SCRATCH PAPER LOG

TA Name: _____

Location: _____   Date: _____

Student's Name or SSID	# of Sheets Provided to Students*	# of Additional Sheets Received?	# of Sheets Returned After Assessments?	Comments

*For ELPA21 students are to be provided six sheets of scratch paper at the beginning of testing.

The number of sheets of scratch paper provided to students must be recorded in this log. Regardless of whether the student uses the scratch paper or not, it must be checked out to the student and checked back in at the end of the test. Any missing sheets must be located. The check-in/check-out process is monitored through the scratch paper log.