

WELCOME

Velkommen
Bienvenido
Καλώς ορίστε

Welcome to the school board meeting

Each month, the board discusses and makes legally required decisions about our schools. The board holds these business meetings in public, using a published agenda.

The agenda lists one 15-minute period for public comments which may be adjusted by the board president.

The board is accountable and responsible to constituents and deeply interested in your comments.

You are eligible to speak* to the board during *public comments* if you are:

- A parent or guardian of district students
- A resident of the district
- A district staff member
- A staff member of a business in the district
- A representative of firms eligible to bid on district materials or services
- A legal representative of any of the above

*Those not meeting the above criteria can request an exception through the superintendent's office at least 24 hours prior to the start of the board meeting.

Public comment procedure for school board meetings.

During each regular meeting, at the time established on the agenda, the board president will recognize individuals who wish to speak to the board. Individuals may appear in person or virtually (via Zoom) to speak to the board.

A person wishing to speak to the board in person shall:

1. Complete and sign a public comment card including name, address, and topic of the public comment;
2. Provide in person the public comment card to the superintendent or designee at the meeting, prior to the time the meeting is called to order;
3. Have a seat in the Board Room. Approach the lectern when the board president calls you;
4. Refrain from comments that are repetitious, profane, irrelevant, or otherwise disruptive; and
5. Limit comments to three (3) minutes. *(The green, yellow, and red timer lights on the podium will help you stay on time as you speak.)*

A person wishing to speak to the board virtually (via Zoom) shall:

1. Complete an online public comment card including name, address, email address, Zoom user name, and topic of the public comment no later than 4 p.m. on the day of the board meeting;
2. Log into Zoom for the board meeting. When the public speaker is announced, the meeting host will promote the speaker to panelist to join the meeting;



Sequoia High School 2019 graduates

3. Refrain from comments that are repetitious, profane, irrelevant, or otherwise disruptive; and
4. Limit comments to three (3) minutes. The meeting host will then return the speaker to attendee status for the remainder of the meeting.

What happens before you speak?

The board president determines the order for welcoming speakers.

The order is intended to ensure that all topics are heard by the board before any one topic is repeated.

What happens while you speak?

The board listens. The board respects your perspectives and values your input and suggestions.

What happens after you speak?

Depending upon the nature of your topic or questions, the superintendent may ask staff to contact you to answer questions or provide information.

When you fill out a comment card, you can request the board to send you a written response. Normally, your response will arrive within five (5) business days after the meeting, depending upon research required.

Is there a public record of the comments?

Yes. The district normally videos and audio records regular board business meetings. These electronic records are linked on the district website. Written minutes of school board meetings are also available through the district website, BoardDocs, and the superintendent's office.

When does the board meet?

Regular board meetings usually happen twice a month on Tuesdays at 5 p.m. and will be conducted via Zoom until further notice.

Where can I get an agenda before a meeting?

You can review each regular board meeting agenda online on the district website the Monday before a regular Tuesday board meeting.

Are there other ways to share my thoughts with the board?

Yes. The board welcomes your comments several ways:

Email: schoolboard@everettsd.org

Write: Everett Public Schools
Board of Directors
3900 Broadway
Everett, WA 98201

Call: Board Secretary, 425-385-4018

