

## **COMMUNICATIONS**

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1. If a District employee, Association member or Trust participant or beneficiary questions a Trust benefit denial or has a question concerning eligibility for or enrollment for a benefit provided by the Trust, the Trustees will follow the Everett School Employee Benefit Trust claims and appeals procedures policy.
2. For all other questions or concerns regarding the Trust, Trust fund management or Trustee activities, the District employee, Association member or Trust participant or beneficiary should submit such question or concern to the Trustees in writing, and the Trustees will respond to the request within 120 days of receiving the request.

Cross References:	Trust Policy 300	Communications
	Trust Policy 410	Claims and Appeals
	Trust Procedure 410P	Claims Procedure

Adopted: August 29, 2005  
Revised: January 24, 2011