

## Definitions and Acronyms

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Term	Definition
<b>Accommodation</b>	Accommodations are available for students with documented Individualized Education Programs (IEPs) or 504 Plans to increase equitable access during the state assessments. Consortium-approved accommodations do not compromise the construct, grade-level standards, or intended outcome of the assessments. See the <a href="#">GTSA</a> .
<b>Appeal</b>	Authorized users may submit and view requests for reopening current or previous test segments, invalidating, or restoring students' assessments in accordance with state policy. These requests must result from a testing incident that impacted testing. For detailed information on appeals, review the <a href="#">PIRG</a> .
<b>Break</b>	There is no limit on the number of breaks or the length of a break that a student may be given according to his or her unique needs. However, for some portions of the test, breaks of more than 50 minutes will prevent the student from returning to items already attempted by the student (with exception of the PT).
<b>Computer Adaptive Test (CAT)</b>	Based on student responses, the computer program selects the difficulty of items throughout the assessment. By adapting to the student, these assessments present an individually tailored set of items to each student and provide more accurate scores for all students.
<b>Designated Supports</b>	Accessibility features of the assessments available for use by any student for whom the need has been indicated by an educator (or team of educators working with the parent/guardian and student). Refer to the <a href="#">GTSA</a> .
<b>District Test Coordinator (DC)</b>	District-level staff member, appointed by the Superintendent, who is responsible for the overall administration of state testing in a district. The DC ensures that the School Test Coordinators (SCs) and Test Administrators (TAs) in their districts are appropriately trained and aware of policies and procedures. Further details on roles and duties can be found in the <a href="#">PIRG</a> .
<b>District Administrator (DA)</b>	District-level staff member, assigned by the DC, who has similar but not the exact same capabilities as a DC. If assigned, a DA can modify student records. All other responsibilities for this role should be assigned by the DC. Further details on roles and duties can be found in the <a href="#">PIRG</a> .
<b>Full write</b>	A component of the English language arts/literacy (ELA) PT that requires the student to develop an informative/explanatory, narrative, or opinion/argumentative multi-paragraph piece of writing for which he or she engages the full writing process.
<b>Invalidation</b>	A specific appeal in the TIDE Appeals system. Invalidating a test results in the omission of test results and student responses from all testing and accountability systems. Invalidation is often the outcome for assessments impacted by a test security incident. The DC must send acknowledgment for the invalidation to the State Test Coordinator for approval. See the <a href="#">TIDE User Guide</a> for more information on processing Appeals.
<b>Item</b>	A test question or stimulus presented to a student to elicit a response. More information on item types is available in the <a href="#">Item Type Quick Sheet</a> .
<b>Pause</b>	Action taken by a student or TA to temporarily halt the test during any part of the test, as needed. Pauses of more than 50 minutes in the CAT component of the test will prevent the student from returning to items already attempted. More information on pausing a test is available in the <a href="#">Online TAM</a> & <a href="#">TA User Guide</a> .
<b>Performance Task (PT)</b>	A PT is an item type designed to provide students with an opportunity to demonstrate their ability to apply their knowledge and higher-order thinking skills to explore and analyze a complex, real-world scenario. Students will respond to a prompt related to the topic. It is a required portion of the test needed to generate a score.

