

October 19, 2006

Jeff Green
Moss Adams
2707 Colby Ave., Suite 801
Everett, WA 98201-3510

Dear Jeff:

Enclosed is information about the Business Advisory Committee. Thank you for agreeing to serve on this committee.

The Career and Technical Education program in Everett Public Schools contains ten areas of learning, each with their own advisory committee. Each committee is made up of representatives from industries that give feedback to ensure that lessons taught in the classroom align with current standards. As a member of this committee you will be asked to give input in your area of expertise.

Enclosed in this packet you will find:

- Business Advisory Committee Job Description
- Everett Public Schools Partnership Brochure
- Everett Public Schools District Guide and Boundary Map
- Everett Public Schools *Parent Handbook and Calendar*

The committee meets four times per year, and the first meeting of the year is scheduled for:

Monday, October 30, 2006, 5-7:00 p.m.

Everett Public Schools - Longfellow Annex

3715 Oaks Ave, Everett 98201

The entrance to the Annex is behind the Longfellow building. Enter the parking lot from 38th.

Please take time to review the enclosed information and I will call you next week to confirm your participation.

Sincerely,

Lauren Hadley
Partnership Coordinator