SCHOOL BOARD POLICY AND GENERAL GUIDELINES

A) Board Policy Statement

It is the policy of the Everett School Board to provide secondary students interscholastic athletic competition in a variety of sports and to provide intramural athletic activities as an athletic outgrowth of class instruction in physical education commensurate with the grade level of the students involved. Qualified personnel shall be provided for coaching and supervising individual sports.

B) General Guidelines

Because of its educational potential, athletic competition is recognized as an important part of the school program. The interschool athletic affords opportunities for the emotional, social, and physical growth of a student and the development of wholesome school-community relations.

The program shall be conducted in such a manner as to further the educational goals of the district, provide an opportunity for positive learning experiences on the part of students and be responsible to the interest and abilities of the participants.

The program shall be governed by the following guidelines and principles:

1) Athletic programs shall be supervised by coaches who have the necessary qualities to carry out the program goals.
2) The safety and welfare of participants shall be of paramount importance.
3) The school district shall provide a comparable basic program in each of its secondary schools within the limitations of the number of interested participants and available resources.
4) Participation is a privilege and not a right. Whereas participation will be encouraged and maximized to the extent resources and safety will allow, it is recognized that the interscholastic program is designed to provide an opportunity for maximum development of the gifted perform. Therefore, the program is not for participation by all students, but rather for those who are physically and emotionally capable of highly skilled competition.
5) The general objective of athletics is to win within the spirit of the rules. However, coaches must assume a major role in developing desirable social, emotional, and personal skills and attitudes on the part of all participants. They must insist upon teamwork, ethical behavior, good sportsmanship, and citizenship; and instilling in participants the desire and ability of win with a display of moderate self-esteem in winning and dignity and self-control in losing.
6) The interscholastic programs will be conducted in accordance with the letter and spirit of the rules and regulations of the Everett School District; the Western Conference (WESCO) league, the Washington Interscholastic Activities Association (WIAA) and the National Federation of State High School Associations (NFHS).
7) Under the direction of the Director of Secondary Schools, the athletic office is responsible for the development and implementation of the athletic program and services with the assistance of building personnel. High school principals shall be responsible for the development, administration and supervision of the building athletic program with the assistance of the Athletic Coordinator, coaches and other persons he/she may designate.

8) The reserve team activities have two major objectives: to develop players for future varsity competition, and to provide all students turning out the chance for contest experience. All athletes on a reserve team should be allowed to participate in as many contests as possible.
9) The behavior, attitudes and actions of athletes directly affect teams, student bodies, and the community. Individually and collectively, athletes represent both themselves and their schools. Therefore, they are expected to display exemplary behavior. Any athlete who willfully performs or fails to perform any act, which materially interferes with or is detrimental to the orderly operation of the program or welfare of their team or school is subject to discipline, suspension, or expulsion from the activity by the coach, the athletic coordinator, and/or the principal or his/her designee. Such students are entitled to the grievance procedures for discipline outlined in the district athletic code.

Everett School District
Policy and Procedure on Athletics/Activities

The following policies and procedures can be viewed in full on the web at www.everett.k12.wa.us. Click "About our District" then "Policy and Procedure.

Policies: 2150, 2151, 2152, 2153, 3141, 3520, 5430, 8340

Everett School District Goals and Program Objectives

The primary goal of the athletic program is to establish and maintain a program that will produce the greatest possible number of participants in each interscholastic sport. The team, participant, student body and school along with the community are all important elements of the objective for the athletic program.

A) General Goals for the Program

1) To develop physical excellence and understand the values of competition in our society.
   a. Through recognition of outstanding performance;
   b. By emphasizing the educational value of trying to win and learning to compete;
   c. Emphasizing sport differences from, and similarities to everyday life.
2) To develop good citizenship, character, and respect for rules, organization and leadership:
   a. By persistently teaching the principles of justice, fair play and good sportsmanship.
   b. By emphasizing the discipline required in extensive training and practice.
3) To promote and contribute to the goals of the total educational program:
   a. Through the development of physical fitness and realization that a healthy body increases the probability of success;
   b. By emphasizing the role of organized sport in an educational institution.
4) To promote community interest and involvement in school athletics:
   a. By providing enjoyable experiences for participants and spectators;
   b. By establishing rules and standards for athletics that reflect the behavior approved by the community.

B) Objectives for the Program

5) Team
   a. Develop organizational criteria that will aid the coach in the optimum management of this program;
   b. Establish maximum and effective squad sizes based on facilities, equipment and availability of coaches;
   c. Develop competitive goals that are consistent with the accomplishment desired.
6) Participant
   a. Provide an opportunity for students to develop physical excellence and to better satisfy their urge for competition;
   b. Develop physical vigor and desirable habits in health, sanitation and safety;
   c. Develop qualities of good citizenship by subscribing to the written and unwritten laws of sportsmanship;
   d. Develop valuable personal qualities of responsibility and leadership.
7) Student Body and School
   a. Capitalize on the potential of athletics as an educational force of great magnitude;
   b. Find in the athletic program the stimulus for unity and school morale;
   c. Maintain a program which develops a reputation of disciplines conduct;
   d. Develop student interest by enlisting their aid in support of the program.

8) Community
    a. Establish the important implications of an athletic contest;
    b. Establish that control of, and responsibility of school athletic programs rest entirely with school authorities;
    c. Establish the value of the athletic program in creating community unity and loyalty;
    d. Encourage commitments in support of athletics from the community.

LEGAL DUTIES AND RESPONSIBILITIES

A summary of legal duties identified by our court system is as follows:

1) Duty to properly instruct:
   Includes knowing and teaching proper and correct techniques. Also include proper methods and progression of skills.

2) Duty to warn of the inherent dangers in a sport:
   Both participant and parents must be warned of the inherent dangers in a sport as well as the dangers when using improper techniques in a sport.

3) Duty to provide proper supervision:
   Includes inadequate or poor supervision as well as lack of supervision.

4) Duty to provide a safe environment:
   Includes the provision of safe facilities and equipment that need to be properly designated, constructed, maintained, and used.

5) Duty to provide health care:
   Includes pre-injury care, emergency care and post-injury care. Pre-injury care includes a physical exam as well as proper training prior to turning out. Emergency care requires coaches to have first aid/CPR training. A written outline of an emergency care system is required. Immediate treatment and medical assistance must be provided. Post-injury care involves the return of player to competition including rehabilitation.

6) Duty to teach and enforce rules and regulations:
   District, State, and National rules must be taught and enforced.

7) Duty to classify and group participants for competition:
   Skill level, age, maturity, sex, size, and experience are all factors to be considered.

