

**Everett School Employee Benefit Trust  
Agenda  
March 13, 2019 – Regular Meeting  
Community Resource Center  
Port Gardner Room B  
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the January 16, 2018 Regular Meeting**
- 4. Financials – Darla Vanduren**
- 5. Follow-Up on Fiduciary Liability Insurance renewal – Darla Vanduren**
- 6. Wellness Program Update – Shelly Henderson**
  - Monthly report
- 7. Benefits Department Update – Randi Seaberg**
- 8. Review Draft Annual Regular Meeting Calendar**
- 9. Upcoming April Agenda Items**
  - ✓ Adopt draft annual regular meeting calendar for the upcoming fiscal year (Trustees)
  - ✓ Begin preliminary discussion with consultants on plan renewals (Sean)
  - ✓ Review operational manual (Trustees)
  - ✓ Quarterly EAP report (Randi)
  - ✓ Investment manager presentation (Becker & Jayson)
- 10. Adjournment**

Next Meeting  
Regular Trust Meeting: April 17, 2019 – 4:00 p.m.  
CRC – Port Gardner Room B