**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, September 19, 2018**

**Community Resource Center**

**Monte Cristo Room (NOTE ROOM CHANGE)**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the June 13, 2018 Meeting**
4. **Consultant Report – Sean White**

* Proposed plan renewals and rates for upcoming fiscal year

1. **Wellness Program Update – Shelly Henderson**

* Monthly report

1. **Financials – Darla Vanduren**

(Darla not attending)

1. **Trust Audit Update – Darla Vanduren**

* Review draft auditor’s report and financial statement

(Darla not attending)

1. **Upcoming October Agenda Items**

* Finalize upcoming fiscal year plans and rates with consultant (Sean)
* Approve annual budget (Trustees)
* Open enrollment materials are prepared/finalized by the Benefits Department (Randi)
* Approval of audit by independent auditor (Darla)

1. **Other**

* Trust portfolio information update from Becker Capital 20180730

1. **Adjournment**