8) Duty to safely transport athletes:
   Includes the right of the athlete to be safely transported to and from contests and practices.

9) Duty to follow due process:
   Athletes have the fundamental rights guaranteed to all US Citizens under the 14th Amendment of the US Constitution.

Other duties that coaches must attend to but have not yet been identified court cases:

1) Duty to foresee potentially dangerous circumstances and situations.

2) Duty to plan.

3) Duty to keep records.

Variance and Transfers
(Everett SD Policy 3131 & 3141)

Policy 3131

School Attendance Area Changes and Transfers

Each student in the District is required to attend the school designated for the geographic attendance area in which he or she resides.

School Attendance boundaries may be changed in order to operate an effective and efficient educational program in those cases where estimated enrollments are in excess of a building capacity.

Parents/guardians shall be informed annually of the District's attendance area transfer option. The District shall make available for public inspection the Superintendent of Public Instruction's annual information booklet on enrollment options in the state at each school building, the central office and local public libraries.

Procedure 3131

School Attendance Area Changes and Transfers

1. Students who wish to transfer from their resident school in the District to another school within the District must complete a variance request form. Such requests will be reviewed and prioritized using the following criteria:
    a. The capacity of the building, program, grade level or classroom as determined by the District.
    b. Specific program features as reported by the principal to the Superintendent and/or designee.
    c. The availability of a program at a school to meet the educational needs of the student.
    d. Whether student is continuing enrollment at site or in program.
    e. Whether siblings are enrolled at the same site.
    f. Date of variance request form completion (within the Open Enrollment Period).
2. A variance may be denied or revoked if:
    a. The student's disciplinary records indicated a history of violent or disruptive behavior or gang membership at his/her current school.
    b. The student is currently under suspension, expulsion or emergency expulsion. Customarily, a variance will be revoked after a suspension or expulsion has been imposed.
    c. The student has difficulties with attendance or tardiness or has a truancy petition filed from their present or resident school.
    d. If continued enrollment poses a risk to the health and/or safety of other students and staff.

3. If a variance request is denied or revoked, the parent/guardian may appeal to the Director of Instructional Support Services for review of the decision. Such an appeal must be in writing and be received within five (5) school business days from the day on which the denial/revocation notification was received by the parent/guardian. The student will be allowed to remain in school until a final determination is made, provided no disciplinary action is in effect or pending against the student. A final decision shall be communicated to the parent/guardian in writing.
4. Parents/legal guardians must:
    a. Complete the "Parent Request for School Attendance Area Variance Form".
    b. Receive approval from the Office of Student Services.
    c. Provide their own transportation to a designated location within the school's service area.
    d. Ensure prompt and regular attendance in accordance with compulsory attendance laws and district policies.
5. Students must comply with District "Student Rights and Responsibilities" and rules and procedures pertinent to the school.
6. Requests for variances will be accepted between February 1 and June 1 (Open Enrollment Period) for the following school year. The parent/legal guardian must sign the variance application. High school level student signatures are optional. Students 18 years of age or older may sign their own applications.
7. For the upcoming school year, parents/legal guardians submitting high school level variances by March 15th will be notified of approval/denial no later than March 31st, for registration purposes. All other applicants will receive notification no later than June 30th.
8. Applications received after the June 1st deadline will be placed on a waiting list in the order in which they are received. The Office of Student Services will review late applications by the end of the first week of the start of the school year.
    a. Waiting lists will only be maintained until September 30th of the current school year.
9. District students attending day care outside their resident school service area are subject to the same district criteria as other students requesting a variance.
10. Applications received after the first day of the academic year will be reviewed on a monthly basis during the last week of each respective month.
11. Applications for variances for the current school year will be accepted through March 31 of each school year. No new applications for the current school year will be accepted after that date unless there is a recent change in the resident student's address.
12. School sites shall register only those students whose official and verified residential address places them within that school's service area. All other student requests for transfers will be coordinated through the Office of Student Services.

13. Students receiving special education, challenge and bilingual services will be assigned to schools according to the placement procedures of those respective programs, if that placement is required to meet their needs. In the instance of a specific placement being required, no variance will be needed. In other instances students may request a variance and will be considered using the same criteria and procedures as other students.
14. Students participating in home-based instruction who wish to be part-time students in a school other than their resident school must apply for a variance.
15. Variances are limited to one request per academic year. If the family moves to a new residence during the year a corrected application must be filed with the new address.
16. Variances will be granted on a full school year basis. Once a variance has been approved, the student ***will be enrolled*** in the requested school for the ***full school year***, contingent upon the student's continuous attendance and appropriate school behavior. Students will be expected to attend the requested resident school and not return to their resident school until the following school year. Variances must be re-applied for annually.
17. A parent/legal guardian may rescind the variance request within ten (10) days following receipt of the notice of approval of the request by presenting a written and signed notice to the Office of Student Services. Unless such a notice of rescission is received within the ten-day period, the variance approval will be deemed valid and will become effective for the following school year.
18. Generally, the residence of a student is the residence of his or her parent or legal guardian. The residence of a parent/guardian is defined as the place where the parent/guardian eats, sleeps and otherwise finds his/her principal place of abode. In the case where a child is residing with someone other than his/her parent or legal guardian, i.e., a friend; the residency of the student will be established if the child spends 4 or more nights per week at that residence during the regular school calendar.
19. Students living with other than parent/legal guardian are required to provide a "Verification and Hold Harmless Agreement" (HHA).
    a. Student/Parent/Guardian may obtain a "*Verification and Hold Harmless Agreement* Form" from the School Attendance Office.
    b. The parent/guardian, along with the person whom the student will be residing, must sign the form before a NOTARY and then return the form to the office of the school the student will be attending.
    c. Additional verification may be requested by the principal, e.g., letter describing the living arrangements from the family with whom student resides.
20. Falsification of student or parent/guardian information, including an address, residence or conditions of living arrangements, to obtain a school assignment may be cause for the withdrawal of the student at the end of the current grading period and reassignment to their resident school. Written notice of intent to withdraw the student will be forwarded to the parent/guardian.

