

**Everett Public Schools
Developmental
Preschool Community
Peers Pilot Enrollment
Guide**

2019-2020 school year

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Program Description

During 2019-2020 school year, the district is piloting a tuition-based “blended” preschool model, serving children with and without special needs at Silver Firs Elementary School. Silver Firs has two developmental preschool classes in which preschool age students with a range of disabilities, who are eligible for special education services, access their education. This pilot program will change the afternoon sessions of these developmental preschool classes into a “blended” model. This “blended” model consists of one teacher, two paraeducators and up to sixteen children – eight children with special needs and eight “community peers.”

The district is now seeking “community peers” to participate in the Silver Firs developmental preschool “blended” model, which is offered during the afternoon session Monday through Thursday from 12:45-3:30pm. The program’s core curriculum – Creative Curriculum - works on developmentally appropriate skills to support kindergarten readiness. In addition to their own learning, “community peers” play an important role in the learning of children with special needs. Once children have had an opportunity to transition into the classroom, “community peers” participate in the classroom routines alongside their peers with special needs. This program provides a wonderful opportunity for all students to prepare for kindergarten, learn to value diversity, recognize the gifts in each other, and be a role model.

We currently have limited openings for children who are 4-years old as of 8/31/2019. The monthly tuition is \$275 and a down payment of \$275 by check is required to participate as a “community peer.” There are three payment options with several different methods of payment (see tuition document).

Families should review the following list to determine if their child can independently demonstrate these pre-requisite skills. If they demonstrate independence, your child may be ready to participate as a “community peer” in the developmental preschool “blended” model:

- independently use the bathroom
- wash and dry their hands
- feed self with utensils
- drink from a cup
- answer yes, no questions
- follow simple directions
- work or play independently for at least five minutes
- demonstrate familiarity with basic classroom supplies
- attend to a short story
- wait for turn
- initiate interactions with peers
- share with peers

All of the preschool classrooms serve students with a range of special needs from physical to social-emotional. On occasion, “community peer” models might observe behaviors, emotional outbursts, or medical needs that they would not see in other pre-

school settings. It is important that the families of “community peers” are ready to answer the questions their children might have and support inclusive friendships.

Selection Criteria

Community peers’ applications will be reviewed and prioritized by:

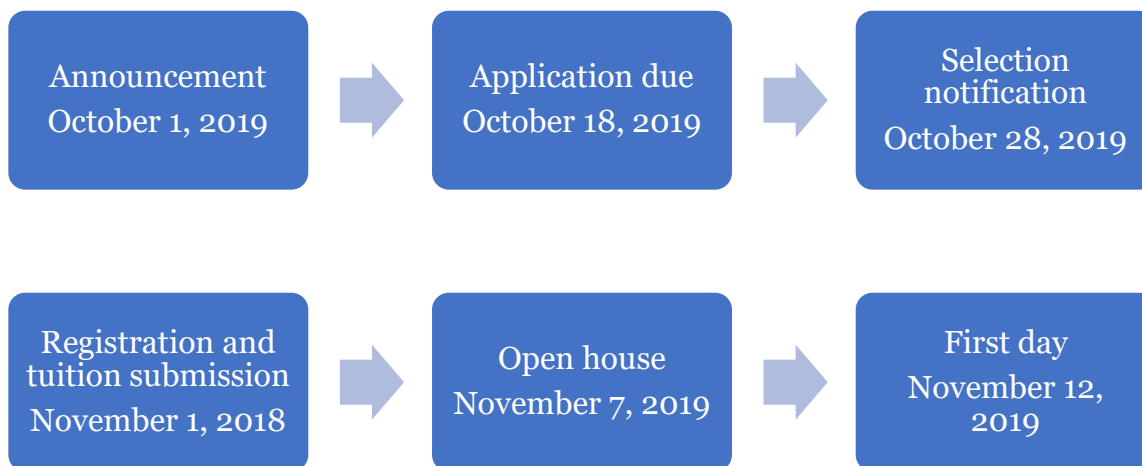
- Child is 4 years old as of 8/31/2019
- Residency and enrollment conditions
 - Meets enrollment requirements and resident of Everett Public Schools
 - Resident of Silver Firs Elementary School and/or
 - Child of a full-time certificated or classified employee and Silver Firs is the employee’s assigned school or a feeder pattern
- Child has the required pre-requisite skills
- Program capacity
- Not currently enrolled in and/or attending a preschool
- Sibling(s) at the same site
- Date of application was received