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<b>Reopen Test</b>	A specific appeal in the TIDE Appeals system. It supports re-opening tests that have expired, exceeded the pause rule or time out rule, and for technology/system related issues leaving a test incomplete. See the <a href="#">TIDE User Guide</a> for more information on processing appeals.
<b>Reopen Test Segment</b>	A specific appeal in the TIDE Appeals system. It applies when a technology and/or system error occurs leaving a test segment incomplete. Students can answer unanswered items. The test opportunity must be paused before a re-open test segment appeal can be submitted. See the <a href="#">TIDE User Guide</a> for more information on processing appeals.
<b>Reset</b>	A specific appeal in the TIDE Appeals system. Resetting a student's test removes that test from the system and enables the student to start a new test. Any work previously done on the test would be lost. Applies when a student is administered an incorrect assessment or not provided the accommodated version of the test needed. See the <a href="#">TIDE User Guide</a> for more information on processing appeals.
<b>Restore</b>	A specific appeal in the TIDE Appeals system. Restores all original student responses to test questions prior to the time the test was reset. A test opportunity can be restored if it was reset in error. See the <a href="#">TIDE User Guide</a> for more information on processing appeals.
<b>School Test Coordinator (SC)</b>	School-level staff member, appointed by the principal and DC, who is responsible for monitoring the school test schedule, processes, and TAs. SCs are also responsible for ensuring that TAs have been appropriately trained and that testing is conducted in accordance with the <i>Test Security and Building Plan</i> and other policies and procedures established by the Smarter Balanced Assessment Consortium, OSPI, and District. Further details on roles and duties can be found in the <a href="#">PIRG</a> .
<b>Secure Browser</b>	A web browser specifically designed for use with online assessments to provide secure access to the test for each content area and prevent students from accessing specific hardware and software functions (e.g., other browsers, screenshot programs) that are not allowed during the assessments. For further information refer to the <a href="#">Secure Browser Installation Manual</a> .
<b>Segment</b>	A portion of a test within the TDS. Depending on the test, segments typically separate items from others if the eligible tools are different (i.e., the mathematics test is split into three segments—two segments that allow calculator use and one segment that does not). When a student completes a segment of the test, he or she will receive a message that indicates that once that segment is submitted it is no longer possible to return to that segment.
<b>Session</b>	A timeframe in which students actively test in a single sitting. The length of a test session is determined by school administrators and the DC who are knowledgeable about the periods in the building and the timing needs associated with the assessment. State assessments are not timed, and an individual student may need more or less time overall. Further, individual students will have unique needs regarding the length of a test session.
<b>State Student Identifier (SSID)</b>	A state unique student identifier assigned by OSPI to each student.
<b>Stimulus/Stimuli</b>	Material or materials used in the test context which form the basis for assessing the knowledge and skills of students. Many items/tasks for the assessments include a stimulus along with a set of questions to which the student responds. Stimulus materials are used in state assessments to provide context for assessing the knowledge and skills of students. They can be traditional reading passages/texts but viewed on a computer screen; images with audio presentations for students to listen to; simulated web pages for students to use for research; or scenarios to react to.
<b>Test Administrator (TA)</b>	Trained district or school personnel responsible for administering state assessments in a secure manner in compliance with the policies and procedures outlined in the <a href="#">Online TAM</a> and <a href="#">PIRG</a> .

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Term	Definition
<b>Test Information Distribution Engine (TIDE)</b>	The registration system used for the WCAP assessments. This is the system through which users interact with and inform the test delivery system. This registration system provides administrators with the tools to add and manage users and students participating in WCAP assessments. This system uses a role-specific design to restrict access to certain tools and applications based on the user's designated role. For complete information see the <a href="#">TIDE User Guide</a> .
<b>Test Incident Report</b>	Document of record for a district to record testing incidents. Refer to the <a href="#">PIRG</a> .
<b>Testing Breach</b>	A security event that poses a threat to the validity of the test. Examples may include such situations as a release of secure materials or a security/system risk. These circumstances have external implications for the Consortium and may result in a Consortium decision to remove the test item(s) from the available secure bank. A breach incident must be reported immediately to the State Test Coordinator. For specific details refer to the <a href="#">PIRG</a> .
<b>Testing Impropriety</b>	An unusual circumstance that has a low impact on the individual or group of students who are testing and has a low risk of potentially affecting student performance on the test, test security, or test validity. These circumstances can be corrected and contained at the local level. For specific details refer to the <a href="#">PIRG</a> .
<b>Testing Incident</b>	An unusual circumstance that impacts an individual or group of students who are testing and may potentially affect student performance on the test, test security, or test validity. These circumstances can be corrected and contained at the local level, but are submitted in the online system for resolution of the appeal for testing impact. For specific details refer to the <a href="#">PIRG</a> .
<b>Universal Tools</b>	Available to <b>all</b> students based on student preference and selection. For complete information see the <a href="#">GTSA</a> .