21. A student may be granted a variance to a school outside the resident school service area if proper documentary evidence is presented to the Office of Student Services indicating that a proposed change of residence to another attendance area will occur or has occurred. Proper documentary evidence shall consist of the following:
    a. An earnest money agreement clearly showing date of possession and a statement from a Realtor or mortgage company showing that all necessary activities such as financing or title clearance have been accomplished, or that the nature of the proposed transaction is such that the possession date can probably be met.
    b. A copy of a rental or lease agreement specifying the date of occupancy within 30 days.
22. If a student does not have a legal residence and is eligible by reason of age for service, the District shall not require proof of residency or any other information regarding an address. The District shall enroll a student without a legal residence at the request of the student or parent or guardian. Students enrolled in a District program for children without a legal residence may continue in that school until the end of the academic year. In the case of students placed in temporary homes on the advice or direction of a public agency: e.g., Juvenile Court, Department of Social & Health Services; written evidence provided by an agency official shall be considered sufficient to demonstrate necessity of a residential change and/or school assignment.

Athletic Eligibility

The following governs athletic eligibility of students requesting variances between high schools within the Everett Public Schools.

1. A student establishes his/her athletic eligibility at a school when they turn out for an interscholastic sport at:
    a. their service area high school, or
    b. the high school for which they have requested a variance.
2. Students approved to attend a high school on an area variance will be eligible for varsity level interscholastic athletics. However, should the student return to their service area school or request a variance to another school in the district, the student will be ineligible for varsity level interscholastic athletics for one calendar year from the date of enrollment.
3. If at the time of the transfer a student was ineligible for reasons other than transferring, they are ineligible at the receiving school until conditions of eligibility have been satisfied.
4. If a student's parents/guardians move their primary residence to another school service area, the student is eligible to participate at varsity level interscholastic athletics in their new service area school if all other eligibility requirements are met.

Nonresident Students – Policy 3141

Any student who resides outside the District may apply to attend a school in the District.

All applications for nonresident attendance will be considered on an equal basis. The District shall provide information on inter-district enrollment policies to nonresidents on request and have copies of the Superintendent of Public Instruction's annual information booklet on enrollment options in the state available for public inspection at each school building, the central office and local public libraries.

A parent or guardian shall apply for admission on behalf of his or her student by completing the appropriate District application. The Superintendent or designee shall develop an application form which contains information including, but not limited to, the current legal residence of the student and the school district in which he or she is currently enrolled, the basis for requesting release from the resident district and the specific building and grade level (elementary) or course offerings (secondary) in which the student desires to be enrolled if accepted by the District.

The Superintendent or designee will approve or disapprove an application for nonresident admission based upon District criteria.

A student who resides in a district that does not operate a secondary program shall be permitted to enroll in secondary schools in this District in accordance with state law and regulation relating to the financial responsibility of the resident district.

A student who has dropped out of high school for six weeks or longer, or has returned from participation in a substance abuse treatment program, or is about to become or is a teen parent, or has returned from hospitalization due to a mental health problem may attend high school in the District regardless of residence without paying a tuition charge or transfer fee. Such a student will be admitted provided that appropriate educational programs are available to accommodate the needs of the student.

A variance may be denied or withdrawn if the student has problems with attendance, tardiness, discipline or if continued enrollment poses a risk to the health or safety of other students or staff.

The Superintendent or designee in a timely manner shall provide all applicants with written notification of the approval or denial of the application. If the student is to be admitted, the Superintendent or designee shall notify the resident district and make necessary arrangements for the transfer of student records.

If the application is denied, the Superintendent or designee will notify the parent or guardian of the right to petition the Board, upon five school business days prior notice, for review of the decision and to have a hearing before the Board at its next regular meeting. Following the hearing by the Board, a final decision shall be promptly communicated to the parent/guardian in writing.

The final decision of the District to deny the admission of a nonresident student may be appealed to the Superintendent of Public Instruction or his or her designee.

Non-Resident Students – Procedure 3141

1. Students who live outside the District and wish to attend school in the Everett School District must:
   a. Apply for a release form from the District in which they live and submit the approved form to the Office of Student Services.
   b. Receive approval from the Office of Student Services.
   c. Provide their own transportation to a designated location within the school's service area. An exception is noted for transportation of a transferring handicapped student if so required as a related service.
2. A student who wishes to transfer from their resident school outside the District to attend a school in the District must complete a variance request form. Such requests will be reviewed and prioritized using the following criteria:
   a. The capacity of the building, program, grade level or classroom as determined by District.
   b. Specific school features as reported by the principal to the Superintendent and/or designee.
   c. The availability of a program at a school to meet the educational needs of the student.
   d. Whether student is continuing enrollment at site or in program.
   e. Whether siblings are enrolled at the same site.
   f. Date of variance request form completion (within the Open Enrollment Period).
3. A variance may be denied or revoked if:
   a. The student's disciplinary records indicate a history of violent or disruptive behavior or gang membership at his/her current school.
   b. The student is currently under suspension, expulsion or emergency expulsion. Customarily, a variance will be revoked after suspension or expulsion has been imposed.
   c. The student has difficulties with attendance or tardiness or has a truancy petition filed from their present or resident school.
   d. Enrollment poses a risk to the health and/or safety of other students and staff.
   e. Acceptance of a nonresident student would result in the district experiencing a financial hardship
4. Special Education students must annually apply for an inter-district transfer into one of the Everett Public Schools special education programs. Applications will be referred to the Special Services department and their acceptance will be determined in accordance with federal, state and district guidelines.
5. The Office of Student Services will maintain records and consult appropriate school for placement of a non-resident district transfer request.
6. Parent/guardian involvement will be verified by his/her signature on the required forms.

7. Non-resident students are ineligible to participate in varsity level athletic activities for one full calendar year as prescribed by WIAA Rules and Regulations.
8. Students who attend school while living in the District, and move out during the school year will be allowed to complete the current year based on District criteria.
9. If the request is denied or revoked, the parent/guardian may appeal to the Director of Instructional Support Services for review of the decision. Such an appeal must be in writing and be received within five (5) school business days from the day on which the denial/revocation was received by the parent/guardian. A final decision shall be communicated to the parent/guardian in writing.
10. The final decision of the District to deny the admission of a non-resident student may be appealed to the State Superintendent of Public Instruction.
11. A student who has dropped out of high school for six weeks or longer, or has returned from participation in a substance abuse treatment program, or is about to become or is a teen parent, or has returned from hospitalization due to mental health problems may choose to attend any high school regardless of residence and without tuition

ELIGIBILITY STANDARDS

PHILOSOPHY OF STANDARDS OF ELIGIBILITY

In keeping with the belief that participation in activities is a privilege and not a right, certain standards of eligibility have been established by the WIAA. Standards on age, residence and season limitations promote the Association's goals of fairness and equality of opportunity for all participants. Standards on scholarship, attendance and amateur standing promote the Association's goals of educating youth and promoting activities as an integral part of educating youth and promoting activities of the total educational process. **Please refer to your WIAA handbook (18.0.0 – 18.25.0) for current student standards.**

STUDENT ELIGIBILITY CRITERIA

All contestants must be eligible under the rules of the Washington Interscholastic Activities Association to participate in an interscholastic contest. This regulation may also restrict participation in practice or intra-squad scrimmage.

