

STUDENTS

Attendance

Regular, consistent, timely attendance is essential to school success, student learning and future employment habits. Life-long attendance behaviors begin with entry into school at the pre-school or kindergarten level, and continue through middle school and into high school until the student graduates. When students arrive in the classroom, it is expected that they will immediately begin to prepare for the start of the day or the period, and be ready to engage in the learning process when the school day or period officially begins.

Students are expected to attend all assigned classes each day on time. Upon enrollment and at the beginning of each school year, the district shall inform students and their parents/guardians of attendance expectation, the benefits of regular school attendance, the consequences of truancy, the role and responsibility of the district in regard to truancy, and resources available to assist the student and their parents/guardians in correcting truancy. The district will make this information available online or, upon parent/guardian request, in writing. The district will make reasonable efforts to enable parents/guardians to request and receive this information in a language they can understand. Parents/guardians will be required to date and acknowledge review of this information either online or in writing at the time of enrollment and at the beginning of each school year.

It is recognized that there are rare occasions that necessitate a late arrival, early departure or legitimate excused student absence. Teachers will keep a record of student absences and tardiness. Determination as to whether an absence is a tardy, excused or unexcused absence is made by the school in accordance with law and policy. The role of the parent or guardian is to ensure that his/her children attend school and to verify that the student's absence was for an excusable reason.

It shall be the responsibility of principals and certificated staff to enforce the district's attendance policies and procedures.

Cross references:

[Board Policy 2340](#)
[Board Policy 3110](#)
[Board Policy 3112](#)
[Board Policy 3120](#)
[Board Policy 3121](#)
[Procedure 3122P](#)
[Board Policy 3230](#)
[Board Policy 3240](#)
[Board Policy 3300](#)
[Board Policy 3441](#)
[Procedure 3441P](#)
[Board Policy 4218](#)

Religious-Related Activities and Practices
Age of Attendance
Withdrawal Prior to Graduation
Compulsory Attendance
Enrollment and Attendance Records
Attendance
Student Privacy
Student Conduct Expectations and Sanctions
Student Discipline
Release of Student during the School Day
Release of Student during the School Day
Language Access Plan

Legal references: [RCW 13.34.300](#)
[RCW 28A.150.220](#)
[Chapter 28A.225 RCW](#)
[Chapter 392-401 WAC](#)

Relevance of failure to cause juvenile to attend school to neglect petition
Basic education—Minimum instructional requirements—Program accessibility—Rules
Compulsory school attendance and admission
Statewide definition of absence, excused and unexcused

Adopted: November 21, 1980
Revised: March 20, 1995
Updated: January 2001
Revised: April 24, 2001
Updated: September 2006
Updated: December 2011
Revised: June 26, 2012
Updated: July 2015
Revised: November 22, 2016
Updated: February 2017
Updated: March 2017
Updated: August 2017
Updated: February 2018
Updated: October 2018
Updated: February 2019
Updated: June 2019
Updated: January 2020