

STUDENTS

Student Conduct Expectations and Sanctions

This procedure sets forth conduct expectations for students, along with the sanctions that may be imposed for violations of such expectations following the procedures set out in [Procedure 3300P](#) for student discipline.

Respect for the Law and the Rights of Others

The student is responsible as a citizen to observe the laws of the United States, the state of Washington, and local ordinances and laws. The student shall respect the rights of others while in school, on school property (or reasonable proximity thereto), at all school activities, on district provided transportation or otherwise under school authority. Students who involve themselves in criminal acts on school property, off school property at school-supervised events, or off school property—and which acts have a detrimental effect upon the maintenance and operation of the schools or the district—are subject to disciplinary action by the school and prosecution under the law. Students with disabilities have certain disciplinary protections.

Compliance with Rules

All students shall comply with the written rules and regulations established for the orderly operations of the district and the reasonable requests, instructions, and directives of district personnel. For the purposes of [Board Policy 3240](#) and this procedure, the term “district personnel” shall include but not be limited to administrators, teachers, substitute teachers, paraeducators, campus security officers, school resource officers, custodians, nurses, counselors, bus drivers, cooks, secretaries, librarians, lunchroom supervisors, assistant principals or principals. Failure to do so may be cause for disciplinary action.

Attendance

Regular attendance at school and in classes is essential for student learning success. A student shall not be absent or tardy from classes without a valid excuse. It is expected that all students will be consistently in class and arrive on time. Students who do not consistently attend may be subject to discipline ([Procedure 3300P](#)). Furthermore, enrolled students from the age of six (6) to eighteen (18) are subject to compulsory attendance requirements ([Board Policy 3120](#)).

Alcohol and Chemical Substances

The district recognizes the dual responsibility to establish disciplinary procedures in relation to student alcohol and drug use and to support other alternatives for helping students and their families, such as staff training and community education/awareness activities related to alcohol and drug education. The district provides drug and alcohol interventionists and school counseling services and referrals to community agencies providing substance abuse testing, monitoring and treatment.

These guidelines are intended to provide a measure of consistency among all schools, while permitting flexibility to impose alternatives as circumstances warrant.

I. First Offense

Being under the influence of alcohol or a controlled substance, possession of drug paraphernalia, possession and/or use of alcohol, controlled substances not prescribed for the student, purported controlled substances, marijuana or other substances intended to alter mood may be grounds for a long-term suspension. Before administering a long-term suspension, district personnel will consider other forms of discipline to support the student in meeting behavior expectations, and must determine that if the student returned to school before completing a long-term suspension, (1) the student would pose an imminent danger to students or school personnel, or (2) the student would pose an imminent threat of material and substantial disruption of the education process. At the high school level, long-term suspension will not exceed ninety (90) days, the length of the academic term.

At the middle school level, long-term suspension will not exceed ninety (90) days, the length of the academic term. At both the high school and middle school levels, the long-term suspension may be reduced to a short-term suspension of no fewer than five (5) days if the student provides evidence of having scheduled and undergone, at the earliest possible date, a drug assessment and having complied with all health care recommendations. The long-term suspension may be accompanied by one or more of the following:

- A. Referral to law enforcement agency;
- B. Referral to in-building care team;
- C. Assignment to community service or alternative learning experience;
- D. Behavioral contracting; and/or
- E. Other appropriate alternatives.

Failure to complete alternatives to suspension and to comply with all health care recommendations may be grounds for reinstating the long-term suspension.

At the elementary school level, students may receive a short-term suspension or alternative corrective action plan.

II. Second Offense

A second possession or use offense may result in:

- A. Expulsion;
- B. Short- or long-term suspension;
- C. Referral to law enforcement agency;
- D. Implementation of additional alternatives; and/or
- E. Extension of alternatives for first offense.

Before administering a short-term suspension, district personnel will attempt one (1) or more other forms of discipline to support the student in meeting behavior expectations.

Before administering a long-term suspension, district personnel will consider other forms of discipline to support the student in meeting behavior expectations and must determine that if the student returned to school before completing a long-term suspension, (1) the student would pose an imminent danger to students or school personnel, or (2) the student would pose an imminent threat of material and substantial disruption of the education process.

Before administering an expulsion, district personnel will consider other forms of discipline to support the student in meeting behavior expectations and must determine that if the student returned to school before completing an expulsion the student would pose an imminent danger to students or school personnel.

III. Sale or delivery of all drugs, alcohol, controlled substances or purported controlled substances may be cause for referral to a law enforcement agency, emergency expulsion, and recommendation for discipline, up to and including expulsion.

Alteration of Records and Cheating

Alteration of records—any student who falsifies, alters, or destroys a school record or any communication between home and school shall be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Cheating—any student who knowingly submits work of others represented as his/her own shall be considered to have cheated. Cheating also includes the aiding and abetting of cheating by others. Any student who cheats may be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Damage or Theft of Property

A student shall not steal or intentionally, with gross carelessness, damage school or private property. Any student who steals or intentionally damages school property shall be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Disruptive Conduct

A student shall not intentionally cause a substantial or material disruption of any school operations. The following illustrate the kinds of offenses that are prohibited:

- A. Occupying a school building or school grounds in order to deprive others of its use;
- B. Blocking the entrance or exit of any school building or room in order to deprive others of passing through;
- C. Preventing students from attending a class or school activity;
- D. Blocking normal pedestrian or vehicular traffic on a school campus;
- E. Interfering seriously with the conduct of any class or activity;
- F. Gambling or encouraging other students to gamble;
- G. Setting fire to or substantially damaging school property;

- H. Using or threatening to use, firearms, explosives or other weapons, including light or laser pens, on the school premises;
- I. Fighting or encouraging or supporting fighting; and
- J. Inappropriate use of technology.