Family Requirements

Requirements for families of community peers:

- Commitment to:
 - Timely payment of tuition
 - Provide transportation
 - Maintain confidentiality pertaining to children enrolled

Participation Timeline



Application

A completed application must be submitted for your child to be considered for participation as a “community peer” in the developmental preschool “blended” model at Silver Firs. The next two pages include a sample application form. Appendix A is the Community Peers Application Form.

Tuition

Tuition for the 2019-2020 Preschool Program is \$2,200.00. Appendix B is the Payment Agreement and Appendix C is the Credit/Debit Form.

Methods of payment

- Check or money order made payable to Everett Public Schools
- Credit/Debit Card* | ACH Debit Transfer* (*Credit/Debit Authorization form required)

There are three payment options

- a. ANNUAL – One payment on December 1, 2019 for \$1,925.00 (\$2,200.00 less \$275.00 first month tuition).
- b. SEMESTER – Two payments of \$962.50, one at the start of each semester for a total of \$1,925.00 (\$2,200.00 less \$275 first month tuition)

1st Semester–December 1, 2019 (\$962.50); 2nd Semester –March 1, 2020 (\$962.50)

- c. TEN EQUAL AUTOMATED MONTHLY PAYMENTS–Seven payments \$275.00 for a total of \$1,925.00 (\$2,200.00 less \$275.00 first month tuition) – Automated payment method only

Monthly payment schedule:

November 1, 2019 (\$275.00) December 1, 2019 (\$275.00) January 1, 2020 (\$275.00)

February 1, 2020 (\$275.00) March 1, 2020 (\$275.00) April 1, 2020 (\$275.00)

May 1, 2020 (\$275.00) June 1, 2020 (\$275.00)

Terms of payment

- Provide a check for first monthly tuition payment of \$275.00 on November 1, 2019 to secure the approved space.
- If payment is more than ten days late, the child will automatically be removed from this program.
- There will be NO REDUCTION of tuition due to illness, vacations, etc.
- There will be a \$20.00 charge for any returns for insufficient funds.

Registration/enrollment

To officially enroll your child, you will need to complete and submit the registration forms November 1, 2019. The registration materials include a form similar to the Kindergarten Registration forms (which is 14 pages) and includes the following sections:

- Student information
- Student contact information
- Previous school information
- Sibling information
- Family/Guardian information
- Child care information
- Emergency contact information
- Travel and attendance/discipline information
- Directory release
- Family/Guardian signature
- Ethnicity and Race reporting Questionnaire
- Getting to know your child questionnaire
- Office of Superintendent of Public Instruction (OSPI) Home Language Survey
- Student Housing Form
- Certificate of Immunization Status (CIS)
- Annual Health History

The day you register your child, please bring the completed registration forms and the following required items:

- Proof of age A birth certificate; a religious, hospital, or physician's certificate showing date of birth; a passport; an adoption record; previously verified school records; an affidavit from a parent; an entry in a family Bible; or any other documents permitted by law. Birth certificates for children born in Washington state may be obtained at the Snohomish County Health District Vital Statistics Office. Call 425-339-5250 or request online at www.snohd.org. Out of state birth certificates may be ordered from www.vitalchek.com.
- Current proof of address A recent utility bill, rental agreement or homeowner's policy that shows the parent/guardian's name and address.
- Certificate of Immunization Status (CIS) and health history Contact your child's physician or the Snohomish County Health District at 425-339-5200 for information about vaccinations. A parent's guide to immunizations is also available through the Snohomish County Health District's website: www.snohd.org/177/Immunizations.
- Parenting plan/court order, if applicable.
- Proof of guardianship if student is living with an adult other than the parent.

