Paraeducators: What We Do Matters
Online Training Instructions

Register for course in Frontline Professional Growth:

1. Using Good Chrome, go to Managed Bookmarks and Frontline for Employees or follow the link below:  
   https://login.frontlineeducation.com/sso/everettsd

2. In the left navigation pane, select Activity Catalog, find the District Catalog or Calendar to search for Professional Development offerings.


4. Open the event by selecting Paraeducators: What We Do Matters Online Training Instructions 19100140 and “Sign Up Now”.

5. Log out
Access 12 hours of Paraeducators: What We Do Matters online training:

1. Type https://www.pesb.wa.gov/ into your URL bar to visit PESB’s website.

2. Hover over Resources & reports – then click on Online learning.

3. Find the Paraeducators: what we do matters course and click Enroll.
4. Create a new account or sign in with previously used Username and Password. OSPI will send an email to verify new accounts.

5. Navigate back to the course registration and click on Enroll me.

6. Start the course. Work at your own pace. Complete all 12 modules.
Submit online Paraeducators: What We Do Matters records to Human Resources:

1. Employees should print or copy the Congratulations – You finished this module! screen for each module. Employee’s name should be visible in the bottom left corner.

2. Employees should print or copy the Paraeducators: What We Do Matters: Completion progress detail summary page, including your name located at the bottom of the page.

3. Employees should submit all records to Human Resources c/o Anne LaRue or email alarue@everettsd.org for online module results to be entered into Frontline.