

**Everett School Employee Benefit Trust  
Agenda  
Tuesday, August 25, 2015  
Community Resource Center  
Port Gardner Room B  
1:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Introduction of New Wellness Coordinator**
- 4. Approval of Minutes from the June 12, 2015 Meeting**
- 5. Trust Audit Update – Darla Vanduren**
- 6. Wellness Program Update – Rickie Lee Marker-Hoffman**
  - Monthly report
- 7. Consultant Report – Sean White**
  - Proposed plan renewals and rates for upcoming fiscal year
- 8. Upcoming September Agenda Items**
  - ✓ Finalize upcoming fiscal year plans and rates with consultant (Sean)
  - ✓ Approve annual budget (Trustees)
  - ✓ Open enrollment materials are prepared by the Benefits Department (Randi)
  - ✓ Review and approval of audit by independent auditor (Darla)
  - ✓ United Healthcare claims data and appeals results (Sean)
- 9. Other**
- 10. Adjournment**

Next Meeting  
**TENTATIVE** August 26, 2015 – 8:00 a.m.-12:00 p.m.  
CRC – Port Gardner Room B