SECONDARY GRADEBOOK FOR PARENTS & STUDENTS

Gradebook allows guardians to view student’s information online such as current grades, assignments, attendance and to sign-up for email subscriptions for grade reports.

1. To sign into Gradebook, go to Everett Public Schools’ website: www.everettsd.org and click on Grades & More icon.

Or type this in the address bar of your browser: http://LMS.everettsd.org to get to the Grades & More home page.

2. Click on the report card icon to access the Gradebook homepage to see current grades and attendance.

Welcome to Learning Management Services

The Learning Management Services (LMS) team is a service group providing operational support and professional development in student information systems, curriculum applications and instructional technology.

LMS also offers parents and students secure online access to student information. With just a few mouse clicks, you can stay informed about secondary grades, student progress or examine unofficial transcripts and test scores.
3. Log in using your guardian account. Standard username is J.Doe for John Doe. Need a guardian login? Email lms@everettsd.org and provide the student name, school attending, student ID and your relationship to the student. Include in your email all your children who currently attend Everett Public School. This will ensure we will link them all to one guardian account for you.

4. Once logged in, you will see the following menu. If using a mobile device, you may need to go to the triple bar menu icon to see the menus.

- **Missing and Upcoming Assignments menu** – provides a list of missing and upcoming assignments.
- **Grades menu** - provides student grades and details such as classwork, home assignments, assessments, etc.

Click here to view course grade details.
**Assignment page** includes the overall grade, categories, points earned for each classwork. At the top right corner, you will find the student’s current grade. If a teacher uses weighted categories, a pie chart representing the category weight will show up in the “Categories” section.
➢ **Attendance menu** – provides attendance information. Red and yellow colors indicate an attendance has been entered. Clicking on the colored date in the calendar view will take you to the absence detail.

![Attendance menu screenshot](image)

➢ **Schedule menu** – provides a list of classes scheduled for the current semester.

![Schedule menu screenshot](image)

Click on the envelope icon to email the teacher.
➢ **Notifications menu** – enable guardians the ability to subscribe to an email alert for assignment to go straight to their mailbox. *Remember to update email notifications each semester.*

TIP: Set-up a calendar reminder every new semester to set-up the email alerts.

- Select the day(s) you want to get the assignment notifications.
- Click on this button to turn on the email feature. This email is pre-set to the email registered with the school.
- Select a grade threshold for each class in which you want an alert regarding the class grade. Example: If you want to know when the math grade drops to a C; check Math and then select C from the pull-down menu.

Click on “Save” button when done to keep your changes.
Home Access Center (HAC) allows students and parents to see a month view of their attendance, report cards, discipline, IEP plan, and update their own phone or email information.

1. To sign into HAC, go to Everett Public Schools' website: www.everettsd.org and click on Grades & More icon.
2. Click on the “Info” icon to access HAC to see transcript, test scores, attendance and more.

Home tab will show useful school links.

Attendance tab will show the attendance records.

Grades tab will show high school transcripts, test scores and more.

Student Support tab will show discipline and IEP information.

Registration tab will show basic student demographics and contact information. You can update your phone number in this section.