ELIGIBILITY LISTS

No student shall participate in an interscholastic contest unless they are **properly certified** on an eligibility list on file in the principal's office or the office of the principal's designee. Upon completion of seasonal eligibility lists, a copy of each shall be sent to the District Athletic office within one week of completion of such list, and prior to the first team contest.

PLAYERS ELIGIBLE FOR PARTICIPATION

Only players who are currently eligible to participate in an activity shall appear at the contest in the uniform of their school and/or occupy a position on the team bench.

RECRUITING POLICY – WIAA

The Executive Board believes that students who demonstrate special skills and talent in any of the activities under the jurisdiction of the Washington Interscholastic Activities Association should not be subjected to pressure to enroll in a public or private school outside of their normal enrollment area. An effort to induce students to enroll in a public or private school because of the student's special talent or skill is considered recruiting.

INDICATORS OF RECRUITING

As herein defined, any one or combination of the following indicators will be defined as recruiting, and will constitute a violation of the WIAA rules:

1) A coach/director permitting a non-resident student to participate in school scheduled activities, events, practices or team meetings.

2) Except as provided in the WIAA Handbook, contacts initiated by coach/director of any school employees with a non-resident student for the purpose of explaining, encouraging, or suggesting the student transfer, verbally or in writing.

3) School personnel encouraging any other person to contact a non-enrolled student to encourage transfer.

4) A coach/director allowing a non-enrolled student to accompany, participate, attend via complimentary admittance any school team, squad or interscholastic practice or contest except as authorized by the school administrators as a visitor.

5) A coach/director providing or allowing a non-enrolled student:

   - school equipment or supplies of the sport
   - opportunity to accompany team members on school scheduled transportation
   - to practice with school team
   - pre-season practice participation
   - school team practice, game or other plans issued to team members

6) Student/athlete being influenced to transfer by the student's former coach to a school at which the former coach is employed.

7) School personnel providing special inducements for preferential accommodations, reduced fees, employment or other special considerations to parents.

8) A school coach facilitating participating, providing transportation, and/or providing financial payment of fees for any non-resident student athlete or out-of-season contests, leagues, camps, or any other play-for-fee sports activity.

ATTENDANCE POLICY

Any student participating in an athletic activity shall be expected to attend all class periods, to be eligible to participate in the scheduled athletic activity that day. On any school day students must be in attendance the full day to participate in practice. In the case of weekday scheduled activities, attendance in all classes the following day shall also be expected. In cases of weekend scheduled activities, attendance in all classes the previous Friday shall be expected. Failure to comply with these attendance regulations may result in a student being declared ineligible and not allowed to participate in the next scheduled activity. The building principal or designee may make exceptions to this rule.

Coaches' team requirements may be stricter than those outlined above.

It will be the responsibility of each coach, or advisor, to effectively implement this regulation by informing participants previous to any participation in the activity for which they are responsible.

Non-Discrimination on the Basis of Gender in Education Programs and Activities and Title IX

Everett Public Schools shall not discriminate on the basis of gender in its educational programs or activities. The District is required by Title IX of the 1972 Educational Amendments and by regulations promulgated there under not to discriminate on the basis of gender against applications for admission or employment, students, student activities or employees.

Consistent with the requirements of Title IX, the Everett Public Schools is committed to provide opportunities in interscholastic athletics for female and male students in the district, which equally and effectively accommodate the athletic interests and abilities of members of both genders. The District will develop procedures to determine if it is meeting the requirements of Title IX and how the addition of an interscholastic sport may be requested and processed. Any person having an inquiry concerning Everett Public Schools' implementation of the State and federal statues and regulations should contact the District's Title IX Officer or the district administrator in charge of student athletics.

Non-discrimination
The District shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, creed, color, national origin, sex, sexual orientation, marital status, previous arrest (unless a clear and present danger exists) or incarceration, or non-program-related physical, sensory or mental disabilities. District students shall be free from harassment based on race, creed, color, national origin, sex, sexual orientation, marital status, previous arrest or incarceration, or disability.

Title IX Program/Activity Evaluation
To provide equal educational opportunity in its programs, including athletic programs, the Title IX Officer, in cooperation with the district's administrator for athletics, shall be responsible for providing ongoing monitoring to assure that the District's athletic program effectively accommodates the athletic interest and abilities of both genders. The Title IX Officer shall annually report to the Superintendent regarding participation opportunities for students and will recommend any changes needed for program compliance.

Determination of Effective Accommodation
The District will provide participation opportunities in interscholastic athletics for female and male students, which equally and effectively accommodate the athletic interest and abilities of members of both genders. In determining the district's compliance with the requirements of Title IX, the following three-prong test will be utilized in determining accommodations:

1. Provide interscholastic participation opportunities for male and female students in numbers substantially proportionate to their respective enrollments; or
2. Show a history and continuing practice of program expansion, which is demonstrably responsive to the developing interests, and abilities of both genders; or
3. Demonstrate that the program has fully and effectively accommodated the interests and abilities of both genders.

Harassment, Intimidation and Bullying

(Everett School Board Approved Policy & Procedure 3204)

It is the policy of Everett School District to maintain a safe, respectful and secure learning environment for all students that is free from harassment, intimidation and bullying. Harassment, intimidation and bullying of students by other students, staff members, volunteers, parents or guardians are prohibited.

Harassment, intimidation or bullying means any intentional written, verbal or physical act, including but not limited to one shown to be motivated by any characteristic set forth in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental, sensory, or physical disability), or "other distinguishing characteristics", when the intentional written, verbal or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Harassment, intimidation or bullying can take many forms, including but not limited to, slurs, rumors, name calling, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gestures, hazing, physical attacks, threats or other written, verbal and nonverbal, or physical actions.

Prohibition of Harassment, Intimidation and Bullying

Reasonable efforts shall be made to inform all students and their parents of the District's policies against harassment, intimidation and bullying. These efforts shall include publication of the policies and procedures in the Student Responsibilities and Rights Policies Handbook, posting the policies and procedures in accessible locations in each school building, and discussion of the policies and procedures at each school.

The District will take such steps as it deems necessary, in a fair and timely manner, to end harassment, intimidation, and bullying and to prevent its reoccurrence. Such steps will include both informal remedies and disciplinary action. Each school will establish a procedure to document and maintain a record of complaints and action taken. All incidents involving harassment, intimidation and bullying that result in short- or long-term suspension or expulsion on school premises, at school events, or on transportation systems, shall be reported annually by student grade, gender and race to the Superintendent and/or designee.

