**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, December 13, 2017**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the November 15, 2017 Meeting**
4. **Financials – Darla Vanduren**

* Monthly report

1. **Wellness Program – Shelly Henderson**

* Monthly report
* Holding a financial wellness class for the district
* Create a minimum threshold for receiving the subsidy for Weight Watchers

1. **Trust Policy/Procedure Review**

* Procedure 250P, Fund Balance and Solvency second reading and adoption
* Policy 220, Investment Guidelines first reading

1. **Benefits Department – Randi Seaberg**

* Quarterly EAP report

1. **Upcoming January Meeting Agenda Items**

* Human Resources provides an update on Open Enrollment processes and participation (Randi)

1. **Other**
2. **Adjournment**