**Everett School Employee Benefit Trust**

# REVISED Agenda

**Wednesday, March 16, 2016**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

**1. Call to Order**

**2. Adoption of Agenda**

**3. Approval of Minutes from the January 20, 2016 Meeting**

**4.** **Financials – Darla Vanduren**

a. November 2015

b. December 2015

c. January 2016

d. February 2016

**5. Fiduciary Liability Insurance Renewal – Darla Vanduren**

* Summary of Premiums Paid 2005-2016

**6. HIPAA Privacy Policy**

* Approve revisions to privacy policy

**7. Wellness Program Update – Rickie Lee Marker-Hoffman**

* Monthly report

**~~7. Human Resources Update – Randi Seaberg~~**

**8. Review Proposed 2016-17 Trust Meeting Calendar**

**9. Other**

**10. Upcoming April Agenda Items**

* Begin preliminary discussion with consultants on plan renewals (Sean)
* Review Operational Manual (Trustees)
* Investment Manager presentation (Becker & Jayson)
* Adopt annual regular meeting calendar for the upcoming fiscal year (Trustees)

**11. Executive Session**

**12. Adjournment**