Calendar

The developmental preschool “blended” model will follow the district developmental preschool calendar.

DEVELOPMENTAL PRESCHOOL



2019-2020 CALENDAR

CLASS SCHEDULE
Classes held MON-THU <i>NO Classes on Fridays</i>
Everett Public Schools 3900 Broadway Everett, WA 98201

SEPTEMBER 2019				
M	T	W	TH	F
16	17	18	19	20
23	24	25	26	27
30				

9/16 - First Day of Preschool

OCTOBER 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER 2019				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

11/4 - 11/7 - Parent Teacher Conf, no classes
11/11 - No school, Veteran's Day Holiday
11/27-11/29 - No school, Thanksgiving Break

DECEMBER 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

12/23-1/3 - No School, Winter Break

JANUARY 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

1/1-1/3 - No school, Winter Break
1/6 - Return to school
1/20 - No school, Martin Luther King Jr. Day
1/27 - No school teacher work day

FEBRUARY 2020				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

2/17-2/18 - No school, Mid-Winter Break

MARCH 2020				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

3/27-4/3 - Parent-Teacher Conf, no classes

APRIL 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

3/27-4/3 - Parent-Teacher Conf, no classes
4/6-4/10 - No school, Spring Break

MAY 2020				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

5/25 - No school, Memorial Day Holiday

JUNE 2020				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15*	16*	17*	18*	

6/11 - Last day of classes for Preschool
*Potential inclement weather make-up days

STAFF CONTACT

Executive Director/Special Services:
Dr. Rebecca Clifford (425) 385-5250

Shaded areas: NO SCHOOL
First Day of School for Preschool
Last Day of School for Preschool

Appendix A



Community Peers Preschool Application

Please submit this application for your child to participate in the Silver Firs afternoon developmental preschool session Monday through Thursday from 12:45-3:30pm. This tuition-based program is a “blended” model, serving children with and without special needs. There is one teacher and two para educators with up to sixteen children enrolled (eight children with special needs and eight community peers).

Community peer application is due to Silver Firs Elementary office by Friday, October 18, 2019 at 3:30 pm.

5909 146th Pl. SE
Everett, WA, 98208

425-385-6500
425-385-6502 fax

Child's information

Name: _____
Legal Last Name Legal First Name

Date of Birth _____
Day / Month / Year

Address _____

Is your child currently attending a preschool program? Yes No

If yes, list the preschool: _____

Gender

Female Male Non-Binary (X)

Parent/guardian information

Name (s):

1. _____	2. _____
First name	First name
_____	_____
Last name	Last name

Address (if different from the child)

Phone number

Email

Employee of the District?

Parent 1

Yes

No

Parent 2

Yes

No

Check below if your child can independently demonstrate these pre-requisite skills:

Daily living skills

- independently uses the bathroom
- wash and dry hands
- feed self with utensils
- drinks from a cup

Educational skills

- follow simple directions
- answer yes, no questions
- work or play independently for at least five minutes
- demonstrate familiarity with basic classroom supplies
- attend to a short story

Social emotional skills

- wait for turn
- initiate interactions with peers
- share with peers

Sibling(s) attending Silver Firs Elementary

Yes No

If yes, list sibling(s) name:

Last name	First name
-----------	------------

Last name	First name
-----------	------------

Last name	First name
-----------	------------

Notification of acceptance will be communicated during the week of October 28, 2019. The monthly tuition is \$275.00 (see tuition document). If your child is selected to participate a down payment via check of \$275.00 and registration for enrollment will be required by November 1, 2019.

