**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, November 16, 2016**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the October 19, 2016 Meeting**
4. **Financials – Darla Vanduren**
5. **Wellness Program – Shelly Henderson**

* Monthly report

1. **Legal Counsel Follow-Up**

* Decision regarding legal counsel representation for the Trust

1. **Consultant Report – Jayson Davidson**

* Investment portfolio review
* Annual investment policy review and recommendations from investment consultant
* Review performance of investment manager(s)

1. **Policy Approval**

* Policy 220, Investment Guidelines, Proposed Revisions (second reading)

1. **Benefits Department – Randi Seaberg**

* Open enrollment update

1. **Upcoming December Meeting Agenda Items**

* Quarterly EAP report (Randi)

1. **Other**
2. **Adjournment**