**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, January 17, 2018**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the December 13, 2017 Meeting**
4. **Financials – Darla Vanduren**

* Monthly report

1. **Wellness Program – Shelly Henderson**

* Monthly report

1. **Benefits Department – Randi Seaberg**

* Update on open enrollment processes and participation

1. **Trust Policy/Procedure Review**

* Policy 220, Investment Guidelines second reading and adoption

1. **Upcoming February Meeting Agenda Items**

* Review Fiduciary Liability Insurance Renewal (Darla)
* Develop draft annual regular meeting calendar for the upcoming fiscal year (Trustees)

1. **Other**
2. **Adjournment**