

**Everett School Employees Benefit Trust  
Special Meeting  
Wednesday, September 28, 2016  
Minutes**

**Attendance**

Gregg Elder  
Adam Goldstein  
Susan Lindsey  
Jeff Moore  
Molly Ringo  
Kelly Shepherd

**Absent**

**Also Attending**

Melanie Curtice  
Darla Vanduren

**Recorder**

Kellee Newcomb

**Call to Order**

The meeting was called to order by Adam Goldstein at 4:05 p.m.

**Adoption of Agenda**

A motion was made by Susan Lindsey and seconded by Jeff Moore to adopt the agenda as written. The motion passed unanimously.

**Legal Counsel Representation – Executive Session**

The regular meeting was adjourned to executive session by Adam Goldstein at 4:06 p.m.

Executive session was adjourned to open session at 5:08 p.m. It was reported that Melanie Curtice would provide a limited engagement letter so that she can review the Aetna contract. Melanie will also provide a full engagement letter for the Trustees to consider. Outside legal counsel will be retained to review the full engagement letter. A decision regarding legal counsel representation for the Trust will be added to the agenda for the October 19, 2016 Trust meeting.

**Adjournment**

The meeting was adjourned by Adam Goldstein at 5:18 p.m.

Sincerely,

Jeff Moore  
Secretary

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