**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, November 15, 2017**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the October 18, 2017 Meeting**
4. **Financials – Darla Vanduren**
5. **Annual Audit Final Report – Darla Vanduren**
6. **Wellness Program – Shelly Henderson**

* Monthly report

1. **Consultant Report – Jayson Davidson (Online conference)**

* Investment portfolio review
* Annual investment policy review and recommendations from investment consultant
* Review performance of investment manager(s)
* Discussion of investment practices

1. **Consultant Report – Melanie Curtice (phone conference)**

* Proposed revisions to Procedure 250P, Fund Balance and Solvency

1. **Benefits Department – Randi Seaberg**

* Open enrollment update

1. **Upcoming December Meeting Agenda Items**

* Quarterly EAP report (Randi)
* Second reading and adoption of Procedure 250P, Fund Balance and Solvency

1. **Other**
2. **Adjournment**