

**Everett School Employee Benefit Trust
Agenda
April 17, 2019 – Regular Meeting
Community Resource Center
Port Gardner Room B
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the March 13, 2019 Regular Meeting**
- 4. Investment Manager Presentation – Jayson Davidson (remote)**
- 5. Financials – Darla Vanduren (will not attend)**
- 6. Wellness Program Update – Shelly Henderson**
 - Monthly report
- 7. Benefits Department Update – Randi Seaberg**
 - Quarterly EAP report
 - Employee’s health coverage summary
- 8. Approve Annual Regular Meeting Calendar**
- 9. Upcoming May Agenda Items**
 - ✓ Begin preliminary discussion with consultants on plan renewals (Sean)
 - ✓ Review consultant statement of work (SOW) for upcoming fiscal year (Sean)
 - ✓ Review auditor engagement for annual audit (Darla)
 - ✓ Review annual Wellness Program plan and budget (Shelly Henderson)
 - ✓ Review operational manual (Trustees)
 - ✓ Review performance of investment consultant (Executive Session)
- 10. Adjournment**

Next Meeting
Regular Trust Meeting: May 15, 2019 – 4:00 p.m.
CRC – Port Gardner Room B