**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, September 24, 2014**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the August 26, 2014 and August 27, 2014 Meetings**
4. **Financials – Darla Vanduren**

* Monthly financials
* Review draft annual audit

1. **Consultant Report – Aanya Lee**
2. Finalize upcoming fiscal year plans and rates
3. **Approve Annual Budget – Trustees**
4. **Wellness Program Update – Gail Buquicchio**
5. Revisiting the mission and values statement
6. **Upcoming Agenda Items for the October 15, 2014 Meeting**

* Plan documents are finalized between the Consultant and Human Resources (Sean/Randi)
* Open enrollment update (Randi)
* Quarterly EAP report (Randi)
* Forming a Wellness Council and establishing common belief/values for the wellness program (Gail)

1. **Other**
2. **Adjournment**