**2013-14**

**Everett School Employee Benefit Trust Meeting**

**Regular Agenda Item Due Dates**

|  |  |  |  |
| --- | --- | --- | --- |
| **Request to Add Item(s) to Trust Agenda** **(no later than)** | **Agenda Item(s) Due****PDF Emailed to Kellee** | **Agenda Emailed to Trustees** | **For Trust Meeting on Wednesday:** |
| N/A | September 11 | September 13 | September 18 |
| September 19\* | September 20\* | September 20\* | September 25 |
| October 2 | October 9 | October 11 | October 16 |
| November 6 | November 13 | November 15 | November 20 |
| November 27 | December 4 | December 6 | December 11 |
| January 1 | January 8 | January 10 | January 15 |
| January 29 | February 5 | February 7 | February 12 |
| February 26 | March 5 | March 7 | March 12 |
| March 26 | April 9 | April 11 | April 16 |
| April 30 | May 7 | May 9 | May 14 |
| May 28 | June 4 | June 6 | June 11 |

\*Accommodations made for additional meeting short turn around time.