# **EVERETT PUBLIC SCHOOLS Everett, Washington**

# **AGENDA**

#### 4:30 p.m.

- 1. Adoption of Agenda
- 2. Approval of Minutes
- 3. Superintendent's Comments
- 4. Public Comment
- 5. Recognition of Retirees
- 6. Items for Information
  - a. Proposed Revised Policy 5510/7323—Payment for Travel Expenses (changing policy number & adding verbiage regarding allowable expenses)—first reading
  - b. Proposed Revised Policy 8200—Food Services (deleting verbiage)
    Proposed Policy 8211—Food & Beverage Sales (regarding food & beverage sales)—first reading
  - c. Proposed Revised Policy 8360—Property Records (*defining theft-sensitive equipment*)—first reading
  - d. Proposed Adoption of Reading Materials to Support Special Education Programs K-12—first reading
  - e. Financial Reports

#### 7. Action Items

- a. Consent Agenda
  - 1) Personnel Report
  - 2) Voucher Lists
  - 3) Declaration of Surplus Property
  - 4) Award of Contracts: Yearbooks
  - 5) Award of Contract: Milk & Dairy Products Bid
  - 6) Resolution 807: Intergovernmental Cooperative Purchasing Agreement Between Everett School District and Vancouver School District
  - 7) Positions on the Professional and Technical Salary Schedule
  - 8) Application for Title IV Safe and Drug Free School Funding for 2004-2005 School Year
  - 9) State Transitional Bilingual Grant
  - 10) Monetary Grant to Silver Lake Elementary School for \$7,037.13 for Fifth Grade Camp
  - 11) Monetary Grant to Mill Creek Elementary School for \$6,000 for Purchase of Guided Reading Supplies
  - 12) Monetary Grant to Mill Creek Elementary School for \$6,000 for Purchase of Emergency Supplies
- 8. Board Action and/or Board Discussion
  - a. Public Hearing—Fiscal Year 2004-2005 Budget
- 9. Action Items
  - a. Resolution 808—Adoption of the Fiscal Year 2004-2005 Budget
- 10. Board Comments

#### BACKGROUND INFORMATION FOR BOARD OF DIRECTORS' MEETING ON July 6, 2004-----Page 2

- 1. ADOPTION OF AGENDA
- 2. APPROVAL OF MINUTES
- 3. SUPERINTENDENT'S COMMENTS
- 4. PUBLIC COMMENT
- 5. RECOGNITION OF RETIREES
- 6. ITEMS FOR INFORMATION
  - a. Proposed Revised Policies 5510/7323—Payment for Travel Expenses (changing policy number & adding verbiage regarding allowable expenses)—first reading

    The attached proposed revised Policies 5510/7323—Payment for Travel Expenses, are presented to the Board of Directors for first reading, with approval to be requested at a future Board meeting (ATTACHMENT). Revisions consist of a change to the policy number (from 5510 to 7323) and addition of verbiage regarding allowable expenses.
  - b. Proposed Revised Policy 8200—Food Services (deleting verbiage)/ Proposed Policy 8211
    Food & Beverage Sales (regarding food & beverage sales)—first reading
    The attached proposed revised Policy 8200—Food Services, and Proposed Policy 8211—
    Food & Beverage Sales, are presented to the Board of Directors for first reading, with approval to be requested at a future Board meeting (ATTACHMENT). Revisions consist of a deletion of verbiage in Policy 8200, and creation of a new policy regarding food and beverage sales.
  - c. <u>Proposed Revised Policy 8360—Property Records (defining theft-sensitive equipment)—first reading</u>
    - The attached proposed revised Policy 8360—Property Records, is presented to the Board of Directors for first reading, with approval to be requested at a future Board meeting (ATTACHMENT). Revisions consist of a new definition of theft-sensitive equipment.
  - d. <u>Proposed Adoption of Reading Materials to Support Special Education Programs K-12—</u> first reading

The attached reading materials are presented to the Board of Directors for first reading, with adoption to be recommended at a future Board meeting (ATTACHMENT). These new core reading materials will support special education programs for all special education classrooms K-12.

e. Financial Reports

Financial Reports are provided for the Board of Directors' review (ATTACHMENT). The reports include year-to-date information on revenues and expenditures, General Fund projections, a cash report and an investment summary.

## 7. ACTION ITEMS

- a. Consent Agenda
  - 1) Personnel Report (ATTACHMENT);
  - 2) Voucher Lists (ATTACHMENT);
  - 3) Declaration of Surplus Property (ATTACHMENT);
  - 4) Award of Contracts: Yearbooks (ATTACHMENT);
  - 5) Award of Contract: Milk & Dairy Products Bid (ATTACHMENT);
  - 6) Resolution 807: Intergovernmental Cooperative Purchasing Agreement Between Everett School District and Vancouver School District (ATTACHMENT);
  - 7) Positions on the Professional and Technical Salary Schedule (ATTACHMENT);
  - 8) Application for Title IV Safe & Drug Free School Funding for 2004-2005 School Year (ATTACHMENT);
  - 9) State Transitional Bilingual Grant (ATTACHMENT);
  - 10) Monetary Grant to Silver Lake Elem. School for \$7,037.13 for Fifth Grade Camp (ATTACHMENT);
  - 11) Monetary Grant to Mill Creek Elementary School for \$6,000 for Purchase of Guided Reading Supplies (ATTACHMENT); and
  - 12) Monetary Grant to Mill Creek Elementary School for \$6,000 for Purchase of Emergency Supplies (ATTACHMENT).

## BACKGROUND INFORMATION FOR BOARD OF DIRECTORS' MEETING ON July 6, 2004-----Page 3

## 8. BOARD ACTION AND/OR BOARD DISCUSSION

a. <u>Public Hearing—Fiscal Year 2004-2005 Budget</u>
 A public hearing will be held concerning the District's Fiscal Year 2004-2005 Budget.

## 9. ACTION ITEMS

a. <u>Resolution 808—Adoption of the Fiscal Year 2004-2005 Budget</u>
The Administration recommends adoption of Resolution 808, regarding the District's Fiscal Year 2004-2005 Budget (ATTACHMENT).

# 10. BOARD COMMENTS

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