

**Everett School Employee Benefit Trust**  
**Agenda**  
**Wednesday, December 12, 2012**  
**Administrative Service Center**  
**Boardroom**  
**4:00-6:00 p.m.**

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes from the November 14, 2012 Meeting
4. Auditor Visit  
Bruce Dietrich, Toyer, Dietrich and Associates
5. Financials – Darla Vanduren
  - a. Monthly financials
  - b. Fiduciary Liability Insurance Renewal
6. Wellness Program – Gail Buquicchio
  - a. Monthly report
7. Health Care Reform Update – Molly Ringo
8. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees
  - a. Proposed revised date for June meeting.

Annual **January** meeting topics:

- ✓ Human Resources provides an update on Open Enrollment processes and participation (Randi)
  - ✓ Quarterly EAP report (Randi)
9. Other
  10. Adjournment

Next Meeting  
January 16, 2013  
4:00 – 6:00 p.m.