**Everett School Employee Benefit Trust**

# REVISED Agenda

**May 15, 2019 – Regular Meeting**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the April 17, 2019 Regular Meeting**
4. **Financials – Darla Vanduren**

* Monthly report

1. **Investment Consultant Follow-up – Jayson Davidson (phone call)**

* Selling small GNMA positions

1. **Benefits Consultant – Mercer**

* SEBB Program update and 2019 planning
* Proposed Statement of Work (SOW) for 2019-20

1. **Wellness Program Update – Shelly Henderson**

* Monthly report

1. **Approve Annual Regular Meeting Calendar**
2. **Upcoming June Agenda Items**

* Approval of Auditor Engagement for annual audit (Darla)
* Approval of SOW for upcoming fiscal year (Sean)
* Approval of annual Wellness Program plan and budget (Shelly Henderson)
* End-of-year Wellness Program report (Shelly Henderson)
* Rotation of Trust officers (Trustees)
* Review compensation for Trust financial and support services (Executive Session)

1. **Adjourn to Executive Session**

* Discuss personnel matter

1. **Reconvene Regular Meeting/Adjourn Regular Meeting**