



Everett Public Schools

Advisor Name(s) Scott Shafer CTSO Program: TSA Location CHS

**Career & Technical Education Student Organization ( 2012-2013)**  
**STUDENT LEADERSHIP – PROGRAM OF WORK**

Each Career & Technical Education Student Organization advisor is required to file a Student Leadership Program of Work on or before October 26, 2012. The Program of Work will be developed and signed by Student Leadership officers and advisors. This Program of Work should include the following information:

Career & Technical Education Student Organization STUDENT LEADERSHIP – PROGRAM OF WORK						
Major Category	Event / Activity	Start Date	Completion Date	Advisors Responsibility	Student Responsibility	Cost and or Resources Needed
Leadership – Student officers & training <ul style="list-style-type: none"><li>• Roles &amp; responsibilities<ul style="list-style-type: none"><li>▪ Activities for Leadership growth</li></ul></li><li>• Meeting dates</li><li>• Membership – plan to recruit and retain members (promotional activities)</li></ul>	State Leadership Conference	November 3rd at the Micros oft		Chaperon events Provide space and recommend agenda.	Fund raising Final plan for meeting	TBD
	Office meeting weekly before club meeting.	Conference Center				
	Both at Open House and HS and Beyond night, Technology Events.	Weekly				



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<b>Educational Activities</b> i.e., field trips, guest speakers, trade shows Field Trip to Water Treatment Facility Field Trip to Boeing Media Production Facilities Guest Speaker on computer programming Guest Speaker form local technical colleges	Ongoing throughout the year.	Oct 1	May 2013	Coordinate and organize transportation, field trip forms and equipment.	Help select guest speakers, (Parents, neighbors, etc) Help with set up and clean up when needed.	Gas for van or school bus renta
<b>Social/Recreational</b> i.e., host another chapter social, community events Participate in open house, High school and beyond and other district related activities.  Collaboratively work on whole club projects such as short film festival or construction project challenges.	Students will present and demonstrate different activities that are possible in the club.	Early October for Open House Mid October for HSB Short film during the winter Construction challenge late winter	May 2013	Make sure students are aware of their responsibilities and time commitments. Help with organization of equipment.	Prepare demonstrations and handouts for public distribution.	Print materials \$50.00



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<b>Community Service</b> i.e., inventory for local merchant, canned food drive, adopt a community organization, service projects  Participate in the School wide food drive and food delivery.	School wide food drive brings in 10 of thousands of cans of food that need to be organized and distributed.	Winter 2012	Start of Winter break.	Inform students of their roll and time requirements to fulfill this community service event.	Be on time and participate where needed. Sign up for help with distribution of food drive packages.	None
<b>Competitive Events</b> Participate in Regional, State, Nationals	Regional event State Event National Event	Regional event at Jackson HS on Feb 2 State is March 28-30 National June 28-July2	See start date	Organize transportation and field trip information.	Complete projects and prepare for competitive events.	Varies by event. \$100-1000



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<b>Ways and Means</b> i.e., How Program of Work will be funded (Fund Raisers) Major fund raiser is recording the graduations ceremonies of all three high schools.	Record Graduation and sell dvd's to parents.	Mid June	One day event	Contact Comcast arena for setup information and contact high school for flyer distributions.	Set up record and edit event. Mass produce the DVD and mail.	\$200.00
<b>Other</b> i.e., Membership, Recognition of Accomplishments After each event students will be recognized in front of the entire CHS student body.	On going			Write up information on accomplishments and present to announcements and recognition assembly at end of year.	Be present at end of year awards assembly.	None
<b>End of School Year Final Interview/report from students on the Program of Work</b>	Students meet at the end of the year to have a party, review the years accomplishments, elect new officers	Mid June		Put together a list of accomplishments for review.	Elect new officers and plan for next years program.	\$50 for food.



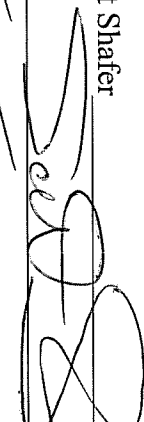
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	and plan for next years program.					

Additionally, each CTSO advisor will report their activities by **December 7, 2012, March 8, 2013 and June 14, 2013**. These reports will include progress on the Student Leadership Program of Work as well as other student advisory activities..

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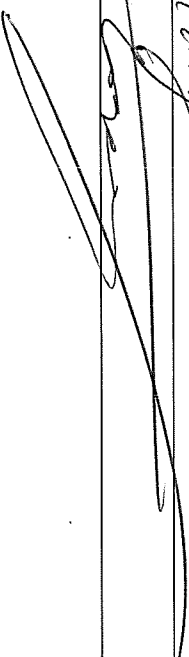
Advisor Signature(s) & Date:

 10/24/12

CTSO President Name:

Tommy Long

CTSO President's Signature & Date:

 10/24/12