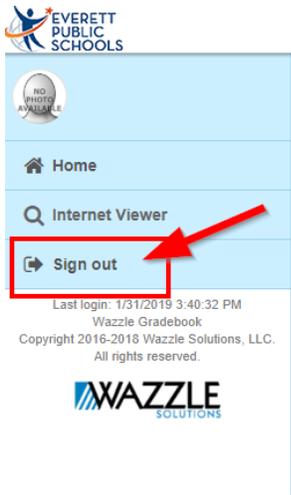
New look to the landing page



**Student Explorer feature replaced with a reformatted Student Internet Viewer page to provide consistency in both parent and student views.**

When a student contact (i.e. parent) or school staff member views a student in the Internet Viewer, the main page will now display the links to the various pages as icons.



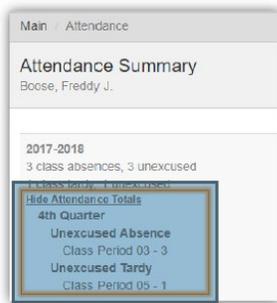


### Sign out and Message options moved to menu

Options which used to appear in the header bar of the application have been moved to the left navigation menu due to space limitations on mobile devices. Specifically, the links for Sign out and Message now appear at the bottom of the left navigation menu as shown below.

### Added display of attendance summary (totals) by period

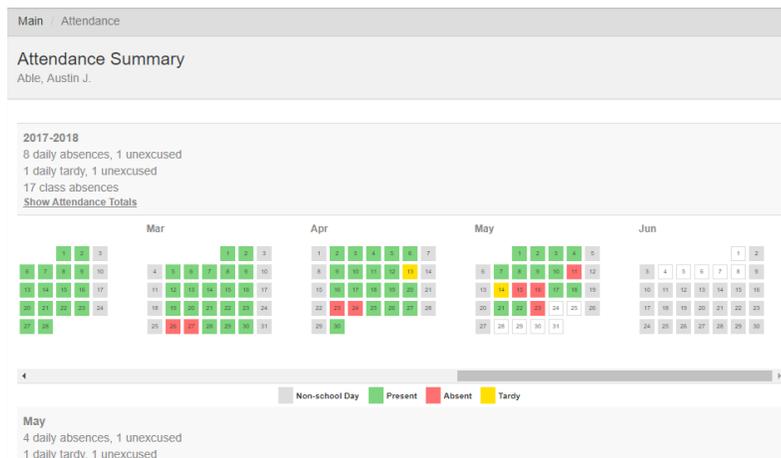
Attendance totals have been added to the Attendance page in the Internet Viewer. Attendance is totaled per grading period for each class. To view the attendance totals, click the “Show Attendance Totals” link at the top of the page.



### Attendance calendar view enhanced

The calendar view portion of the Attendance page in the Internet Viewer has been enhanced in the following ways:

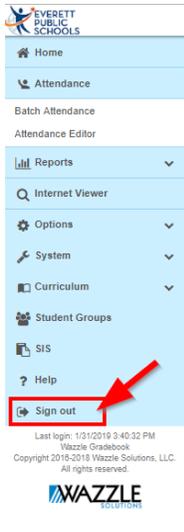
1. The colors have been slightly darkened to make them easier to be distinguished from one another.
2. The calendar dates have been added to make it easier to determine the date for a particular absence.
3. The calendar view has been modified to a horizontal view on all devices. A scroll bar appears if the screen is not wide enough to see all of the months, in which case the system will auto-scroll to bring the current month into view.
4. A legend has been added to help users understand the meaning of each color used in the calendar view.



## For admin and office staff

### Moved sign out, Impersonate, and help options to left navigation menu

Options which used to appear in the header bar of the application have been moved to the left navigation menu due to space limitations on mobile devices. Specifically, the links for Sign out and Help now appear at the bottom of the left navigation menu. Also, on mobile devices only, the impersonate option will also appear in the left navigation menu.



## Attendance

### No default attendance code in Batch Attendance

In order to help prevent accidental attendance entries within Batch Attendance, the attendance code is no longer set to a default value of "Clear." An attendance code must now be selected before submitting attendance using Batch Attendance.

Date Range

Start date: 06/08/2018

End date: 06/08/2018

Students

School: School of Excellence

Find Students by Class

Find Student by Group, Name, or ID

Abdallah, Gary B. (105849)

Hours

Hour: Clear Selection

- DAILY
- 01(Y) M/J AVID 6TH
- 02(Y) M/J INTENS READ (MC)
- 03(Y) M/J GRADE 6 MATH ADV
- 04(Y) M/J WORLD HIST
- 05(Y) M/J EARTH/SPA SCI
- 05(Y) M/J EARTH/SPA SCI
- 06(Y) M/J LANG ARTS 1 ESOL

Arrive time

Dismiss time

Attendance

Code: Select an attendance code...

