

**Everett School Employee Benefit Trust
Agenda
January 16, 2019 – Regular Meeting
Community Resource Center
Port Gardner Room B
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the November 14, 2018 Regular Meeting**
- 4. Financials – Darla Vanduren**
- 5. Wellness Program Update – Shelly Henderson**
 - Monthly report
- 6. Benefits Department Update – Randi Seaberg**
 - Open enrollment update
 - Quarterly EAP Report
- 7. Upcoming February Agenda Items**
 - ✓ Review Fiduciary Liability Insurance renewal (Darla)
 - ✓ Develop draft annual regular meeting calendar for the upcoming fiscal year (Trustees)
- 8. Adjournment**

Next Meeting
Regular Trust Meeting: February 13, 2019 – 4:00 p.m.
CRC – Port Gardner Room B