Definitions and Acronyms

Click for **ACRONYMS**

Term	Definition
Accommodation	Accommodations are available for students with documented Individualized Education Programs (IEPs) or 504 Plans to increase equitable access during the state assessments. Consortium-approved accommodations do not compromise the construct, grade-level standards, or intended outcome of the assessments. Refer to the GTSA.
Appeal	Authorized users may submit and view requests for reopening current or previous test segments, invalidating, or restoring students' assessments in accordance with state policy. These requests must result from a testing incident that impacted testing. Refer to the PIRG.
Computer Adaptive Test (CAT)	Based on student responses, the computer program selects the difficulty of items throughout the test. By adapting to the student, these assessments present an individually tailored set of items to each student and provide more accurate scores for all students.
Designated Supports	Accessibility features of the assessments available for use by any student for whom the need has been indicated by an educator (or team of educators working with the parent/guardian and student). Refer to the GTSA.
District Test Coordinator (DC)	District-level staff member, appointed by the Superintendent, who is responsible for the overall administration of state testing in a district. The DC ensures that the School Test Coordinators (SCs) and Test Administrators (TAs) in their districts are appropriately trained and aware of policies and procedures. Refer to the PIRG.
District Administrator (DA)	District-level staff member, assigned by the DC, who has similar but not the exact same capabilities as a DC. If assigned, a DA can modify student records. All other responsibilities for this role should be assigned by the DC. Refer to the PIRG.
Full write	A component of the English language arts/literacy (ELA) PT that requires the student to develop an informative/explanatory, narrative, or opinion/argumentative multi-paragraph piece of writing for which he or she engages the full writing process.
Invalidation	A specific appeal in the TIDE Appeals system. Invalidating a test results in the omission of test results and student responses from all testing and accountability systems. Invalidation is often the outcome for assessments impacted by a test security incident. The DC must send documentation for the invalidation to the State Test Coordinator for approval. Refer to the *TIDE User Guide* and the PIRG.
Item	A test question or stimulus presented to a student to elicit a response. More information on item types is available in the *Item Type Quick Sheet*.
Pause	Action taken by a student or TA to temporarily halt the test during any part of the test, as needed. Pauses of more than 50 minutes in the CAT component of the test will prevent the student from returning to items already attempted. Refer to the TAM & *TA User Guide*.
Performance Task	A PT is an item type designed to provide students with an opportunity to demonstrate their ability to apply their knowledge and higher-order thinking skills to explore and analyze a complex, real-world scenario. Students will respond to a prompt related to the topic. It is a required portion of the test needed to generate a score.
Reopen Test	A specific appeal in the TIDE Appeals system. It supports re-opening tests that have expired, exceeded the pause rule or time out rule, and for technology/system related issues leaving a test incomplete. See the *TIDE User Guide* for information on processing appeals.
Reopen Test Segment	A specific appeal in the TIDE Appeals system. It applies when a technology and/or system error occurs leaving a test segment incomplete. Students can answer unanswered items. The test opportunity must be paused before a re-open test segment appeal can be submitted. See the *TIDE User Guide* for more information on processing appeals.
Reset	A specific appeal in the TIDE Appeals system. Resetting a student's test removes that test from the system and enables the student to start a new test. Any work previously done on the test would be lost. Applies when a student is administered an incorrect assessment or not provided the accommodated version of the test needed. Refer to the *TIDE User Guide*.

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Restore	A specific appeal in the TIDE Appeals system. Restores all original student responses to test questions prior to the time the test was reset. A test opportunity can be restored if it was reset in error. Refer to the *TIDE User Guide*.
School Test Coordinator (SC)	School-level staff member, appointed by the principal and DC, who is responsible for monitoring the school test schedule, processes, and TAs. SCs are also responsible for ensuring that TAs have been appropriately trained and that testing is conducted in accordance with the *Test Security and Building Plan* and other policies and procedures established by the Smarter Balanced Assessment Consortium, OSPI, and District. Refer to the PIRG.
Secure Browser	A web browser specifically designed for use with online assessments to provide secure access to the test for each content area and prevent students from accessing specific hardware and software functions (e.g., other browsers, screenshot programs) that are not allowed during the assessments. Refer to the *Secure Browser Installation Manual*.
Segment	A portion of a test within the TDS. Depending on the test, segments typically separate items from others if the eligible tools are different (i.e., the mathematics test is split into three segments—two segments that allow calculator use and one segment that does not). When a student completes a segment of the test, he or she will receive a message that indicates that once that segment is submitted it is no longer possible to return to that segment.
Session	A timeframe in which students actively test in a single sitting. The length of a test session is determined by school administrators and the DC who are knowledgeable about the periods in the building and the timing needs associated with the assessment. State assessments are not timed, and an individual student may need more or less time overall. Further, individual students will have unique needs regarding the length of a test session.
State Student Identifier (SSID)	A state unique student identifier assigned by OSPI to each student.
Stimulus, Stimuli	Material or materials used in the test context which form the basis for assessing the knowledge and skills of students. Many items/tasks for the assessments include a stimulus along with a set of questions to which the student responds. Stimulus materials are used in state assessments to provide context for assessing the knowledge and skills of students. They can be traditional reading passages/texts but viewed on a computer screen; images with audio presentations for students to listen to; simulated web pages for students to use for research; or scenarios to react to.
Test Administrator	Trained district or school personnel responsible for administering state assessments in a secure manner in compliance with the policies and procedures outlined in the TAM & PIRG.
Test Information Distribution Engine (TIDE)	The registration system used for the WCAP assessments. This is the system through which users interact with and inform the test delivery system. This registration system provides administrators with the tools to add and manage users and students participating in WCAP assessments. This system uses a role-specific design to restrict access to certain tools and applications based on the user's designated role. Refer to the *TIDE User Guide*.
Test Incident Report	Document of record for a district to record testing incidents. Refer to the PIRG.
Testing Breach	A security event that poses a threat to the validity of the test. Examples may include such situations as a release of secure materials or a security/system risk. These circumstances have external implications for the Consortium and may result in a Consortium decision to remove the test item(s) from the available secure bank. A breach incident must be reported immediately to the State Test Coordinator. Refer to the PIRG.
Testing Impropriety	An unusual circumstance that has a low impact on the individual or group of students who are testing and has a low risk of potentially affecting student performance on the test, test security, or test validity. These circumstances can be corrected and contained at the local level. Refer to the PIRG.
Testing Incident	An unusual circumstance that impacts an individual or group of students who are testing and may potentially affect student performance on the test, test security, or test validity. These circumstances must be submitted to the state and may require an appeal to be submitted in TIDE. Refer to the PIRG.
Universal Tools	Tools available to **all** students based on student preference and selection. Refer to the GTSA.

