

Proposing to Initiate an Other: Riser IEP Amendment**Riser amendment completed without convening the IEP Team:**Description and reason for proposed or refused action:

We are proposing to initiate an IEP amendment to reflect the change in service minutes as a result of the natural transition from [Developmental Preschool to Kindergarten or Developmental Kindergarten to Resource Room/Extended Resource Room/Achieve/Life Skills].

Description of any other options considered and rejected:

No other options were considered or rejected.

Description of evaluation procedure used:

Review of existing educational records, review of most recent evaluation and IEP, parent input, staff input and collaboration with receiving school staff.

Other factors related to the action:

The Riser IEP Amendment was completed without convening the IEP team. Parent was notified of the proposed amendments via (phone/email). Procedural Safeguards and copies of Riser IEP Amendment documents were provided to parents via (email/mail).

Parent/Guardian(s) participated in Riser Meeting via Zoom/Phone:Description and reason for proposed or refused action:

We are proposing to initiate an IEP amendment to reflect the change in service minutes as a result of the natural transition from [Developmental Preschool to Kindergarten or Developmental Kindergarten to Resource Room/Extended Resource Room/Achieve/Life Skills].

Description of any other options considered and rejected:

[Include information here about any team discussion around minutes due to the transition, for example discussion around Resource Room minutes for each service area] OR No other options were considered or rejected.

Description of evaluation procedure used:

Review of existing educational records, review of most recent evaluation and IEP, parent input, staff input and collaboration with receiving school staff.

Other factors related to the action:

School is closed due to COVID-19 and following safety restrictions the team met via Zoom to ensure full team participation. The following is a list of meeting attendees and how they participated: (Ex. Tina Teacher via Zoom, Polly Parent via Zoom, Ollie OT via Phone, etc.).

Procedural Safeguards and copies of Riser IEP Amendment documents were provided to parents via (email/mail).

Parent/Guardian(s) not responsive to contact:

Description and reason for proposed or refused action:

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Other Options Considered and rejected:

A home visit was considered and rejected by staff due to COVID 19 safety restrictions.

Description of evaluation procedure used:

Review of existing educational records, review of most recent evaluation and IEP, staff input and collaboration with receiving school staff.

Other factors related to the action:

After multiple attempts to contact the parent(s) the school team was unable to review the proposed amendments via phone or schedule a riser meeting with the parents. [List dates, times, and method of contact – aim for three different times and three different methods]

Parents can contact (IEP Case Manager/School Psychologist) at the following email address at any time with further questions or to request a remote meeting be scheduled to discuss the Riser IEP Amendment. Procedural Safeguards and copies of Riser IEP Amendment documents were provided to parents via (email/mail).