

Everett School Employees Benefit Trust
Wednesday, December 11, 2013
Minutes

Attendance

Gregg Elder
Mike Gunn
Susan Lindsey
Molly Ringo
Kelly Shepherd

Absent

Jared Kink

Also Attending

Gail Buquicchio
Randi Seaberg
Darla Vanduren

Recorder

Kellee Newcomb

Call to Order

The meeting was called to order by Molly Ringo at 4:04 p.m.

Adoption of Agenda

A motion was made by Kelly Shepherd and seconded by Gregg Elder to approve the agenda as written. The motion passed unanimously.

Approval of Minutes

A motion was made by Kelly Shepherd and seconded by Mike Gunn to approve the minutes from the October 16, 2013 meeting as written. The motion passed unanimously.

Financials

October Financials

Darla reviewed with the Trustees highlights from the October financials. One of the "Things to note" included surplussing a Trust computer purchased for the Wellness coordinator. A newer computer has been provided by the district.

September 30, 2013 Investment Summary from Becker

Darla reviewed the investment summary received from Becker at the end of October. She said these reports are provided to the Trust quarterly and help to keep the Trustees aware of economic trends. The group reviewed the information provided and agreed Becker does a good job of keeping the Trust informed and of keeping channels open to ensure adequate funds are available to meet the Trust's needs.

Wellness Program Update

Gail provided and reviewed with the group a PowerPoint presentation of her monthly report including a report on Walktober. She said this was the fourth year for Walktober and it has been the most successful. She said the goal of the campaign is to encourage people to become more physically active at least five or more days a week. She received very positive feedback and success stories from district staff.

With regard to Wellness program activities, she noted participation in the flu vaccine clinics was down this year. She will be researching vendors for the Wellness Challenge as the contract with Well Source expires next year and the number of wellness vendors has greatly increased. She has been leaving the choice for fitness classes up to school Wellness Teams. Gail asked about getting time at district meetings to encourage Wellness activities. Molly and Mike will look into the possibility of Gail getting five minutes at a future Superintendent's Leadership Team meeting.

Human Resources Report

Third Quarter EAP Report

Randi shared the highlights of the January 2013 to September 2013 report. She said the overall utilization is the same and remains consistent over time. She talked about two recent events where Magellan counseling services were needed at two of our schools. She said she received very positive feedback from staff regarding the services provided.

Open Enrollment Update

Randi provided and reviewed with the Trustees a summary on the 2014 Open Enrollment. A more detailed summary will be provided at the next Trust meeting. Trends showed employees moving to lower cost plans, dropping dependents and moving from Washington Dental to Willamette Dental. She noted one surprise was that there wasn't more movement to Group Health.

Randi reported Aon Hewitt, the broker for WEA plans, has had some significant problems with employee data; not just with our employees but with districts across the state who have WEA plans. These problems have affected new employees or employees who have made changes to their plans. She said this has been a very time consuming problem for Cris and Arlene. Apology letters have been received and Kim Mead and Jared are aware of the issue. Unfortunately, it is not getting better.

The Trustees asked about staff communications regarding this issue, especially in light of the upcoming winter break. Randi shared what has been communicated thus far but said she was not sure sending out a district-wide communication was the way to go. She said that some districts have left Premiera due to this problem, but that Premiera has been very helpful to our benefits staff. The group discussed how best to communicate with staff during winter break. Randi said a benefits staff member will be available during winter break. The Trustees thanked Randi, Arlene and Cris for their help with this issue. Randi will provide an update at the next meeting.

Review of Annual Meeting Calendar & Annual Calendar

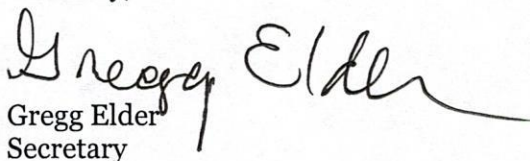
Revisions to Annual calendar

Darla said because the Trust is no longer self-insured, there is no longer a requirement to provide the Trust budget to the state. Therefore, review of the annual Trust budget listed in November should be removed. Also, the fiduciary liability insurance now renews in April and should be moved to February for presentation with approval in March. The Trustees agreed with the proposed revisions.

Adjournment

The meeting was adjourned at 5:10 p.m.

Sincerely,


Gregg Elder
Secretary

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