

**Everett School Employee Benefit Trust**  
**Agenda**  
**Wednesday, September 19, 2018**  
**Community Resource Center**  
**Monte Cristo Room (NOTE ROOM CHANGE)**  
**4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the June 13, 2018 Meeting**
- 4. Consultant Report – Sean White**
  - Proposed plan renewals and rates for upcoming fiscal year
- 5. Wellness Program Update – Shelly Henderson**
  - Monthly report
- 6. Financials – Darla Vanduren**  
(Darla not attending)
- 7. Trust Audit Update – Darla Vanduren**
  - Review draft auditor's report and financial statement  
(Darla not attending)
- 8. Upcoming October Agenda Items**
  - ✓ Finalize upcoming fiscal year plans and rates with consultant (Sean)
  - ✓ Approve annual budget (Trustees)
  - ✓ Open enrollment materials are prepared/finalized by the Benefits Department (Randi)
  - ✓ Approval of audit by independent auditor (Darla)
- 9. Other**
  - ✓ Trust portfolio information update from Becker Capital 20180730
- 10. Adjournment**

Next Meeting  
*To be determined* Special Trust Meeting: October 3, 2018 – 4:00 p.m.  
Regular Trust Meeting: October 17, 2018 – 4:00 p.m.  
CRC – Port Gardner Room B