3900 Broadway Avenue ⬥ Everett ⬥ WA ⬥ 98201 ⬥ Phone: 425-385-4023 ⬥ Fax: 425-385-4022

September 27, 2016

**RE: Upcoming Changes in Medical and Vision Coverage**

The Everett School Employee Benefit Trust (ESEBT) was formed July 1, 1985 by Everett Public Schools and the Everett Education Association. Since its inception the Trust has provided a comprehensive, cost-effective benefit program to district employees. Dental and vision coverage has been offered at no cost to employees with a minimum FTE of .330. Current employees with an FTE of .330 or greater have eight medical plan options: one Group Health Cooperative HMO plan and seven United HealthCare plans.

The Benefit Trust values input from employees and their experiences with the medical plans offered. Due to increasing rates and customer service issues with the United HealthCare plans, the Trust has made the decision to no longer offer medical plans through United HealthCare effective January 1, 2017.

Employees who enroll will continue to have vision coverage for themselves and their families at no cost through MetLife/VSP. Six medical plan options will be offered, five of which will be through a new vendor, Aetna. The same Group Health Cooperative plan will continue to be available. Specific information about plan design, rates and open enrollment specifics will be made available to employees on the benefits webpage (<http://www.everettsd.org/Page/234>) on October 19. Open enrollment will be October 20 through November 15, 2016 with all changes effective January 1, 2017.

A number of information and help sessions are planned to assist employees. Districtwide emails will be sent frequently during the open enrollment window with valuable information.

**Open enrollment information and help sessions**

* 8 open-enrollment sessions—all sessions are open to all employees. Guests are welcome to attend with employees.
	+ Vendors + HR benefits staff in attendance:
		- 10/20/16; 3:00-6:00 PM @ Penny Creek Library
		- 10/26/16; 2:30-5:30 PM @ CRC Port Gardner A
		- 11/3/16; 2:30-5:30 PM @ North Middle Library
		- 11/8/16; 2:30-5:30 PM @ Evergreen Middle Library
	+ HR Staff with vendor materials
		- 10/19/16; 7:30 AM Maintenance Department
		- 10/24/16; 2:00-5:00 PM Food & Nutrition Department @ CRC
		- 11/1/16; 9:45 AM-12:45 PM Transportation Department
		- LAST CHANCE FOR HELP: 11/14/16; 6:30-8:30 AM & 3:00-6:00 PM @ CRC San Juan Room

Sincerely,

The Trustees of the Everett School Employee Benefit Trust