Definitions and Acronyms

Click for **DEFINITIONS**

Acronym	Meaning	Acronym	Meaning	Acronym	Meaning
AAM	Accessibility & Accommodations Manual—ELPA21	EDS	Educational Data System	RTV	Request to View
ACT®	American College Testing	ELA	English Language Arts	SAO	State Auditor's Office
ADA	Americans with Disabilities Act	ELL	English language learner	SAT	Scholastic Aptitude Test
AIR	American Institutes for Research	ELP	English Language Proficiency	SBA	Smarter Balanced Assessments
ALDs	Achievement Level Descriptors	ELPA21	English Language Proficiency Assessment 21st Century	SBAC	Smarter Balanced Assessment Consortium
AP	Advanced Placement exam	ESSA	Every Student Succeeds Act	SC	School Test Coordinator
ARMS	Assessment Reporting Management System	GLE	Grade Level Expectations	SEA	State Education Agency
ART	Administration and Registration Tool *(Digital Library)*	GPA	Grade Point Average comparison	SGP	Student Growth Percentiles
ASL	American Sign Language	GTSA	Guidelines on Tools, Supports, & Accommodations	SIS	Student Information System
AT	Assistive Technology	IDEA	Individuals with Disabilities Education Act	SRMAAG	Student Record Management and Accountability Guidelines
AVA	Assessment Viewing Application *(For viewing Interim assessments)*	IEP	Individualized Education Plan	SUCA	Special, Unavoidable Circumstance Appeal
AYP	Adequate Yearly Progress	IS	Instructional Specialist	TA	Test Administrator
CAA	Certificate of Academic Achievement	ISAAP	Individual Student Assessment Accessibility Profile *(Smarter)*	TAM	Test Administration Manual
CAT	Computer Adaptive Test	ISR	Individual Student Report	TAUG	TA User Guide
CBA	Classroom Based Assessments	LDA	Locally Determined Assessment	TBIP	Transitional Bilingual Instructional Program
CCR	Career and College Ready Standard	MI	Measurement Incorporated	TCM	Test Coordinator Manual
CCSS	Common Core State Standards	NAEP	National Assessment of Educational Progress	TDS	Test Delivery System
CEDARS	Comprehensive Education Data and Research System	NGSS	Next Generation Science Standards	TIDE	Test Information Distribution Engine
CIA	Certificate of Individual Achievement *(IEP required)*	ODA	OSPI-Developed Assessments	UAAG	Usability, Accessibility, and Accommodations *(Smarter Balanced)*
COE	Collection of Evidence	ORS	Online Reporting System	WA-AIM	Washington Access to Instruction & Measurement
DA	District Administrator	OSPI	Office of Superintendent of Public Instruction	WAC	Washington Administrative Code
DASR	District Administration and Security Report	PC	Participation Codes	WCAP	Washington Comprehensive Assessment Program
DC	District Test Coordinator	PIRG	Professional Standards and Security, Incident, and Reporting Guidelines	WCAS	Washington Comprehensive Assessment of Science
DFA	Directions for Administration	PLDs	Performance Level Descriptors	WERA	Washington Educational Research Association
DR	Discrepancy Resolution	PNP	Personal Needs Profile *(ELPA21)*	WLA	World Language Assessments
EAA	Expedited Assessment Appeals Waiver	PT	Performance Task		
EALRs	Essential Academic Learning Requirements	RCW	Revised Code of Washington		

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Revision Log

Page	Section	Description of Revision	Date of Revision
1	Acronyms	Removed row that supported the word "Break"	1/30/2019
1	Acronyms	Row Invalidation: Fourth sentence updated from "*The DC must send ~~acknowledgment~~ for…approval*" to read "*The DC must send documentation for…approval*" Also added PIRG as a resource	1/30/2019
3	Definitions	Removed (~~EOC—End of Course~~), (~~PSAT—Prelim. Scholastic Aptitude Test~~), (~~QSG—Quick Start Guide~~), (~~THSS—Teacher Hand Scoring~~), (~~TSSD—TA Script of Student Directions~~), (~~WELPA—WA English Language Proficiency Assessment~~)	1/30/2019
3	Definitions	Updates applied to (~~EAAW~~ to read EAA), (~~GPA Comparison~~ to read Grade Point Average comparison), (~~Individual Score Report~~ to read Individual Student Report)	1/30/2019
4-5	Acronyms	Updated	4/22/2018
All	All	Updated hyperlinks to 2018 documents	4/22/2018
4 & 5	Acronyms	Added additional acronyms (AAM, AT, DFA, IDEA, IEP, ISAAP, PNP, PT, RCW, WAC)	4/19/2017
4	Acronyms	Added TAUG for TA User Guide	3/10/2017
4	Acronyms	Added TSSD for TA Script of Student Directions	3/8/2017