



**Supporting Our Students in Safe
and Secure Environments...**
Physically, Emotionally, Socially and Intellectually

Instructional Leadership Team
Eisenhower Middle School
August 7, 2015

Next Steps Summary

- **Reunification**

- Review draft document with your safety team in their first meeting of the year. (Note: this document will be “finalized” following a test simulation exercise this fall with Lowell Elementary. In the meantime, this will be the district’s plan if an incident arises that necessitates activation.)
- Update your communications to staff and parents regarding the district reunification site and how information will be communicated.

Reunification information is available in Docushare at
<http://docushare.everett.k12.wa.us/docushare/dsweb/View/Collection-9717>

- **SafeSchools Alert Tip Line**

- Take down the white banner with red lettering and hang the new banners prior to the start of school
- Update school website to include new SafeSchools Alert tip line information. If current phone number (425-385-5050) is on your website, delete the old number and replace with updated information
- ASB cards should be printed with the new SafeSchools Alert tip line information; however, the old safety tip line number has been forwarded to the new SafeSchools Alert tip line number temporarily so there will be no disruption if callers use the old number
- Distribute 8 ½ x 11 classroom posters to each classroom. It is suggested that they be placed in a location that is easily accessible to students such as near the doorway
- Provide training information to staff:
 - 1) Overview to all staff and emphasize the importance of being vigilant about HIB and their responsibility to address it if it is observed
 - 2) Specific training to: office staff, counselors, and SRO’s/CSO’s
http://lb.safeschools.com/static/courses/COURSE-SAFESCHOOLS_ALERT/resources/AlertAdminGuide.pdf
- Publish SafeSchools Alert tip line information in school newsletters/parent communications
- Promote the SafeSchools Alert tip line at Back to School/Curriculum Nights
- Share or demonstrate the SafeSchools Alert tip line at PTA/Natural Leaders/Booster Club meetings

SafeSchools Alert tip line information is available in Docushare
<http://docushare.everett.k12.wa.us/docushare/dsweb/View/Collection-9657>

- **RAVE Panic Button**

- Information is provided on a separate handout and is also available in Docushare
<http://docushare.everett.k12.wa.us/docushare/dsweb/View/Collection-8852>

- **Social Media Sparkol Videos**

- The Sparkol videos are available in Docushare
<http://docushare.everett.k12.wa.us/docushare/dsweb/View/Collection-8959>

*May say “school board” in CEDARS field