**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, May 16, 2018**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the April 18, 2018 Meeting**
4. **Financials – Darla Vanduren**
5. Monthly report
6. Review Auditor Engagement for annual audit
7. **Wellness Program – Shelly Henderson**
8. Monthly report
9. Review annual Wellness Program plan and budget
10. **Consultant Report – Sean White** (conference call)

* Review Consultant Engagement/Budget for upcoming fiscal year

1. **Upcoming June Meeting Agenda Items**

* Approval of Auditor Engagement for annual audit (Darla)
* Approval of Consultant Engagement/Budget for upcoming fiscal year (Sean)
* Approval of annual Wellness Program plan and budget (Shelly)
* End-of-year Wellness Program report (Shelly)
* Rotation of Trust Officers (Trustees)
* Review Compensation for Trust financial and support services (Executive Session)

1. **Other**

* Discuss November 2018 conflict for annual performance report (Kellee)

1. **Executive Session**

* Review performance of investment consultant

1. **Adjournment**