**Everett School Employee Benefit Trust**

# Agenda

**April 17, 2019 – Regular Meeting**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the March 13, 2019 Regular Meeting**
4. **Investment Manager Presentation – Jayson Davidson (remote)**
5. **Financials – Darla Vanduren (will not attend)**
6. **Wellness Program Update – Shelly Henderson**

* Monthly report

1. **Benefits Department Update – Randi Seaberg**

* Quarterly EAP report
* Employee’s health coverage summary

1. **Approve Annual Regular Meeting Calendar**
2. **Upcoming May Agenda Items**

* Begin preliminary discussion with consultants on plan renewals (Sean)
* Review consultant statement of work (SOW) for upcoming fiscal year (Sean)
* Review auditor engagement for annual audit (Darla)
* Review annual Wellness Program plan and budget (Shelly Henderson)
* Review operational manual (Trustees)
* Review performance of investment consultant (Executive Session)

1. **Adjournment**