Agenda
4:30 pm- 6:00 pm

TAC Vision: Each member of Everett Public Schools is engaged in rigorous learning critically important to ongoing success both within and beyond the school walls, utilizing innovative technology tools that are a part of an equitable, robust, sustainable system.

Members in Attendance: Chris Bailey, Brian Beckley, Shie Benaderet, Heather Brown, Mark Dersom, Christopher Doll, Karianne Eggink, Dan Hansen, Erik Heinz, Michelle Hopstad, Todd, Koren, Joanne McCandless, Tavis Miller, Bernadette Nguyen, Vicky North, Sarah Pewitt, Jennifer Russell, Kimberly Sandstrom, Pachomius Schmidt, Darwin Schweitzer, Nathan Shelby, Ken Toyn, Michele Waddel, Tony Wentworth, Alysia White.

Agenda Items

TAC Role and Purpose
- Integrated Technology Plan revision
- 2022 Tech Levy
- Feedback on policy and procedures

TAC Introductions
Summary statement
- Members introduced themselves.
- Each member in attendance shared what interests them most in being part of the Technology Advisory Council and/or what do you hope we accomplish.

AI in Schools
Review feedback from May TAC meeting with Chat Generative Pre-Trained Transformer (ChatGPT)
- Jamboard (May 2023 meeting) Time given to review feedback.
- Brian reviewed the timeline beginning with ChatGPT becoming available in November 2022, blocked to EPS students in December 2022.
  - Over the last several months building information and best practice guidance on how to build capacity of staff to use AI in instruction
  - Last Spring the TAC provided feedback on initial steps.
  - Today, the focus turning to recommendations after looking at online resources and hearing from other districts
Edmonds School District use of Artificial Intelligence AI) in their district.
Presenters:
Chris Bailey, Director of Technology, Edmonds School District
Karen Hickenbottom, Digital Learning & Libraries Coordinator, Edmonds School

District
- o Decision made early that they were not going to block AI as it is a helpful tool to assist with creating various content for both students and staff.
  - ▪ January 2023 - shared information with district principals/leadership.
  - ▪ May 2023 – started the development of <u>Student AI Code of Conduct</u>. This is more of a "philosophy statement, not a true mandate or policy yet." There are still too many unknowns, and it is too challenging mandate until there is more understanding around AI.
    - • AI has been in use for a long time, but Generative AI is different "beast."
    - • Edmonds teachers are asking to know:
      - o Can I use AI? Where can I use it? How do I use it? How do I safely support students in use of tool?
    - • The code of conduct helps to open the conversation with students on the use of AI and helps equip students in preparing for success in the world they exist in.
  - ▪ The Edmonds School Board has asked for a study session on AI and will be meeting later this month to review guidelines which continue to evolve as more is understood.
- o Questions from TAC members:
  - ▪ How did the implementation of the Code of Conduct play out with teaching staff?
  - ▪ Most dialogue has been with admins. Teachers did not really hear about it until this Fall but have been given the opportunity to share feedback and share thoughts with colleagues.
  - ▪ Data coming in continually on tools to support all students' levels of understanding.
  - ▪ [Learn Platform](#) – published approved tools for teachers/staff to use.
  - ▪ Darwin Schweitzer, Microsoft and TAC member- AI has been around for 50 years. AI is in every Microsoft product. Employees are using on a regular basis.

Recommendations for next steps in Everett Public Schools
- o What are other districts doing?
- o Review of current articles and resources (Forbes.com, TechEd.gov)
- o Council members provided links to information from other districts and their use of AI (Beaverton, Round Lake) - reviewed with group in breakout groups and provided key takeaways and recommendations.
  - ▪ [Beaverton School District, Oregon](#)
    - • AI is left open to students.
    - • cheating will be handled as cheating.
    - • need to teach students proper use of this tool/resource.
    - • "Net positive" but some unknowns still to be seen.
    - • provide appropriate training for teachers/staff
  - ▪ [Round Lake School District, Illinois](#)
    - • How do we work with teachers who are saying that it should not be used?
    - • Want to be concerned about cheating but also recognizing that learning does not go out the window
    - • Promotion of being your authentic self

- Work should be "you" making the statement, not the tool
  - TechEd.gov
    - Takeaway: give us time to see what AI can do for us, need to explore, and come to consensus
    - Recommendations, list of 7:
      - Most were focused on leadership recommendations at the state or federal levels, researchers, and developers. Need to consider educators in the process and what can students do with it.
      - Based more on Strategic planning.
      - Developing policies and procedures on Why's
      - Highlights that teachers need to be involved in policies/procedure development at all levels.
      - Importance of having policies in place, recommendation is for 13 yrs and above.

Student Information System (SIS) and request for proposal (RFP)

   Summary of purpose and status
   - SIS involves program management, student management, grading system
   - Goal is to launch new system in Fall of 2025
     - Process:
       - Product goes out for bid from vendors.
       - Vendors submit their bid.
       - Top two vendors are selected.
       - District stakeholders are invited to attend vendor demos, discuss, and provide feedback, and make recommendations.
       - Demos will be taking place Dec. 4th – Dec. 7th.
     - TAC members – if you would like to be part of selection process, please provide include your name in the Jamboard or email Michele Waddel directly
       - Using your perspective – provide input on what you would like to see as part of the demonstrations from the SIS vendors.
       - Answer this:
         If sitting in demo – I (teacher, parent, district staff, student) would want to see …
     - Council will be kept up to date on this SIS RFP process at next meetings.
     - The demos will be first week in December and selection will be made by January 2024. For the next TAC meeting in February we will review the choice and current status with implementation

Meeting Feedback: We value the feedback from our TAC members.

Meeting notes: Shelley Barbano

Next Meeting: February 8, 2024, 4:30 PM