Appendix B



Everett Public Schools

P.O. Box 2098

Everett, WA 98213

PRESCHOOL AGREEMENT

CHILD'S NAME

I request that the abovenamed child be enrolled in the Everett Public Schools' Preschool program for the 2019-2020 school year. I understand the tuition for the 2019-2020 Preschool Program is \$2,200.00.

Upon acceptance of my child into the program, I agree to the following:

- To pay tuition established by the District for preschool. I agree to one of the three payment options (*please check either option a, b, or c*):
 - a. **ANNUAL** – One payment on December 1, 2019 for \$1,925.00 (\$2,200.00 less \$275.00 first month tuition). Payment method (*select one*):
 - Check or money order made payable to Everett Public Schools
 - Credit/Debit Card* ACH Debit Transfer* (*Credit/Debit Authorization form required)
 - b. **SEMESTER** – Two payments of \$962.50, one at the start of each semester for a total of \$1,925.00 (\$2,200.00 less \$275 first month tuition) Payment method (*select one*):
 - Check or money order made payable to Everett Public Schools
 - Credit/Debit Card* ACH Debit Transfer* (*Credit/Debit Authorization form required)
- c. **TEN EQUAL AUTOMATED MONTHLY PAYMENTS**–Seven payments \$275.00 for a total of \$1,925.00 (\$2,200.00 less \$275.00 first month tuition) – Automated payment method only (*select one*):
 - Credit/Debit Card* ACH Debit Transfer* (*Credit/Debit Authorization form required)

1st Semester–December 1, 2019 (\$962.50); 2nd Semester –March 1, 2020 (\$962.50)

Monthly payment schedule:

November 1, 2019 (\$275.00) (\$275.00)	December 1, 2019 (\$275.00)	January 1, 2020
February 1, 2020 (\$275.00) (\$275.00)	March 1, 2020 (\$275.00)	April 1, 2020
May 1, 2020 (\$275.00)	June 1, 2020 (\$275.00)	

- **Provide a check for first monthly tuition payment of \$275.00** on November 1, 2019 to secure the approved space.
- **If payment is more than ten days late, the child will automatically be removed from this program.**
- There will be NO REDUCTION of tuition due to illness, vacations, etc.
- There will be a \$20.00 charge for any returns for insufficient funds.

Parent/Guardian Signature

Date

SCHOOL USE ONLY

\$					
AMOUNT	CASH	CHECK	Date Received	Receipt Number	
Enrollment Date					

Received by _____ (Signature)

Appendix C



Credit/Debit Form for Preschool Program

Authorization for Automated Fund Transfers

I (we) hereby authorize the Everett Public Schools to initiate automatic fund transfers from my (our) credit card or the depository financial institution bank account, as indicated below. This automated transfer authorization will be per my signed Preschool Agreement payment schedule and will be valid for the 2019 – 2020 school year.

Student Name: _____ **Home School:**

(Please print/type)

(Please print/type)

Account Holder's Name(s):

(Please print/type)

Credit/Debit Authorization(s): _____ **Date:**

(Signature of account holder(s))

I (we) acknowledge that the origination of automated fund transactions to my (our) indicated account must comply with the provisions of U.S. law. This authorization will remain in effect until June 30, 2020 or until written notification of change or termination is received by the Everett Public Schools, Accounting Department at P.O. Box 2098, Everett, WA 98213.

Credit/Debit Card Transfers - Required Parent/Guardian Information

First/Last Name:

(As appears on credit card)

Address:

(Must match card holder's billing address)

City: _____ State: _____ Zip: _____

Card Number: _____ Card Expiration Date: _____

Card Type: _____

(Visa, MasterCard, American Express, or Discover)

OR

ACH Debit Transfers - Required Parent/Guardian Information

Name of Financial Institution: _____

Transit Routing/ABA Number: _____

Account Number: _____

ATTACH A SAMPLE VOIDED CHECK HERE