



Adviser Name(s): Galli

CTSO Program: DECA

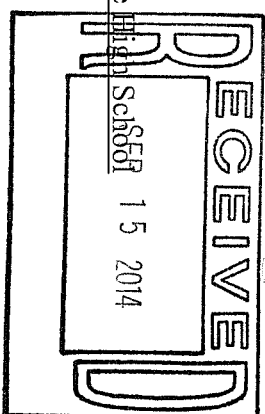
Location: Cascade High School

15 2014

Career & Technical Education Student Organization (2014 – 2015)

STUDENT LEADERSHIP – PROGRAM OF WORK

Each Career & Technical Education Student Organization adviser is required to file a Student Leadership Program of Work on or before **October 2014**. The Program of Work will be developed and signed by Student Leadership officers and advisers. This Program of Work should include the following information:



Major Category	Event / Activity	Start Date	Completion Date	Advisors Responsibility	Student Responsibility	Cost and or Resources Needed
Leadership – Student officers & training <ul style="list-style-type: none"> Roles & responsibilities <ul style="list-style-type: none"> Activities for Leadership growth Meeting dates Membership – plan to recruit and retain members (promotional activities) 	DECA Officers Kickoff	08/11/2014	08/11/2014	prepare agenda	develop program of work, work on membership advertising	paper
	Area Day/ Orientation	08/22/2014	08/26/2014	supervision of students	pass out promotional materials, talk to students	paper, media station, DECA pencils (DECA \$)
	DECA Meetings	09/10/2014	06/10/2015	send out reminders, work with officers to form agenda, supervise students (average 2 meetings on every other Wednesday)	address agenda items, complete tasks for upcoming events	paper, media station, (DECA \$)
	DECA Officer Meetings	09/05/2014	06/05/2015	send out reminders, work with officers to form agenda, supervise students (average 2 -3 meetings a month on every other Friday morning)	address agenda items, plan upcoming events, complete tasks for upcoming events	paper, media station, (DECA \$)
	DECA Fall Leadership Conference	11/02/2014	11/04/2014	supervise students	attend workshops, report back to the membership	paper, food (DECA \$)
	State Parent Meeting	TBD	TBD	prepare agenda, complete information packet	NA	transportation, registration (DECA \$)

Major Category	Event / Activity	Start Date	Completion Date	Advisors Responsibility	Student Responsibility	Cost and or Resources Needed
	Dine with DECA 8 th grade visitations	TBD	TBD	complete paperwork, supervise students	discuss the program with the students	transportation promotional items
Educational Activities i.e., field trips, guest speakers, trade shows	Industry Field Trip	TBD	TBD	complete paperwork, supervise students	assist in planning event, participate in event	transportation, classroom coverage
	DECA Mariners Day	May 2015	May 2015	complete paperwork, supervise students	participate in career discussion	transportation, classroom coverage
Social/Recreational i.e., host another chapter social, community events	CHS DECA Leadership Camp	09/24/2014	09/24/2014	complete paperwork, organize activities, supervise students	participate in all activities	students pay to participate, refreshments, prizes (DECA \$)
	Staff Ice Cream Social	10/17/2014	10/17/2014	obtain and organize materials, supervise students	assist in planning event, participate in event	ice cream (DECA \$)
	Area 2 Unification	TBD	TBD	complete paperwork, supervise students	participate in all activities	registration,, transportation (DECA \$)
	CHS DECA Jada Fun Night	TBD	TBE	complete paperwork, supervise students	participate in all activities	TBD per person paid by the students
	CHS DECA Bowling Night	TBD	TBD	complete paperwork, supervise students	participate in all activities	TBD per person paid by the students
	CHS DECA Hockey Night	TBD	TBD	complete paperwork, supervise students	participate in all activities	registration,, transportation (DECA \$)
	End of the Year Officer Dinner	06/05/2015	06/05/2015	complete paperwork, supervise students	participate in all activities	TBD per person paid by the students
	End of the Year	06/03/2015	06/03/2015	complete paperwork, supervise students	participate in all activities	refreshments (DECA \$)



Major Category	Event / Activity	Start Date	Completion Date	Advisors Responsibility	Student Responsibility	Cost and or Resources Needed
Community Service i.e., inventory for local merchant, canned food drive, adopt a community organization, service projects	Member celebration					
	High School and Beyond Night	October 2014	October 2014	complete paperwork, supervise students	plan and execute event, promotions, volunteer liaisons, run sessions	NA
	Funfest	October 2014	October 2014	complete paperwork, supervise students	execute event, promotions	decoration supplies, candy
	Safeway Takeover	11/15/2014	11/15/2014	contact Safeway, complete paperwork, plan activities, supervise and coordinate students	participate in job shadowing a variety of departments	promotional items
	Spring Egg Hunt	TBD	TBD	complete paperwork, supervise students	execute event, promotions	decoration supplies, candy
Competitive Events i.e., Local, Sub-District, District, Regional, State, Nationals	Competition Practices	Nov 2014	Jan 2015	invite students, prepare materials, instruct students	attend event	NA
	Area 2 Competition	01/13/2015	01/13/2015	complete paperwork, register students, manage event, coordinate judges, supervise students	attend event	judging materials
	State Competition	03/05/2015	03/07/2015	complete paperwork, register students, manage event, meet with parents, supervise students	attend event	registration, transportation, classroom coverage
	National Competition	04/24/2015	04/28/2015	complete paperwork, register students, manage event, supervise students	competition practices, study event, compete	registration, housing, meals, transportation, classroom coverage
Ways and Means i.e., How Program of Work will be funded (Fund Raisers)	Senior/Staff Basketball Game	06/06/2015	06/06/2015	complete paperwork, organize event, account for funds, supervise students	execute event, promotions, sell tickets	paper (DECA \$)



Major Category	Event / Activity	Start Date	Completion Date	Advisors Responsibility	Student Responsibility	Cost and or Resources Needed
Other i.e., Membership, Recognition of Accomplishments	Honor Cords	June 2015	June 2015	order items, nominate candidates, organize voting process	complete application	DECA \$
End of School Year Final Interview/report from students on the Program of Work						

Additionally, each CTSO advisor will report their activities by _____, _____ and _____. These reports will include progress on the Student Leadership Program of Work as well as other student advisory activities.

Advisor Name(s) *(printed)*: Jodi L. Galli

Advisor Signature(s) & Date: J Galli 9/11/2014

CTSO President Name *(printed)*: Brittany Burrus

CTSO President's Signature & Date: Brittany Burrus 9/11/2014

Program Advisory Chair *(printed)*:

Program Advisory Chair Signature & Date: _____

CTE Director Signature: C. E. Galli