This procedure is to be implemented in conjunction with training of staff and volunteers, including the education of student in partnership with families and the community. A component of district orientation sessions for employees, students and regular volunteers shall introduce the elements of this policy. Staff will be provided information on recognizing and preventing harassment, intimidation, and bullying, and shall be fully informed of the complaint processes and their roles and responsibilities under the policy and procedure.

This procedure is not intended to prohibit expression of religious, philosophical, or political views, provided that the expression does not substantially disrupt the educational environment. In addition, many behaviors that do not rise to the level of harassment, intimidation or bullying may still be prohibited by other district policies or building, classroom or program rules.

Report Harassment, Intimidation and Bullying

The District will take all complaints of harassment, intimidation and bullying seriously and will in a timely manner address all such complaints. Appropriate actions will be taken, from informal remedies up to and including suspension and/or expulsion, against any student found to have violated this procedure.

Staff is expected to intervene in school-related harassment, intimidation and bullying and report situations which may require additional intervention.

Students and volunteers are encouraged to report school-related harassment, intimidation and bullying of which they have knowledge.

Any student who believes they he or she has been subjected to harassment, intimidation or bullying in the educational environment is encouraged to bring his or her complaint to the immediate attention of a staff member for assistance in resolving the matter.

Complainants are not promised confidentiality; however, the district will enforce anti-retaliation provisions of this policy to protect complainants and witnesses.

The name and telephone numbers of staff members responsible for receiving complaints, along with the building Title IX Officer, and the District Title IX and Affirmative Action Officers, shall be posted in such locations in buildings as to be commonly and easily viewed by students, staff, parents and volunteers.
False reports, retaliation and reprisal for harassment, intimidation, and bullying also constitute violations of this procedure, and discipline will be imposed as appropriate.

Resolving Harassment, Intimidation and Bullying Complaints/Grievances

1. As a first step, the complainant, if not unduly intimidated, is encouraged to directly inform any alleged harasser that the behavior is offensive, unwanted and must stop.
2. Complaints should be directed to a school staff member or administrator, and, if possible, should be resolved at the staff member level. Notification to the parent/guardian of the complainant and alleged perpetrator should occur as appropriate.
3. If the complaint is not resolved at the staff member level, or if the behavior persists, then the staff member should report to the building administrator.
4. The building principal or assistant principal will investigate and determine the appropriate resolution to a complaint and may take disciplinary action, up to and including expulsion. Depending upon the frequency and severity of the conduct, intervention, education, correction, discipline and/or referral to law enforcement will be used to change the behavior of the perpetrator and remediate the impact on the victim. Notification to the parent/guardian of the complainant and alleged perpetrator should occur.
5. Disciplinary actions will be appropriate to the goal of ending harassment, intimidation, and bullying and to prevent its reoccurrence. Such disciplinary action will be consistent with District policy and state and federal law.
6. Any student of his/her parent or guardian who is aggrieved by discipline imposed may seek redress through the District Student Responsibilities and Rights Policies.

7. The District Title IX Officer, Affirmative Action Officer, or Superintendent's designee will be available upon request of either the complainant or school staff as a secondary means of determining appropriate resolution to a complaint.
8. Should a complaint regarding harassment, intimidation or bullying not be resolved at the school, the complainant may contact the Superintendent or Superintendent's designee in writing with information for further review.

Anti-Hazing and Harassment

Break the Tradition or Break the Law

Acts of hazing and harassment are defined within the district athletic code of conduct. Hazing and harassment violates school district policy and Washington State Law. Beyond that, treating people in a disrespectful manner to become members of a team or group is not appropriate. To become a member of a team, athletes must read and sign the statement below, acknowledging that hazing and harassment will not be tolerated and will be dealt with by school, district and possibly law officials.

HAZING DEFINITION- Hazing occurs when an act is committed against a student or a student is coerced into committing an act that creates embarrassment, shame or humiliation or a substantial risk of harm to the student or to any third party in order for the student to be initiated into or affiliated with any school groups, club, athletic team, grade level, activity or organization. Hazing includes but is not limited to:

1. Any activity involving an unreasonable risk of physical harm, including paddling, beating, whipping, branding, electric shock, sleep deprivation, exposure to weather, placement of harmful substances on the body an participation in physically dangerous activities;
2. Any activity involving the consumption of alcohol, drugs, tobacco, products or any other food, liquid or other substance that subjects the student to an unreasonable risk of physical harm;
3. Any activity involving actions of a sexual nature or the simulation of actions of a sexual nature;
4. Any activity that subjects a student to an extreme and unreasonable level of embarrassment, shame or humiliation or which creates a hostile, abusive or intimidating environment; and
5. Any activity involving any violation of federal, state, or local law or any violation of school district policies and regulations.

POSITION STATEMENT ON BOYS & GIRLS PARTICIPATION ON INTERSCHOLASTIC ATHLETIC TEAMS

The Everett Schools will adhere to the position statements of the Washington Interscholastic Activities Association stated below. WIAA is definitely committed to a strong athletic program for all its students. This means that there should be a separate and equal program for boys and girls. School districts are urged to work toward this goal.

In view of the 1975 State Attorney General's opinion, the opinion of the WIAA attorneys, and considering recent (1983 and 1985) interpretations of Title IX regulations, the following policy statement is made:

1) If there are within a single sport two teams, one for boys and one for girls, boys should play on the boys' team and girls should play on the girls' team.
2) School districts may maintain separate athletic teams for boys and girls if it can be shown that it is the best way to provide students of both sexes an equal opportunity to engage in a sport (e.g., Tackle Football for boys, Volleyball for girls), and if the two separate programs provide substantially equal opportunities for competition, instruction, publicity and awards.
3) If school districts do not provide similar or equal programs for boys and girls, members of the opposite sex cannot be denied the privilege of turning out for a given team; and no school district may impose sanctions of any kind upon a coeducational team.
4) In addition to developing strong athletic programs for boys and girls, school districts should be considering coeducational programs in appropriate sports.

Definition of "Boys Team/Girls Team and Mixed Team" (page 82 of 2003/04 WIAA Handbook)
Position Statement adopted by Executive Board on May 4, 1987:

School districts are encouraged to continue to provide equal opportunity for boys and girls in all sports.

