

# Everett School Employee Benefit Trust

Minutes of  
December 12, 2005  
Boardroom  
3:30 p.m.

## Attendance

### Trustees

Molly Ringo  
Sue McCann  
John Morrill  
Betsy Selders  
Kay Nickel  
Mike Gunn

### Also Attending

Randi Seaberg  
Darla Van Duren

### Recorder

Susan Sacha

## I. Call to Order:

The meeting was called to order by Molly Ringo at 3:35 p.m.

## II. Adoption of Agenda:

HMA update was added and the consultant report was deleted. The agenda was adopted as revised.

## III. Approval of Minutes:

The November 21st minutes were reviewed and approved as written.

## IV. Financial Report

There was no financial report. Darla did provide the trustees with the local government self-insured annual report which showed the July 1<sup>st</sup> through June 30, 2005 budget and the September 1, 2005 through August 31, 2006 budget. A motion to approve the annual report was made and seconded. The motion passed and the report will be sent to the Office of Financial Management.

Darla reported that claims have gone down and she doesn't believe there will be a loss this month. However, since she doesn't have the bank statements, she couldn't be sure. She also reported that the stop-loss check was received on November 23<sup>rd</sup> in the amount of \$8,047.65.

## V. Fiduciary Liability

Molly distributed a letter that was sent to Marsh regarding fiduciary liability which states that the Trust will continue with its current coverage. She said that Tom Pursley feels there is no need to increase the policy since the risks to the trust are minimal.

## VI. Consultant Report

No report was given

## VII. HMA

Randi reported that the new ID cards will be mailed out the end of December. She said that pharmacies are unable to accept the new cards at this time. HMA will communicate with them and let them know that Everett has new ID numbers but that the old cards can be used through January. This work-around will be in place until February 1.

Notification (bright pink) explaining the work-around and information on the care line will be mailed with the ID cards.

### **VIII. Total Health Management**

Randi reported that the Total Health Management program was launched last Thursday with about 25 people participating in the first “Champions” meeting. Most sites were represented and "Champions" will be found for those sites that don't have one. The goals for the Total Health Management program were presented. Randi said that the term “Champions” was not received well and that some brainstorming will be done to come up with a different name. Once the new name is chosen a logo may be developed. The care line poster would be rolled out first and the same information, in a smaller format, will be sent with small magnets to employees homes. Posters will be distributed to leadership team members at their January 5th meeting to bring back to their buildings/sites. HMA provided gift certificates to Starbucks and Mercer gave two pairs of tickets for a Sonics game. Randi will present Information about the program to the EEA Rep Council at their January 17th meeting.

### **IX. Calendar Review**

The calendar was reviewed. No changes were made.

### **X. Other**

#### Fiduciary Liability Insurance

Darla reported that the fiduciary liability insurance renewal was scheduled for January 12<sup>th</sup>. She said that last year she was given a range (within \$500) for the premium and asked the trustees if that range could be applied for this renewal. In 2004 the premium cost \$9,150 and in 2005 it was \$8,700. A motion was made to renew the fiduciary liability if it is within \$500 range. Discussion followed and it was suggested to allow the premium limit to be no higher than \$10,000. A motion was made and seconded to renew the fiduciary liability insurance premium with a cap of no more than \$10,000. The motion passed.

#### WEA Blue Cross Data

John reported that he had spoken with Todd Ringwood regarding WEA Blue Cross data. and that they will not release the information Jill was suggesting. He said they would provide information that was public information and will give it to him the first of the year. Randi will bring the comparison of Medford vs. Everett to the next meeting.

The meeting was adjourned at 4:30 p.m.

Sincerely,

Betsy Selders  
Secretary