

Everett School Employee Benefit Trust
REVISED Agenda
Wednesday, March 16, 2016
Community Resource Center
Port Gardner Room B
4:00 p.m.

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the January 20, 2016 Meeting**
- 4. Financials – Darla Vanduren**
 - a. November 2015
 - b. December 2015
 - c. January 2016
 - d. February 2016
- 5. Fiduciary Liability Insurance Renewal – Darla Vanduren**
 - Summary of Premiums Paid 2005-2016
- 6. HIPAA Privacy Policy**
 - Approve revisions to privacy policy
- 7. Wellness Program Update – Rickie Lee Marker-Hoffman**
 - Monthly report
- ~~**7. Human Resources Update – Randi Seaberg**~~
- 8. Review Proposed 2016-17 Trust Meeting Calendar**
- 9. Other**
- 10. Upcoming April Agenda Items**
 - ✓ Begin preliminary discussion with consultants on plan renewals (Sean)
 - ✓ Review Operational Manual (Trustees)
 - ✓ Investment Manager presentation (Becker & Jayson)
 - ✓ Adopt annual regular meeting calendar for the upcoming fiscal year (Trustees)
- 11. Executive Session**
- 12. Adjournment**

Next Meeting
April 20, 2016 – 4:00 p.m.
CRC – Port Gardner Room B