Girls may, at the discretion of the local school board, participate with boys in any interscholastic activity if there is no girls' team or equal opportunity for participation. If girls are permitted to participate on a team designated for boys, the team shall compete against a designated boys team and not against a designated girls team. If a girl competes on a boys team in cross country, golf or tennis, the girl is not eligible for the boys state championship but is eligible to attempt to qualify for the girls state championship in that sport.

Participation: Limitation Based on Gender
Only students regularly enrolled in schools that are members of the WIAA in grades 7 to 12 inclusive may participate in the program of the WIAA and may represent only the school in which they are enrolled unless otherwise provided for by WIAA rules. Schools shall designate the sex of students allowed to participate on a team for each sport on the WIAA membership forms according to the following standards:
(1) If the school provides only a team for boys for a particular sport, girls may compete and qualify for the boys' team.

(2) If the school provides only a team for girls in a particular sport, the boys may not compete and quality for the team unless opportunities for boys to participate in other sports in the school have been limited in comparison to the opportunities for girls to participate in other sports in the school.

(3) If the school provides a team for boys and a team for girls in the same sport, girls may not compete and qualify for the boys' team in that sport and boys may not compete and qualify for the girls' team in that sport.

NOTE:

The State Board of Education approved the Position Statement on Boys' and Girls' Programs with the following qualifications or disclaimer (adopted May 31, 1985):

This policy is approved only insofar as the second sentence of the opening paragraph, and paragraphs 1. and 2. of the policy are applied solely to grades 7 through 12 (WAC 392-190-025 prohibits separate sports teams and programs for boys and girls at the K-6 level) and with the further exception of the unequivocal statement that volleyball for girls and football for boys, or vice versa, qualities as the provision of an equal opportunity and substantial equality in all cases (any case of separate teams and/or separate sports at the grade 7 through 12 level based upon sex must be justified and defended on the basis of the facts peculiar to that case).

DEFINITION OF TEAM SPORTS/ACTIVITIES

For the purpose of WIAA rules and regulations, team sports shall be considered those sports in which only the <u>team</u> can be determined a winner in accordance with the adopted rules and regulations in which a contest is conducted.

They are:

Baseball	Softball
Basketball	Soccer
Football	Debate
Volleyball	Cheerleading
Music (Band, Chorus, etc.)	

DEFINITION OF INDIVIDUAL SPORTS/ACTIVITIES

<u>Individual sports are defined</u>, for the purpose of WIAA rules and regulations, as a sport which by means of competition, declare an <u>individual participant</u> a winner regardless of whether team scoring is conducted or not. (Two or more individual athletes entering into competition that results in an individual being declared a winner are indices for determining the activity as "individual").

Individual sports include:

Cross Country	Wrestling
Track	Swimming
Golf	Gymnastics
Tennis	Debate (individual event)
Bowling	Music (solo)

OUT OF SEASON ATHLETIC PARTICIPATION AND COACHING PHILOSOPHY

The WIAA has established that practice and turnout regulations are established to limit the involvement of the school and school coach to the WIAA designated season, thereby providing student athletes the opportunity to participate in a wide variety of athletics during the school year, and insuring that each school has an equal opportunity to provide fair competition.

Practice regulations that apply to all sports during the school year (school year defined as the opening of fall practice through the end of spring tournaments) are as follows:

1. Any attempt of an Everett School District coach (contracted or volunteer) to teach any phase of a game or activity to their squad or have their squad or part of their squad engage in drills under the supervision of that coach, or from direction provided by that coach is prohibited.
2. Practice must be limited to each sports season as defined by the WIAA under each sport.
3. Coaches (contracted or volunteer) may have ONE MEETING with the squad prior to the opening day of practice to distribute pertinent information as deemed necessary by the coach.
4. Everett School District secondary schools may organize and supervise a conditioning program any time during the year to include weight training, running, and exercise provided it is OPEN TO ALL STUDENTS AND DOES NOT INCLUDE INSTRUCTION IN SPECIFIC SPORTS.
5. Everett School District coaches may not sponsor, promote, coach or direct activities which resemble out-of-season practices or contest in the sport they coach to any of their squad member or future squad members.
6. Everett School District may conduct OPEN ATHLETIC FACILTIES (gym, pools, fields, track) during the school year if the following conditions are met:
    a.) It is part of the Everett School District organized recreational or activity program.
    b.) Activities are open and advertised to all member of the student body.
    c.) Students have a choice of activities during the open athletic facilities program.
    d.) There is no coaching or drilling of the athletes in attendance.
    e.) Supervision must be a qualified individual approved by the school.
7. The use of school vehicles to transport participants during the school year, other than during the WIAA established season for each sport, is prohibited.

RESIDENT STUDENTS

PROCEDURES (as outlined in the WIAA Handbook)

1. Definitions and Regulations

1.1. The student's bona fide residence or principal abode, for student placement purposes, is defined as the residence of the natural parent(s), parent of legal custody, or court appointed guardian provided guardian has been acting in such capacity for a period of one year.

1.1.1. If a student gives a different address or requests to attend a school not serving the bona fide residence, the matter will be processed as an exception.

1.2. If a student is determined by the Everett School District Eligibility Committee to have obtained a legal guardianship for the purpose of participating in athletics or co-curricular activities at a different Everett school, the student will be ineligible to participate for one year.

1.2.1. Any Everett district school, which has reason to believe that a student's request for transfer because of a change in guardianship, is for an athletic or co-curricular activity purpose, may protest the student's eligibility to the District Eligibility Committee (see Objection to Student Transfer Form).

1.3. The District Eligibility Committee will be convened by the District Athletic Director and will have ten school business days to render a written decision.

1.4. The District Eligibility Committee will be comprised of the Direct of Secondary or Elementary Education, the District Athletic Director, or a replacement of one of the foregoing appointed by the Superintendent.

2. Exception for Cause

2.1. Students may enroll in Everett schools other than those serving their residence at any time or during a school year under the following conditions:

2.1.1. When a student wishes to remain until graduation in the high school where he/she has completed at least the first semester of the 11^{th} grade.

2.1.2. When a student has moved into another service area during the last quarter of the school year and wishes to complete the school year at the school he/she has been attending.

2.1.3. When a student's parent(s) present written evidence that they will be residing in a different service area within a period of three months, and the student wished to enroll in the school serving that service area prior to moving.

2.2. Students may enroll in schools other than those serving their areas of residence after receiving the written approval of the Director of Secondary Education and the concurrence of the principals involved under one or more of the following circumstances.

2.2.1. For daily child care purposes, students in kindergarten through sixth grade may be approved to attend a school other than the school serving their residence (see Child Care Form).

