**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, September 14, 2016**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the August 24, 2016 Meeting**
4. **Trust Audit Update – Darla Vanduren**
5. **Wellness Program Update – Shelly Henderson**

* Monthly report

1. **Consultant Report – Sean White**

* Finalize plans and rates for upcoming fiscal year

1. **Benefits Department – Randi Seaberg**

* Open enrollment update

1. **Legal Counsel Representation – Molly Ringo**
2. **Upcoming October Agenda Items**

* Plan documents are finalized between the Consultant and Human Resources (Sean/Randi)
* Open enrollment begins (Randi)

1. **Other**
2. **Adjournment**