## Definitions and Acronyms

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Acronym	Meaning	Acronym	Meaning	Acronym	Meaning
AAM	Accessibility & Accommodations Manual—ELPA21	EALRs	Essential Academic Learning Requirements	PLDs	Performance Level Descriptors
ACT®	American College Testing	EDS	Educational Data System	PNP	Personal Needs Profile ( <i>ELPA21</i> )
AIR	American Institutes for Research	ELA	English Language Arts	PSAT	Prelim. Scholastic Aptitude Test
ALDs	Achievement Level Descriptors	ELL	English language learner	PT	Performance Task
AP	Advanced Placement exam	ELP	English Language Proficient	RCW	Revised Code of Washington
ARMS	Assessment Reporting Management System	ELPA21	English Language Proficiency Assessment 21st Century	RTV	Request to View
ART	Administration and Registration Tool ( <i>Digital Library</i> )	EOC	End-of-Course exams	SAT	Scholastic Aptitude Test
ASL	American Sign Language	ESEA	Elementary & Secondary Education Act	SBA	Smarter Balanced Assessments
AT	Assistive Technology	ESSA	Every Student Succeeds Act	SBAC	Smarter Balanced Assessment Consortium
AVA	Assessment Viewing Application ( <i>For viewing Interim assessments</i> )	GTSA	Guidelines on Tools, Supports, & Accommodations	SC	School Test Coordinator
AYP	Adequate Yearly Progress	IDEA	Individuals with Disabilities Education Act	SEA	State Education Agency
CAA	Certificate of Academic Achievement	IEP	Individualized Education Plan	SGP	Student Growth Percentiles
CAT	Computer Adaptive Test	IS	Instructional Specialist	SIS	Student Information System
CBA	OSPI-Developed Assessments ( <i>Formerly Classroom Based Assessments</i> )	ISAAP	Individual Student Assessment Accessibility Profile ( <i>Smarter Balanced</i> )	SUCA	Special, Unavoidable Circumstance Appeal
CBPA	OSPI-Developed Performance Assessments ( <i>Formerly Classroom Based Proficiency Assessments</i> )	ISR	Individual Score Report	TA	Test Administrator
CCR	Career and College Ready Standard	MI	Measurements Incorporated	TAM	Test Administration Manual
CCSS	Common Core State Standards	MSP	Measurements of Student Progress	TAUG	TA User Guide
CEDARS	Comprehensive Education Data and Research System	NAEP	National Assessment of Educational Progress	TBIP	Transitional Bilingual Instructional Program
CIA	Certificate of Individual Achievement ( <i>IEP required</i> )	NCLB	No Child Left Behind	TCM	Test Coordinator Manual
COE	Collection of Evidence	NGSS	Next Generation Science Standards	TDS	Test Delivery System
DA	District Administrator	ORS	Online Reporting System	THSS	Teacher Hand Scoring System
DC	District Test Coordinator	OSPI	Office of Superintendent of Public Instruction	TIDE	Test Information Distribution Engine
DFA	Directions for Administration	PC	Participation Codes	TSSD	TA Script of Student Directions
DR	Discrepancy Resolution	PIRG	Professional Standards and Security, Incident, and Reporting Guidelines	UAAG	Usability, Accessibility, and Accommodations ( <i>Smarter Balanced</i> )

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Acronym	Meaning	Acronym	Meaning	Acronym	Meaning
WA- AIM	Washington Access to Instruction & Measurement				
WAC	Washington Administrative Code				
WCAP	Washington Comprehensive Assessment Program				
WELPA	Washington English Language Proficiency Assessment				
WERA	Washington Educational Research Association				
WLA	World Language Assessments				

## Definitions and Acronyms

### Revision Log

Page	Section	Description of Revision	Date of Revision
4 & 5	<a href="#">Acronyms</a>	Added additional acronyms ( <i>AAM, AT, DFA, IDEA, IEP, ISAAP, PNP, PT, RCW, WAC</i> )	4/19/2017
4	<a href="#">Acronyms</a>	Added TAUG for TA User Guide	3/10/2017
4	<a href="#">Acronyms</a>	Added TSSD for TA Script of Student Directions	3/8/2017