



## ***Response/Action Required***

September 30, 2022

To: All Principals  
From: Dr. Shelley Boten, Chief Academic Officer  
Kay Fantin, Executive Director of Everett Public Schools Foundation  
Regarding: **Everett Public Schools Foundation Student Needs Grant  
Information for 2022-23**

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The Everett Public Schools Foundation is proud to announce the replenishment of Student Needs Grants for the 2022-23 school year. **Once again, each school will have funds.** These grants allow Principals the discretion as to how funds can be used to support basic student needs. All students can be included whether in the KIT program or not. This may include food, clothing, transportation, emergency housing (after Kids in Transition and other resources have been exhausted), personal hygiene etc.

Funds will run through the District's Trust Fund and be allocated to each school in September. Principals will distribute the funds at their discretion.

We would love to hear how these funds are supporting your students. Were you able to provide:

- A student with food or a meal;
- New clothes or a pair of shoes;
- Or maybe, it was a school pride t-shirt so they could feel included.

The Foundation does not need receipts. **HOWEVER, all district purchasing guidelines still apply. Although very convenient, GIFT CARDS unfortunately ARE NOT allowed.**

**Our goal is to allow staff to be able to say "YES"!**

We know for some students; school is the best part of their day. We want to say thank you to all in our community who provide financial support to make this wonderful initiative happen each year!

If you have questions, please email [Kfantin@everettsd.org](mailto:Kfantin@everettsd.org)

**Required Action:**

The Foundation will need **two semi-annual reports of use for accountability** at the end of month(s); **January 2023** and **May 2023**.

**Approved for Distribution:**

**Shelley Boten**