Comment

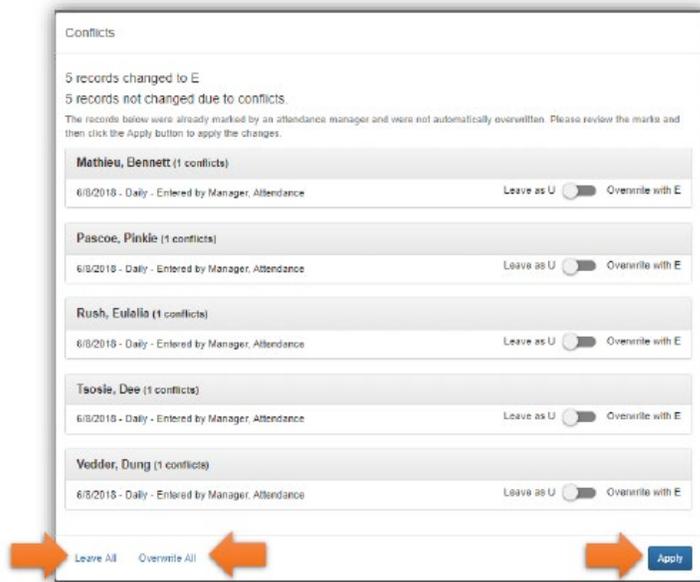
Mark Attendance for Students Clear Selections

## Add ability to identify and resolve conflicts when using Batch Attendance

Batch Attendance will now check for existing attendance entries which were submitted by an attendance manager before processing the new attendance changes. The benefit of this is that your attendance managers will now be able to make sure their attendance entries are not overwritten inadvertently through the Batch Attendance interface.

If attendance entries are found to be in conflict with the attendance changes being made through Batch Attendance, the user will be presented with a list of all such conflicts and will be given the opportunity to either approve individual entries or all entries at once at their own discretion.

**Note:** The attendance entries in which there are no conflicts are processed immediately when the Mark Attendance button is selected. Those attendance entries in which there are conflicts are not processed until the user explicitly selects to overwrite the previous attendance in the Conflicts window.



Within the Conflicts window, users may globally accept all conflicts by clicking Overwrite All at the bottom of the window. Clicking Leave All will reset all conflicts to the default setting – leaving the attendance mark as-is. Once the conflicts have been reviewed, clicking the Apply button ( ) will submit the attendance entries.

Once the Batch Attendance entries have been submitted, the user will now be presented with a detailed list showing all changes that were made (if any).

The screenshot displays a web application interface for managing attendance conflicts. The interface is divided into several sections:

- Date Range:** Start date and end date are both set to 6/8/2018.
- Students:** A list of students is shown with checkboxes. The list includes: Doneenech, Daniel D.; Haggopian, Kendall B.; Justice, Theda D.; Knoll, Erica R.; Ludlum, Tyronne D.; Mabry, Maryann J.; Mansola, Michael V.; Marasciello, Carmelo T.; Vihala, Gladysne T.; and Zaccaroni, Tony K.
- Hours:** A list of hours from 08:00 to 09:00 is shown.
- Attendance:** A dropdown menu for the code is set to 'S - School Related Absence'. A comment field is also present.

Below the main interface, a detailed view of attendance entries for four students is shown, each with a date, time, and status:

Student Name	Date	Time	Status
Doneenech, Garnet	6/8/2018	Daily	absent
Haggopian, Kendall	6/8/2018	Daily	absent
Justice, Theda	6/8/2018	Daily	absent
Mabry, Maryann	6/8/2018	Daily	absent

**Note:** Attendance entered by teachers will not be identified as a conflict. Only attendance entered by a user with attendance management permissions will be identified as a conflict.

## Added arrival time entry to Batch Attendance

The Batch Attendance page now provides the option to enter the arrival time when submitting an attendance transaction.

Note: If the arrival time already exists (e.g. It was been entered by the teacher), that arrival time will not be overwritten by the arrival time from Batch Attendance.

The screenshot displays the Batch Attendance interface with the following sections:

- Date Range:** Start date (05/23/2018) and End date (05/23/2018).
- Students:** School (School of Excellence), Find Students by Class, and Find Student by Group, Name, or ID (Abdallah, Gary B. (105840)).
- Hours:** Hour (Select All) and a list of classes including DAILY, 01(Y) MU AVID 6TH, 02(Y) MU INTENS READ (MC), 03(Y) MU GRADE 5 MATH ADV, 04(Y) MU WORLD HIST, 05(Y) MU EARTH/SPA SCI, 05(Y) MU EARTH/SPA SCI, and 06(Y) MU LANG ARTS 1 ESOL.
- Attendance:** Arrive time (9:15 AM, highlighted with an orange box), Dismiss time, Code (TE - Tardy Excused), and Comment.

Buttons at the bottom include "Mark Attendance for Students" and "Clear Selections".