Any student who engages in disruptive conduct may be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Extortion, Assault or Causing Physical Injury

A student shall not extort anything of value, threaten injury or attempt to cause physical injury or intentionally behave in such a way as could reasonably be expected to cause physical injury to any person.

Any student who extorts, assaults or intentionally causes physical injury to another shall be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Fragrances

While many students choose to wear fragrances to school, fragrances should be worn in moderation so as not to distract, disrupt, or offend others. In addition, some members of the school community have health conditions that are negatively affected by fragrances worn by others. In those circumstances, students will be asked to refrain from wearing fragrances to school.

Gang Activity

A student shall not engage in gang activity on school grounds. A gang is a group of three or more persons with identifiable leadership which on an ongoing basis, regularly conspires and acts in concert mainly for criminal purposes.

A student shall not claim membership in, association with, affiliation with, or participation in a gang or in gang-related activities at school or during school-related functions. A gang is a self-formed association of peers with one or more of the following characteristics:

- A gang name and recognizable symbols;
- Identifiable leadership;
- A geographic territory;
- A regular or recurrent meeting pattern;
- Identification by law enforcement as a gang; and/or
- Collective actions to engage in criminal or violent behavior.

The type of dress, apparel, activities, acts, behavior, or manner of grooming displayed, reflected, or participated in by a student shall not:

- Lead school officials to reasonably believe that such dress, apparel, activities, acts, behavior, grooming or other attributes are gang-related, and would disrupt or interfere with the school environment or activity, and/or educational objectives;
- Present a safety hazard to self, students, or staff;
- Create an atmosphere in which a student or other person's well-being is hindered by undue pressure, behavior, intimidation, overt gesture, or threat of violence; or
- Imply gang membership or affiliation by written communication, marks, drawings, tattoos, painting, design, and/or emblem upon any school or personal property, or one's person.

Any student who engages in gang activity shall be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Harassment, Intimidation and Bullying

Per [Board Policy 3204](#) and [Procedure 3204P](#), a student shall not harass, intimidate or bully another student through verbal, nonverbal, or physical conduct on school property (or in reasonable proximity thereto), school transportation, or at school-sponsored activities off school property.

A student shall not harass a staff member, volunteer, parent or guardian through verbal, nonverbal or physical conduct.

Any student who harasses, intimidates and/or bullies another shall be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#)

Leaving Campus during School Hours

A student shall not leave the school campus during the school day unless excused by the school office or in accordance with school procedures regarding lunch time authorizations.

Any student who leaves campus during the school day without being excused shall be subject to discipline in accordance with Policy 3300 and Procedure 3300P.

Loitering

A student shall be expected to leave school property and grounds in reasonable proximity thereto, at the official close of the school day unless permission to do otherwise has been granted.

Medications

Medication should be administered before or after school hours by the parent/guardian. Medication should be given at school only when absolutely necessary. Whenever possible the parent/guardian and licensed health care professional (LHCP) are urged to design a schedule for giving the medication outside of school hours. With the exception of medical marijuana, a parent/guardian may administer medication to their child at school.

If a student *must* receive medication during school hours or when the student is under the supervision of school officials, [Procedure 3416P](#) must be followed including providing a completed Medication Authorization Order [form](#) signed by the LHCP and the parent/guardian.

Student Self-Carry and Self-Administration of Medication

The process for requesting medication to be self-carried and/or self-administered is the same as the process for school staff administered medication. A LHCP and the parent/guardian must complete a Medication Authorization Order [form](#) applicable for that medication. Once a LHCP and the student's parent/guardian authorize that a student be permitted to carry their own medication and/or be permitted to self-administer the medication, the RN may grant permission.

Before authorizing a student to self-carry and/or self-administer medication at school, the principal and registered nurse shall take into account the age, developmental level, and capability of the student; the nature of the medication; the circumstances under which the student will or may have to self-administer the medication and other issues relevant in the specific case.

Students must never share their medication with another student. Violations of these conditions by the student permitted to self-carry and/or self-administer their own medication may result in termination of that permission, as well as the imposition of discipline when appropriate.

Tobacco or Tobacco-Like Products

Student possession, use, or distribution of tobacco and tobacco-like products is prohibited in schools and other district buildings, on district grounds, and in district vehicles at all times. "Tobacco and tobacco-like products" includes, but are not limited to, cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, liquid nicotine, nicotine delivery devices, electronic cigarettes, vapor devices and vapor products, non-prescribed inhalers, and any other smoking equipment, device, material, or innovation.

Any student who uses tobacco or tobacco-like products in schools and other district buildings, on district grounds, or in district vehicles shall be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Vulgar or Lewd Conduct

Any lewd, indecent or obscene conduct or expression is prohibited. Any student who engages in vulgar or lewd conduct may be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Weapons, Ammunition and Dangerous Instruments

A student shall not possess, display, handle, or transmit any object that can reasonably be considered a firearm, air gun, ammunition or weapon. The appropriate law enforcement agency will be contacted if there are violations of the firearms/dangerous weapons statute.

Any student who possesses, displays, handles or transmits any object that can reasonably be considered a firearm, air gun, ammunition or weapon in schools and other district buildings, on district grounds, or in district vehicles shall be subject to discipline in accordance with [Board Policy 3300](#) and [Procedure 3300P](#).

Cross references: [Board Policy 3240](#)
 [Board Policy 3300](#)
 [Procedure 3300P](#)

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