When it is determined that a unique curricular program is available in another school in the district, but education progress is not available in the student's service area school, and that such program is crucial to the student's service area school, and that such program is crucial to the student's educational progress.

2.2.2. When, as a result of a guidance study for guidance purposes, a different school environment is recommended that as a part of a total program designed to correct the student's social behavior or adjustment problems.

2.2.3. When such school transfer is recommended for physical reasons.

2.2.4. Students may apply for enrollment under unusual circumstances not covered in this policy.

2.3. Student requests to enroll in schools other than those serving their residence, under the provisions of paragraphs 2.22 and 2.25, must be in accordance with the following procedures.

2.3.1. Requests for transfer must be in writing to the principal of the school serving the student's residence (see Student Transfer Form). The principal will verify the student data; recommend approval or disapproval, with the supporting comments, forward copies to the principal of the school the student is requesting to enter and to the Director of Secondary Education.

2.3.2. The receiving principal will verify the student data, recommend approval or disapproval, with supporting comments, and forward copies to the principal of the school the student is requesting to leave and the Director of Secondary Education.

2.3.3. Final approval or disapproval of the student transfer request will be made by the Director of Secondary Education. The Director of Secondary Education will inform the student and/or parents of the decision in writing.

2.3.4. Decisions of the District Eligibility Committee may be appealed to the Assistant Superintendent by the student and/or parent or guardian. The Assistant Superintendent will notify the student and the student's parent or guardian, in writing of its decision within ten school business days following the meeting.

2.4. Parents of student who have been given approval to attend a school other than the school serving their residence must provide transportation to and from school.

ACCEPTANCE AND RELEASE OF STUDENTS TO/FROM OTHER SCHOOL DISTRICTS

(as outlined in the WIAA Handbook)

1. Admission of pupils who reside outside of the Everett School District may be made through special permission of the office of the Superintendent. Such permission will be granted only when it can demonstrate that the student's educational needs are best met by this arrangement.
   1.1. Requests for admission of such students will be approved or denied in accordance with the following conditions:
      1.1.1. A release is obtained from the school district in which the student resides.
      1.1.2. There is adequate capacity in the school in which attendance is requested.
      1.1.3. The admission does not work a hardship on resident pupils.
      1.1.4. The admission is acceptable to the principal of the school in which the enrollment is requested.
      1.1.5. The student is not under expulsion from another school district.
      1.1.6. If the student is currently under suspension or disciplinary action from the resident district, the student will not be acceptable until a conference has been held with the previous district. If a decision is made to accept the student, it will be on a probationary basis as developed by the principal of the receiving school.
      1.1.7. Minor students residing outside the Everett district and not living with their parent or legal guardian will not be accepted.
      1.1.8. Transportation to and from school will be the responsibility of the student, parent(s), or guardian(s).
   1.2. Individuals who are 21 years of age or older will be referred to adult education programs.

2. Resident students may be released for attendance in another district only when it can be demonstrated that this arrangement will best meet the student's educational, financial, safety or health needs. Release will be for one school year only.
   2.1. Guidelines for release are as follows:
      2.1.1. Students who move into the Everett District during the course of the school year will be expected to enroll in an Everett school for the balance of the year. Requests to continue in the original district for the remainder of the year may be approved by the Superintendent or designee only if it is clearly to the educational advantage of the student.
      2.1.2. Students moving into the district as a senior and requesting to continue at their previous high school will be permitted to do so upon concurrence by the previous district.
      2.1.3. Students demonstrating social adjustment problems, which might in the judgment of school officials is alleviated by a transfer to another district maybe released by the Superintendent or designee on a yearly basis.
      2.1.4. The Superintendent or designee on a yearly basis may release students, who can best be served through a unique educational program, not available in Everett.

NCAA FRESHMAN – ELIGIBILITY STANDARDS
QUICK REFERENCE SHEET

The NCAA initial-eligibility rules have changed.
If you plan to enroll in any Division I or Division II college or university in fall 2005 or after, please read this information carefully.

For students entering any college or university on or after August 1, 2005, your NCAA initial eligibility will be evaluated under the new rules as described on this sheet.

For students entering any Division I college or university on or after August 1, 2008, your NCAA initial eligibility will be evaluated under the 16 core-course rule as described on this sheet.

THE NEW RULE:
• **INCREASES** the number of core courses from 13 to **14**. This additional core course may be in any area: English, mathematics, natural/physical science, social science, foreign language or nondoctrinal religion/philosophy. The breakdown of core-course requirements is listed below.
• **CHANGES** the Division I initial-eligibility index, or sliding scale. ***See the reverse side for the Core GPA/test score sliding-scale index.***
• The 16 core-course rule **INCREASES** the number of core courses from 14 to **16** for Division I only. Students must complete **three** years of mathematics (Algebra I or higher), and **four** years of additional core courses. The additional core course may be taken in any area: English, mathematics, natural/physical science, social science, foreign language or nondoctrinal religion/philosophy. The breakdown of the requirements is listed below.

DIVISION I **2005-2007** **14 Core Courses:**	**DIVISION I** **16 CORE-COURSE RULE** **2008 and after** **16 Core Courses:**	**DIVISION II** **2005 and after** **14 Core Courses:**
4 years of English.	4 years of English.	3 years of English.
2 years of mathematics (Algebra I or higher).	**3** years of mathematics (Algebra I or higher).	2 years of mathematics (Algebra I or higher).
2 years of natural/physical science (1 year of lab if offered by high school).	2 years of natural/physical science (1 year of lab if offered by high school).	2 years of natural/physical science (1 year of lab if offered by high school).
1 year of additional English, mathematics or natural/physical science.	1 year of additional English, mathematics or natural/physical science.	2 years of additional English, mathematics or natural/physical science.
2 years of social science.	2 years of social science.	2 years of social science.
3 years of additional courses (from any area above, foreign language or nondoctrinal religion/ philosophy).	**4** years of additional courses (from any area above, foreign language or nondoctrinal religion/ philosophy).	**3** years of additional courses (from any area above, foreign language or nondoctrinal religion/ philosophy).

PLEASE NOTE: Computer science is being **eliminated** as an acceptable core-course area for students first entering any college or university on or after August 1, 2005. Students entering college on or after August 1, 2005, may not use any computer science courses in meeting the core-course requirements, unless the course receives graduation credit in mathematics or natural/physical science, and is listed as such on the high school's list of NCAA-approved core courses.
meet the 16 core-course rule.

OTHER IMPORTANT INFORMATION

• In Division II, there is no sliding scale. The minimum core gradepoint average is 2.000. The minimum SAT score is 820 (Verbal and Math sections only) and the minimum ACT sum score is 68.

