Tips for Making a Referral to Lynnwood DVR

**General Referrals…**
We schedule appointments for application on a first-come, first-served basis. Appointments are available throughout the week and can be booked by calling the front desk or visiting the office in person. We try our best to accommodate scheduling so that customers are seen as soon as possible. In special circumstances we can meet customers outside of the DVR office. Our office number is (425) 673-3180 or TTY (425) 673-3190.

We invite you to view our orientation video prior to meeting with one of our staff. The video can be obtained at the front counter or by visiting our website at [www.dshs.wa.gov/dvr](http://www.dshs.wa.gov/dvr) (this will require a high-speed internet connection).

**High School Transition Referrals…**
DVR wishes to work closely with high school students with disabilities to assist them in vocational planning while still in school. Our goal is to have a vocational plan in place before graduation.

In Lynnwood we have counselors assigned to each high school in our area. Typically a school counselor, teacher, or IEP monitor initiates a referral to the DVR liaison. Students who have graduated can call the main office number and schedule an intake appointment.

**Customers who are Deaf or Hard of Hearing…**
We have counselors who specialize in serving individuals who are deaf or hard of hearing. John Shiels is the primary contact for anyone with a hearing-related disability. John can be reached by e-mail at shieljw@dshs.wa.gov or phone (425) 673-3177, or TTY (425) 640-3560, or by videophone with advanced scheduling.

**Customers with Developmental Disabilities…**
If someone is being served by the Division of Developmental Disabilities (DDD) we wish to coordinate services for them as best we can. All of our counselors are qualified to serve customers with developmental disabilities. In Lynnwood, all DDD referrals are assigned based on the first available appointment. We will need the name of the case manager at DDD so that we may obtain information to coordinate services.

**WorkSource…**
We have an employment specialist located at the Lynnwood WorkSource Center to assist DVR customers with accessing services, and to meet with applicants interested in DVR services. Doug Burkhalter is on-site at WorkSource and can be reached by calling (425) 673-3229, or at DVR (425) 673-3180.

**Contact Us…**
All of our counselors have the training and experience to work with a broad range of disabilities and are experts in their field. However, if you would like to request a specific counselor, or prefer to work with a counselor of a specific gender, please contact the supervisor, James O’Brien, at (425) 673-3176.

20311 52nd Avenue West, Suite 200, Lynnwood WA 98036-6313
Toll free: 1-800-745-5960 Voice/TTY (Ask for Lynnwood DVR)
Voice: (425) 673-3180
TTY: (425) 673-3190
FAX: (425) 673-3194