**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, February 11, 2015**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the January 14, 2015 Meeting**
4. **Financials – Darla Vanduren**

* Monthly financials
* Update on Fiduciary Liability Insurance renewal

1. **Human Resources – Randi Seaberg**

* Update on Open Enrollment processes, participation and transition
* United Health Care claims data and appeals results
* Quarterly EAP report
* Wellness coordinator job description and posting

1. **Wellness Program – Gail Buquicchio**

* Monthly report
* Wellness Program vision statement
* Continue to develop strategies to reach Wellness Program goals and KPIs

1. **Upcoming Agenda Items for the March Meeting**

* Review Fiduciary Liability Insurance Renewal (Darla)
* Developing strategies to reach our goals and KPIs (Gail)

1. **Other**
2. **Adjournment**