

Everett School Employee Benefit Trust
Agenda
Wednesday, December 10, 2014
Community Resource Center
Port Gardner Room B
4:00 p.m.

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the November 19, 2014 Meeting**
- 4. Financials – Darla Vanduren**
 - Monthly financials
- 5. Approval of revised Mercer Statement of Work**
- 6. Human Resources – Randi Seaberg**
 - Decision on request for financial assistance for cost of open enrollment materials
- 7. Wellness Program Mission/Vision Homework Assignment – Trustees**

Please Note: Gail will not be in attendance at this meeting.

 - Agree and/or approve revised Wellness Program mission statement (or keep existing mission statement with NO changes)
 - Craft a vision statement out of the mission statement
- 8. Upcoming Agenda Items for the January Meeting**
 - ✓ Human Resources provides an update on Open Enrollment processes and participation (Randi)
 - ✓ Quarterly EAP report (Randi)
 - ✓ Set Wellness Program goals based on the mission and vision statements (Gail)
- 9. Other**
- 10. Adjournment**

Next Meeting
January 14, 2015 – 4:00 p.m.
CRC – Port Gardner Room B