• Students first entering a Division I or Division II collegiate institution on or after August 1, 2005, must meet the new 14 core-course rule.

• Students first entering a Division I collegiate institution on or after August 1, 2008, must

• The SAT combined score is based on the Verbal and Math sections only. The new writing section will not be used.

For more information regarding the new rule, please go to www.ncaa.org. Click on "Studentathletes and Parents" in the "Custom Home Pages" section. You may also visit the clearinghouse Web site at www.ncaaclearinghouse.net.

IF YOU HAVE QUESTIONS ABOUT NCAA ELIGIBILITY, PLEASE CALL THE NCAA INITIAL-ELIGIBILITY CLEARINGHOUSE TOLL-FREE AT 877/262-1492. YOU MAY ALSO CALL THE NCAA AT 317/917-6222.

DIVISION I		
CORE GRADE-POINT AVERAGE/		
TEXT-SCORE SLIDING SCALE		
NEW CORE GPA/Test Score Index		
Core GPA	**SAT** Verbal and Math ONLY	**ACT**
3.550 & above	400	37
3.525	410	38
3.500	420	39
3.475	430	40
3.450	440	41
3.425	450	41
3.400	460	42
3.375	470	42
3.350	480	43
3.325	490	44
3.300	500	44
3.275	510	45
3.250	520	46
3.225	530	46
3.200	540	47
3.175	550	47
3.150	560	48
3.125	570	49
3.100	580	49
3.075	590	50
3.050	600	50
3.025	610	51
3.000	620	52
2.975	630	52
2.950	640	53
2.925	650	53
2.900	660	54
2.875	670	55
2.850	680	56
2.825	690	56
2.800	700	57
2.775	710	58
2.750	720	59
2.725	730	59
2.700	730	60
2.675	740-750	61
2.650	760	62
2.625	770	63
2.600	780	64
2.575	790	65
2.550	800	66
2.525	810	67
2.500	820	68
2.475	830	69
2.450	840-850	70
2.425	860	70
2.400	860	71
2.375	870	72
2.350	880	73
2.325	890	74
2.300	900	75
2.275	910	76
2.250	920	77
2.225	930	78
2.200	940	79
2.175	950	80
2.150	960	80
2.125	960	81
2.100	970	82
2.075	980	83
2.050	990	84
2.025	1000	85
2.000	1010	86

GUIDELINES FOR SUMMER ATHLETIC ACTIVITIES

District approved camps or activities may be conducted after the last state tournament for senior high students and after the last season contest for middle school students, PROVIDED:

- Camps and/or activities are open to all Everett School District students.
- We comply with all WIAA and Everett School District regulations.

Summer athletic activities are categorized as follows:

District Activity - These activities are district sponsored and the coaches or supervisors are paid by the Everett School District.

- All students are allowed to participate and the activities do not have the appearance of an out-of-season practice.
- Any participant fees or charges are paid directly to the Everett School District.
- If approved, there are no facility charges and district insurance coverage is in effect.

Non-District Activity - Activities where coaches or supervisors act as individuals and not as agents of the Everett School District.

- School facilities are rented and the organization(s) or individual(s) sponsoring the activity must sign a Hold Harmless Agreement and provide their own liability insurance acceptable to the Everett School District.
- Participants pay all fees or charges to the individual(s) or organizations(s) sponsoring the activity.
- The individual(s) or organization(s) sponsoring the activity is responsible for all expenses, including facility rental and custodial charges.

Additional Guidelines in spring, 2008

Beginning in 2008, athletes participating in district sponsored spring and summer activities will be required to have a current physical on file with the school and have signed permission from their parent or guardian. More information will be presented in the spring of 2008.

****Guidelines for summer athletic activities are being reviewed for possible changes and revisions.**

GUIDELINES FOR EVERETT PUBLIC SCHOOLS
SUMMER ATHLETIC PROGRAMS

In an attempt to better protect the coaches of Everett Public Schools, the following guidelines have been established. These guidelines are intended to reduce the liability associated with our summer athletic programs but will not fully protect coaches from all liability.

MANAGMENT

1. All athletes must have a current physical, insurance, permission to participate, current emergency card, and recognition of the risk of injury on file with the head coach or his/her designee and not with the building athletic coordinator or secretary.
2. A schedule of planned activities including camps, summer leagues, scrimmages, etc. will be submitted to the building athletic coordinator and the district athletic director.
3. Coaches will ensure that athletes are supervised at all times through the length of the activity including after-hours at overnight tournaments and camps.

FOOTBALL

4. The first 3 days of practice will be without shoulder pads. Helmets may be worn. If an athlete begins turnout after the team begins, he/she must practice 3 days without shoulder pads and not be involved in contact drills.
5. After 10 practices, an athlete may participate in controlled, contact team scrimmages against other schools.
6. Schools may participate in privately sponsored summer football camps.
7. If schools choose to participate in full contact practices, scrimmages, or camps, coaches will ensure that all athletes are properly and legally equipped.
8. An athlete receiving a helmet for summer football practices, scrimmages, and camps will receive the exact same helmet for the regular fall season. If a helmet is used by an athlete for scrimmages and team football camps AND the athlete does not return for the fall season, the athlete's helmet must be reconditioned before it can be used by another athlete.

OVERNIGHT CAMPS/EVENTS/TRAVEL

9. Everett Public Schools teams and programs shall follow school district field trip guidelines for travel to overnight camps and events. Proper field trip forms will be completed and submitted in the timeline prescribed by Everett Public Schools board policy. Strict timelines must be met. Field trip requests will be sent to the district athletic director, then the school's area director for approval.
10. Students will submit a signed parent permission form to coaches permitting them to travel overnight. Coaches will keep this form on file with the building activities coordinator.
11. Transportation of students to events will follow district transportation policies. Students will not be encouraged to transport other students. If district transportation is used, it will be at the expense of the program and may be charged to the program's ASB account. The general building athletic budget will not support transportation to summer activities.

- *As with all activities, adults should use good judgment in the amount of activity requested of the athletes. Respect an athlete's need for family time and personal time away from school and sport. More activities do not always translate into better teams. It can often lead to burnout and falling short of full potential during the course of a season.*

FUNDRAISING GUIDELINES

Before you organize:

- ☞ Contact the building Activities Coordinator.
- ☞ Obtain a copy of the Guidelines for Fundraising.
- ☞ Obtain approval from the Activities Coordinator and the Associated Student Body (ASB). (Do not plan fundraising activities until you have cleared it with your building Activities Coordinator.)
- ☞ Once approved, please inform your building Athletic Coordinator.